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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held April 22 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

**Present:**           **Director:** Wayne McIntyre  
                          **Commission Members:** Gregg Dow – Chair; Jane Horsburgh – Vice Chair;  
                          Gayle Baker; Hafiz Bhimji; Daniel Clements; Matt Kellow; Stanley Shapiro  
                          **Staff:** Lorraine Brewster, Parks and Recreation Manager; Kees Ruurs, CRD  
                          EA Senior Manager; Carin Perrins, Administrative Secretary; Kirk Harris,  
                          PARC Maintenance; Sarah Shugar, Recording Secretary  
                          **Delegation:** Jim Raddysh, GM Rainbow Road Indoor Pool  
**Observers:** Sonja Collombin; Sean McIntyre, Driftwood  
**Excused:**           Colin McDougall

G. Dow called the meeting to order at 5:00 pm.

**1.     Approval of Agenda**

**MOVED** by G. Baker, **SECONDED** by H. Bhimji,  
That the agenda be approved as presented.

**CARRIED**

**2.     Approval of Minutes**

**MOVED** by J. Horsburgh, **SECONDED** by W. McIntyre,  
That the minutes of March 18, 2013 Regular Meeting be approved as presented.

**CARRIED**

**3.     Chair's Remarks**

There was no report at this time.

**4.     Delegations**

There were no delegations to be heard at this time.

**5.     Reports**

5.1     Manager's Report

6.1.1   Project Status Report

L. Brewster provided the Project Status Report as of April 22,  
2013. She verbally addressed the following items:

- The Young Chef program in partnership with Thrifty Foods was successful. Thrifty Foods will support two programs per year.
- The March 3, 2013 Babysitting Safety Course was successful. A second course is scheduled on May 11, 2013.
- Tennis: Courts 3 &4 have been reserved for Pickle Ball on Wednesdays from 9:00 am to 1:00 pm.

K. Harris provided an update on the following items:

- A new member of the trails crew has been hired.
- Dean-Drake Road: One bridge is complete. Construction of the second bridge will begin soon.
- Duck Creek: There is significant deterioration on some trail areas due to people and dogs. Will be consulting with Regional Park staff regarding the management of the multi use of the park. The mowing has been scheduled.
- Mouat Park: In the planning stage of trail development for the western section of Mouat Park. Will be consulting with Regional Park staff regarding the management of the multi use of the park.
- Centennial Park: The electrical will need to be upgraded due to the increased demand by vendors in the Saturday Market.

K. Harris left the meeting at 5:20 pm.

5.2 PARC Planning Committee

- 5.2.1 Meeting Notes from the Trails Advisory Group, April 2, 2013  
The notes were received for information.

5.3 Finance Committee

- 5.3.1 Monthly Financial Report – Operating Budget 2013  
C. Perrins provided an overview of the Operating Period ending March 31, 2013.  
The report was received for information.

- 5.3.2 Capital Reserve Funds 2013  
C. Perrins provided an overview of the Capital Reserve Funds Report at March 31, 2013.  
The report was received for information.

5.4 Rainbow Road Pool

- 5.4.1 Quarterly Report  
J. Raddysh reviewed the Rainbow Road Indoor Pool Quarterly Report for January to March 2013. He circulated the draft summer schedule.

The report was received for information.  
J. Raddysh left the meeting at 5:30 pm.

**6. Old Business**

- 6.1 Western Economic Diversification  
The letter regarding the application to Western Economic Diversification Canada was received for information.

**7. New Business**

- 7.1 Trail Advisory Committee Appointments  
In a staff report the Manager provided an update on the Trails Advisory Committee.

**MOVED** by D. Clements, **SECONDED** by S. Shapiro,

That the Salt Spring Island Parks and Recreation Commission:

1. Support the appointment of committee members to the Trails Advisory Committee; and
2. Support the appointment of a Parks and Recreation Commission member to the Trails Advisory Committee.

**CARRIED**

It was noted that the Trails Advisory Committee is scheduled to meet on the first Monday of each month at 5:00 pm.

M. Kellow was appointed to the Trails Advisory Committee.

- 7.2 Recreation Funding Awards  
In a staff report the Manager provided information regarding the 2013 Spring Grants in Aid Funding.

**MOVED** by G. Baker, **SECONDED** by S. Shapiro,

That the Salt Spring Island Parks and Recreation Commission agrees to support the grant funding to:

1. The Salt Spring Island Rowing Club in the amount of \$5,000 for the construction of a floating dock; and
2. The Salt Spring Island Tennis Association in the amount of \$2,000 for a youth golf and tennis camp.

**CARRIED**

It was noted that there are other applications that are still under review, pending more information.

It was noted that the Community Building Committee, a sub committee of the SSI Foundation, is going to be reviewing the grant opportunities on SSI. The goal is to provide a comprehensive picture of the funding agencies in the community.

**8. Correspondence / Information Items**

- 8.1 Newsletter – SSI Japanese Garden Society

The correspondence was received for information.

**9. Next Meeting**

The next meeting of Commission is scheduled on May 27, 2013.

**10. Motion to Move In Camera**

**MOVED** by D. Clements, **SECONDED** by M. Kellow,

That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1):

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

The Salt Spring Island Parks and Recreation Commission closed the meeting at 5:45 pm and resumed an open session at 6:40 pm.

**11. Adjournment**

**MOVED** by D. Clements, **SECONDED** by S. Shapiro,

That the meeting be adjourned at 6:40 pm.

**CARRIED**