



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Notice of Meeting on **Monday, March 18, 2013 at 5:00 pm**
Portlock Park Portable Meeting Room, 145 Vesuvius Bay Rd, Salt Spring Island, BC

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of February 18, 2013
3. Chair's Remarks
4. Presentations/Delegations
5. Reports
 - 5.1 Manager's report
 - 5.1.1 Project Status Report
 - 5.1.2
 - 5.2 PARC Planning Committee
 - 5.2.1 Meeting notes from Trails Advisory Group March 12, 2013
 - 5.3 Finance Committee
 - 5.3.1 Monthly Financial Report- Operating Budget 2013
 - 5.3.2 Capital Reserve Funds 2013
 - 5.4 Rainbow Road Pool
 - 5.4.1 Quarterly Report Sept –Dec 2012
6. Old Business
 - 6.1
 - 6.2
7. New Business
 - 7.1
 - 7.2
8. Correspondence/Information
 - 8.1
 - 8.2
9. Next Meeting is April 22, 2013
10. Motion to Move in Camera in Accordance with the Community Charter Part 4, Division 3, Section 90 (1):
 - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Jim Raddysh

To ensure quorum, advise Tracey Shaver 537 4448 if you cannot attend.



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held February 18, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
Commission Members: Chair Gregg Dow; Vice Chair Jane Horsburgh;
Daniel Clements; Matt Kellow; Hafiz Bhimji
Staff: Lorraine Brewster, Parks and Recreation Manager; Kees Ruurs, CRD
EA Senior Manager; Tracey Shaver, Recording Secretary
Excused: Gayle Baker; Stan Shapiro
Delegations: Charles Kahn, Dave Melanson, Rob Wiltzen

1. Call to Order

1.1 Chair Gregg Dow called the meeting to order at 5:05 pm

2. Approval of Agenda

MOVED by J. Horsburgh, **SECONDED** by M. Kellow,
That the agenda be adopted with the following additions:
Item 7.1 50k Island Trail Run
Item 7.2 Trans Canada Trail

CARRIED

3. Approval of Minutes

It was agreed that item 8.5 should read: CAO instead of CEO.
It was agreed that the spelling of the word acclamation be corrected where used
in item 1.2.

MOVED by W. McIntyre, **SECONDED** by H. Bhimji,
That the minutes of February 7 2013 Regular Meeting be approved as amended.

CARRIED

4. Presentations / Delegations

- 4.1 Charles Kahn spoke to the materials provided with the agenda under item 4.1. The focus of the presentation was to seek the support of PARC which would then spearhead the establishment of this trail across the island and promote the inclusion and designation as part of the Trans Canada Trail (TCT)
- 4.2 Dave Melanson spoke to the materials provided with the agenda under item 4.2. The outline and concept of a SSI Island 50k trail running event was presented. The CRD PARC Commission was asked to consider being the first government entity to endorse this event concept so that the organizers can continue moving this project forward.

5. Reports

5.1 Manager's Report

5.1.1 Project Status Report

L. Brewster provided the Project Status Report as of February 18, 2013. She verbally addressed the following items:

- Bridge replacement in Duck Creek which is being coordinated with Kathy Reimer.
- Program development – Interpretive sign project is moving along well. Student has set up several focus groups for consultations with key stakeholders. Additional public events will continue to bring focus to Mouat Park. Thrifty Foods has agreed to sponsor the Young Chef's program over Spring Break.
- Pickle Ball Group has requested to reserve the tennis courts on Wednesday from 9 am to 1 pm. Consultation with the Tennis Association for requested time.
- The grant for the Fernwood Playing field project has yet to be announced, but we have been notified that our project is still under consideration.

5.2 PARC Planning Committee

5.2.1 Meeting Notes from the Trails Advisory Group, February 5, 2013 were received for information.

5.3 Finance Committee

The January Financial reports were not available. Regular monthly reports are expected to resume with the next meeting agenda.

5.4 Rainbow Road Pool

It was agreed to postpone review of the quarterly pool report until Mr. Raddysh could be in attendance.

DEFERRED

6. Old Business

There were no old business items for consideration at this time.

7. New Business

7.1 50k trail running event

Discussion took place amongst staff and commissioners regarding the event concept and responsibilities or costs that might occur with endorsement. The concept of a community event taking place during the off season would be beneficial to the island as a whole. Many more approvals and endorsements from other agencies will be needed to make this event happen. The PARC Commission agreed to lend their support to the event concept and use of PARC trails already in place along the finalized route should the event take place.

MOVED by M. Kellow and **SECONDED** by D Clement,
That Parks and Recreation endorse in principle the 50k/20k Island Trail
Run and await event details.

CARRIED

- 7.2 Trans Canada Trail
Discussion took place regarding the many benefits for Salt Spring should
it be included in the TCT.

MOVED by D. Clement and **SECONDED** by J. Horsburgh,
That Parks and Recreation fully supports the Trans Canada Trail that will
run through Salt Spring Island as designated in the presentation on
February 18, 2013, item 4.1.

CARRIED

8. Correspondence and Information Items

There were no items submitted

9. Next Meeting

Discussion took place regarding the process of delivering agenda packages and
it was generally agreed the electronic version of the agenda package would be
acceptable as preparation for the meetings and hard copies would be available
on the table the night of the meeting.

The next meeting of the Parks and Recreation Commission meeting is scheduled
on March 18, 2013 at 5:00 pm.

10. Adjournment

MOVED by W. McIntyre, **SECONDED** by Hafiz Bhimji,
That the meeting be adjourned at 6:40 pm.

CARRIED

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
1. TRAILS and BEACH ACCESSES		
1.1 Partners with PARC Gifting, Donations	1 Bench at Harbour Side 1 tree in Peace Park	
1.2 Lyonesse Trail Connection	Right of Way to be obtained from adjacent property owner for completion of trail to Goodall. Contact sought with property owner.	
1.3 Duck Creek Park	*Bridge to be replaced. – working with Kathy Reimer. *Currently working on the wet areas. New bridge Installed off Sunset Road	\$10,000 (B)
1.4 Juniper trail	Trail location to be surveyed and constructed	
1.5 Dean-Drake Road trail	All invasive species removed-working on the 3 ravines. 1 st ravine done, laying down the Tread/Base for pathway. 80% complete 2 bridges to build in 2013	
1.6 Teal-Cormorant trail	Trail to be completed between Teal and Cormorant Crescent.	
1.7 Water Access Points	*Request received to develop Eagle Way access point. Application to be submitted. Letters to property owners mailed. Letter of concern received. *Request received to develop an access point at Old Scott Road. Site visited. Application to be submitted. Letters to property owners mailed. Letter of concern received. * New Water access point to be developed on North Beach Road at base of Maliview. Letters to property owners mailed. Letter of concern received. Church hill Beach Access Repaired	\$10,855 (B)
1.8 New Trail Construction	Mouat Park – Pallot Way connector trail location reviewed by biologists, report recommends relocation of planned trail. Trail recognizance carried out. Trincomali – second phase to be completed upon securing an easement. Spence Hill trail to be surveyed prior to construction	\$ 55,000 (B)
1.9 Bryant Hill Park Trail	Trail connection sought to the Andreas Vogt Nature Reserve, discussions with Conservancy ongoing. Trail to traverse Crown Land. Survey to be completed on Bryant Road.	
1.10 Mouat Park	Some trailhead signs to be updated. Two circulation signs to be installed. Scoping the western part of Mouat for trail development-March 25. Removal of Toilets	
1.11 Channel Ridge	Trail Crew- Broom Cleared at Broadwell entrance. Large Tree Down-Trail relocated.	
1.12 Goat Trail	Trail connection sought from Andreas Vogt Nature Reserve via ‘Old Goat’ trail down to Beaver Point Road. Working with the Conservancy to develop a trail across Andreas Vogt Nature Reserve to connect Bryant Hill Park.	
1.13 X-Island Trail System	Prepare sign plan for cross island trail system/ Mill Farm trail system. Meeting held with planner to design logo for trail signs. Working with Regional Parks in developing sign plan for Mill Farm Trail system-cross island trail.	
1.14 Liberty Hall Lane Trail	Trail flagged. Surveyor conducted survey. Trail RoW to be obtained from neighbour. Info submitted to CRD legal. Stat Right of Way agreement signed with owners.	

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
1.15 Sharp Road – Rainbow Road Trail	Trail to be planned between Sharp Road and Rainbow Road	
1.16 Dunbabin Trail/park	Several large Cedar trees have been attacked by an eager beaver. Biologist contacted for assistance in dealing with the beaver; effected trees wrapped with chicken wire. Staff will continue to monitor the health of these trees and do anticipate need for eventual removal. Working with Kathy Reimer. Stucco Wire used to wrap the trees. Kathy will be draining the pond.	
2. RECREATION AND PARK PROJECTS		
2.1 Heiwa Peace Park Japanese Garden	Japanese Garden Society planning Phase 2 for development in 2012. Constr. to start next month.	
2.2 Program Development	<i>Young Chef Program-10 on waiting list. Starts on March 18 with 15 registered.</i> <i>Babysitting Safety Course being offered-March 30th 6 already signed up</i>	\$ 15,000 (B) \$ 5,000 (A)
2.3 Mouat Park / Ganges Creek Work	Creek Stabilization 80% completed.	\$ 4,000 (B)
2.4 Tennis Courts	<i>Request to reserve Wednesday 9-1 for Pickleball Players.</i>	
2.5 Dog Park	SD constructing 2 bridges. Water tap to be installed.	
2.6 Playing field project Fernwood	Grant application submitted. Licence being arranged with SD for site. Final report consultant received. New grant being applied for. <i>No final word on grant application.</i>	
2.7 Leisure Brochure	Spring brochure to be distributed late April.	\$ 8,470 (B)
2.8 Free ride park / parkour	Interest in the free ride park and parkour at Rainbow Road; not able to develop until the herons have left the site permanently.	
2.9 Maintenance Shop / Yard	<i>*Branch drop off March 30 2013-moved to Portlock Park</i>	\$10,325 (B)
2.10 Portlock Park	Working with Lion's Club regarding location of a new Portlock Park sign. Old Portlock sign removed. Lion's club has formed a committee and will be working with PARC. Two new spring toys installed.	
2.11 Geocaching	Developing guidelines for recreational geocaching activity. 3 new cache installed (Fernwood, Blackburn and newly completed pathway)	
2.12 Centennial Park	Kirk met with arborist. Report has been completed. Work has been started on the pathways. Staff are working to the deadline of the first day of the Market, March 30 th . <i>Asphalt removed. New edging & gravel installed. Landscaping around new path being done, to be seeded. Pruning is ongoing. 3 planter boxes replaced.</i>	
3. INDOOR POOL PROJECT ITEMS		
3.5 Driveway Repair	Driveway at pool has been repaired with gravel.	

Project	Comments	Budget (B) Revenue (R) Actual (A)
	<i>ITALICS - new information</i>	

4. STRATEGIC PLANNING PROJECTS		
4.1 To restate the mandate and re-establish the role and image of the Commission in the community	A new mandate for the Trails Advisory Committee has been prepared and approved. Image in the community improving through provision of positive information regarding PARC's progress. Monthly columns, new Leisure Guide, press releases about progress on projects.	
4.2 To build a framework for effective partnering with other community organizations	Meetings held with Trustees, Community Services, Partners for Pathways, Broom committee, SSI Conservancy; High Nooners. Lions Club, Rotary Club, SSI Foundation etc.	
4.3 To build relationships with partners based on a clear understanding of the Commission's roles and objectives		
4.4 To create better information-dissemination vehicles for both promoting and advertising recreation opportunities, and promoting the key role of the Commission as the centre of the web of recreation delivery agencies on Salt Spring Island	CRD is updating its website. Minor contract issued to Arts Council to update digital inventory of arts groups and artists offering courses. Developed bi-annual leisure guide. Produce monthly articles for the Driftwood. New trail brochure completed.	
4.5 To continue moving forward with trail planning with the development of the backcountry trail network, a biking and walking trail system, and by the completion of the Ganges Linear Park/Boardwalk	2012 will be third year that a trail crew is hired and is working on upgrading and expanding the back country trail network on the island. New sign program implemented.	
4.6 To focus on ocean and lake access as the key element within the Commission's expansion of the "passive" park system on Salt Spring Island	Access assessment report approved by Commission. Three new water access points for 2010 completed, Five in 2011 and several more planned for 2012. 10 Beach Access signs Installed	
4.7 To create an overall parks plan focused on the development of additional capacity for sports and other active recreation pursuits	Final Plan approved by Commission at November 2011 meeting	
4.8 To develop the Rainbow Road Pool and property to maximize recreation opportunities and minimize operating costs	Final Plan approved by Commission at November 2011 meeting. Allotment Garden Developed	
4.9 To establish a budget that is at a sustainable level for both the short and long term	2012 Budget approved by senior management. Planning process for 2013 starting	

Abbreviations:

CRD	Capital Regional District	HWM	High Water Mark
DFO	Department of Fisheries and Oceans (Federal)	MoT	Ministry of Transportation (Provincial)
ERF	Equipment Replacement Funds	RoW	Right-of-Way
GPS	Global Positioning Systems	SROW	Statutory Right-of-Way
GIS	Geographic Information Systems	TAG	Trails Advisory Group



Salt Spring Island Trails Advisory Committee

Meeting Notes

Tuesday, March 12, 2013

Present: Rob Wiltzen (chair), Willie Schulze, Herb Otto, Charles Kahn, Nigel Denyer, Maxine Leichter, Jean Gelwicks, Kirk Harris (staff), Kees Ruurs (staff), Lorraine Brewster (staff).

1. Opening

The Chair opened the meeting at 4:00pm.

2. Review of Meeting Notes February 5, 2013. No revisions or additions.

3. Update Trail Crew

Kirk provided an update on trail maintenance. He stated that one staff member is back and we are currently interviewing for the second position. Maintenance work is being conducted at Duck Creek with installing a new bridge. He also stated that broom removal at Channel Ridge has been completed.

4. Trans Canada Trail

Charles provided a report on the Trans Canada Trail. He presented a map showing the route and explained that the trail will run through the North Salt Spring Waterworks land on existing trails. He explained that hikers using the trail will have less impact on the lake than vehicles using the road to access the viewpoint to the top. Maxine commented that she would have to bring this forward at the next board meeting regarding the use of the trail for the Trans Canada Trail.

5. Update 50/20k Island Trail Run

Lorraine provided information from the Commission meeting on February 18th concerning the Island Trail run. She stated the Commission endorsed the following motion: "That Parks and Recreation endorse in principal the 50k/20k Island Trail Run and await event details."

6. Trail Development-Future Planning Projects

Lorraine reviewed trail projects and future planning projects. It was decided that the existing Master Plan map be available for future meetings.

Jean recommended Duck Creek/Woodland connection to Vesuvius to be added to the planning list. She also recommended that trail connection between Whims and Fernwood be pursued as it would be an asset for access for children walking to school.

Kirk commented about the maintenance for 2013 and explained it is a balance between new development and maintaining existing trails.

7. Mill Farm Regional Park

Lorraine commented there is a meeting next week with the CRD Regional Parks management team at Rock Salt. Kees and Lorraine will be meeting and will bring forward the Mill Farm issues.

8. Next meeting April 2 at 5:00pm.

Summary of All Functions (453 to 459)

	2013 Budget	2013 Y-T-D
Sources of Income		
Requisition	1,725,560	0
Market	62,000	4,853
Programs	222,000	33,388
Donations	0	1,074
Carry Forward - Prior Years	99,640	0
Other	6,600	1,388
	<u>2,115,800</u>	<u>40,703</u>
Expenses		
Active Parks	159,360	24,868
Trails and Passive Parks	227,210	24,631
Market	62,410	1,244
Programs	733,540	107,396
Grants to Community Groups	36,650	0
General Administration	351,880	44,033
Projects	81,620	6,354
Transfer to Reserve Funds	186,830	0
Debt Servicing	276,300	0
	<u>2,115,800</u>	<u>208,526</u>
Surplus/(Deficit)	<u>0</u>	<u>-167,823</u>

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Operating Period ending February 28, 2013

1.453 Salt Spring Island Pool

	2013 Budget	2013 Y-T-D
Sources of Income		
Requisition	758,850	
Programs	191,500	33,388
Carry Forward	42,640	
Other	1,250	647
	<u>994,240</u>	<u>34,035</u>
Expenses		
Programs		
Contracted Services	563,400	90,999
Maintenance	12,240	
Utilities	112,690	16,055
LEAP	2,240	127
Other	5,630	142
	<u>696,200</u>	<u>107,323</u>
General Administration		
Insurance	7,110	
CRD Allocations	8,820	1,470
Interest	2,780	
	<u>18,710</u>	<u>1,470</u>
Transfer to Reserve Funds	3,030	
Debt Servicing	276,300	
Total Expenses	<u>994,240</u>	<u>108,793</u>
Surplus/(Deficit)	<u>0</u>	<u>-74,758</u>

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Operating Period ending February 28, 2013
1.455 SSI PARC - Community Parks

	2013 Budget	2013 Y-T-D
Sources of Income		
Requisition	336,580	
Market	62,000	4,853
Donations	0	1,074
Carry Forward	23,500	
Other	4,190	198
	<u>426,270</u>	<u>6,125</u>
Expenses		
Trails and Passive Parks		
- General Maintenance and Small Parks		
Wages and Benefits	84,910	11,871
Contracted Services	2,040	147
Maintenance and Supplies	19,660	1,976
Utilities	2,080	446
Vehicles	20,400	1,050
	<u>129,090</u>	<u>15,490</u>
- Centennial Park		
Wages and Benefits	21,300	2,541
Contracted Services	1,560	117
Maintenance and Supplies	10,460	1,597
CRD Allocations	3,860	
Utilities	4,800	680
	<u>41,980</u>	<u>4,935</u>
- Mouat Park		
Wages and Benefits	8,800	441
Maintenance and Supplies	3,570	
CRD Allocations	7,140	930
Utilities	340	62
	<u>19,850</u>	<u>1,433</u>
- Rotary Park		
Wages and Benefits	12,370	1,211
Maintenance and Supplies	6,580	655
Utilities	1,090	62
	<u>20,040</u>	<u>1,928</u>
- Trails, Boardwalk and Linear Park		
Wages and Benefits	6,180	467
Maintenance and Supplies	1,680	15
	<u>7,860</u>	<u>482</u>
- Drummond Park		
Wages and Benefits	5,970	315
Maintenance and Supplies	1,950	48
Utilities	470	
	<u>8,390</u>	<u>363</u>
	<u>227,210</u>	<u>24,631</u>
Market		
Wages and Benefits	10,840	710
Contracted Services	24,760	29
Advertising	2,550	397
Maintenance and Supplies	4,550	
Admin Costs from Function 459	10,450	
CRD Allocations	8,080	
Utilities	1,180	108
	<u>62,410</u>	<u>1,244</u>
General Administration		
Insurance	4,810	
CRD Allocations	8,980	1,497
Admin Costs from Function 459	47,140	
Interest	770	
	<u>61,700</u>	<u>1,497</u>
Projects		
- Trails Maintenance Project	41,750	458
- Mouat Park Creek Work	4,000	
- Park Benches	0	896
Total Capital and Major Repairs	<u>45,750</u>	<u>1,354</u>
Transfer to Equipment Replacement	10,200	
Transfer to Capital - Trail Development	15,000	
Transfer to Reserve - Centennial	4,000	
	<u>29,200</u>	<u>0</u>
Total Expenses	<u>426,270</u>	<u>28,726</u>
Surplus/(Deficit)	<u>0</u>	<u>-22,601</u>

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Operating Period ending February 28, 2013

1.458 SSI PARC Community Recreation

	2013 Budget	2013 Y-T-D
Sources of Income		
Requisition	48,550	
Programs	29,600	
Carry Forward	22,330	
Other	450	40
	<u>100,930</u>	<u>40</u>
 Expenses		
Programs		
Wages and Benefits	22,990	
Contracted Services	550	
Facility Rental	120	
Vehicle	9,930	
Supplies	2,190	
Other	1,560	73
	<u>37,340</u>	<u>73</u>
Grants to Community Groups		
	36,650	
General Administration		
Insurance	480	
CRD Allocations	1,720	287
Admin Costs from Function 459	14,920	
Interest	50	
Other	100	19
	<u>17,270</u>	<u>306</u>
Repairs and Maintenance		
	1,200	
Leisure Guides		
	8,470	
Total Expenses		
	<u>100,930</u>	<u>379</u>
 Surplus/(Deficit)		
	<u>0</u>	<u>-339</u>

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Operating Period ending February 28, 2013
1.459 SSI Parkland and Recreation Programs

	2013 Budget	2013 Y-T-D
Sources of Income		
Requisition	581,580	
Carry Forward	11,170	
Programs	900	
Other	710	503
	<u>594,360</u>	<u>503</u>
Expenses		
Active Parks		
- General Maintenance - Wages and Benefits	42,970	7,047
- Shop		
Wages and Benefits	920	
Maintenance and Supplies	2,810	14
Utilities	100	
	<u>3,830</u>	<u>14</u>
- Portlock Park		
Wages and Benefits	25,870	2,216
Contracted Services	2,040	147
Maintenance and Supplies	18,630	2,638
CRD Allocations	6,120	156
Utilities	18,280	91
	<u>70,940</u>	<u>5,248</u>
- Fulford Ballpark		
Wages and Benefits	2,240	
Contracted Services	3,370	
Lease	13,300	11,874
Maintenance and Supplies	2,900	
	<u>21,810</u>	<u>11,874</u>
- Waterfront Accesses		
Wages and Benefits	4,250	447
Contracted Services	11,020	
Maintenance and Supplies	1,800	85
	<u>17,070</u>	<u>532</u>
- Skate Park		
Wages and Benefits	1,920	153
Maintenance and Supplies	820	
	<u>2,740</u>	<u>153</u>
	<u>Total Active Parks</u>	<u>24,868</u>
General Administration		
Wages and Benefits	234,930	29,283
Legal	5,000	
Insurance	780	
Contracted Services	4,650	
CRD Allocations	39,780	6,040
Interest	940	
Other	46,560	5,437
Recovered from 455 and 458	-78,440	
	<u>254,200</u>	<u>40,760</u>
Projects		
- Program Development	15,000	5,000
- Brochures	6,000	
- In Ground Garbage Containers	5,200	
	<u>26,200</u>	<u>5,000</u>
Transfers to Reserve Funds		
Transfer to Equipment Replacement Fund	23,370	
Transfer to Trail Development	45,000	
Transfer to Reserves for Projects	86,230	
	<u>154,600</u>	<u>0</u>
	<u>Total Expenses</u>	<u>70,628</u>
Surplus/(Deficit)	<u>0</u>	<u>-70,125</u>

**Salt Spring Island Parks and Recreation Commission
 Capital Reserve Funds at February 28, 2013**

		<u>Balance In Fund</u>
PARKLAND RESERVE (Cash-in-Lieu)		
101379 Parkland Acquisition Fund S&A	Carry forward Dec 31/12	505,023
	Interest Earned	<u>505,023</u>
 PARKS & RECREATION CAPITAL RESERVES		
101603 Parks and Recreation Capital Reserve	Carry forward Dec 31/12	260,528
	Transfer In from Operating	
	Interest Earned	<u>260,528</u>
101898 Parks and Rec 2nd Service Capital Reserve	Carry forward Dec 31/12	25,356
	Interest Earned	<u>25,356</u>
 EQUIPMENT RESERVES (Fund 1022)		
101412 Indoor Pool	Carry forward Dec 31/12	141,605
	Expenses	-6,095
	Transfer In from Operating	<u>135,510</u>
101444 Community Parks	Carry forward Dec 31/12	49,356
	Expenses	
	Proceeds from Disposal of Equip	
	Transfer In from Operating	<u>49,356</u>
101455 Community Recreation	Carry forward Dec 31/12	21,995
	Expenses	
	Transfer In from Operating	<u>21,995</u>
 FACILITY RESERVES		
101786 Tennis Facility - Capital Reserve	Carry forward Dec 31/12	43,406
	Transfer In from Operating	
	Interest Earned	<u>43,406</u>
102030 Boardwalk - Capital Reserve	Carry forward Dec 31/12	31,980
	Transfer In from Operating	
	Interest Earned	<u>31,980</u>
101792 Centennial Park - Market Upgrades	Carry forward Dec 31/12	3,624
	Transfer In from Operating	
	Interest Earned	<u>3,624</u>
102045 Indoor Aquatic Centre - Capital Reserve	Carry forward Dec 31/12	47,528
	Interest Earned	<u>47,528</u>
TOTAL CAPITAL RESERVES		<u><u>1,124,306</u></u>

Salt Spring Island Parks and Recreation Commission
Capital Projects at February 28, 2013

		Balance In Fund
191015 PARKS & RECREATION CAPITAL PROJECTS		
Interest	Carry forward Dec 31/12	2,466
	Interest Earned	<u>2,466</u>
Playground Upgrades	Carry forward Dec 31/12	9,825
	Expenses	<u>9,825</u>
Portlock Track	Carry forward Dec 31/12	5,474
	Expenses	<u>5,474</u>
Maintenance Yard Fence	Carry forward Dec 31/12	10,325
	Expenses	<u>10,325</u>
191060 CAPITAL PROJECTS - PARKS AND TRAILS		
Interest	Carry forward Dec 31/12	1,045
	Interest Earned	<u>1,045</u>
Trails Projects	Carry forward Dec 31/12	0
	Transfer In from Operating Expenses	<u>0</u>
Waterfront Access Projects	Carry forward Dec 31/12	10,855
	Expenses	<u>10,855</u>
Duck Creek Park Bridge	Carry forward Dec 31/12	<u>10,000</u>
TOTAL CAPITAL PROJECTS		<u><u>49,990</u></u>

Salt Spring Island Parks and Recreation
Rainbow Road Indoor Pool
Staff Report

SUBJECT: 2012 Rainbow Road Indoor Pool Quarterly Report

ISSUE

To provide the commission with a quarterly report (Sept - Dec) on fall 2012 programs.

BACKGROUND

Rainbow Road pool offers a variety of programs including public sessions, water fitness classes, school programs, swim team, rentals, and special events. During the fall quarter, there were a total of 10,920 participants compared to 9,617 in 2011.

A new water fitness class, Aqualite, was introduced for individuals experiencing hip or knee problems and looking for a low intensity class. School use increased with 9 additional bookings for lessons and swim sessions. Special events continue to be popular with different swim themes during the holidays. The program breakdown is as follows:

Year	Public Sessions	Water Fitness	Additional Programs	Total
2010	6336	1437	1867	9640
2011	7002	1549	1066	9617
2012	6889	2055	1976	10920

Promotion and marketing continue to be included during the sessions. Success with the use of email to communicate with the public about programs or special events provides effective marketing. A banner advertisement is featured once a month in the local newspaper as well as a monthly article in the PARC postings for the Driftwood.

RECOMMENDATION(S)

That the Parks and Recreation Commission:

Receive this report for information.

We are still serious about fun!