



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held March 18, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

Present: **Commission Members:**
Gregg Dow – Chair; Jane Horsburgh – Vice Chair; Gayle Baker; Hafiz Bhimji;
Daniel Clements; Matt Kellow; Stanley Shapiro
Staff:
Lorraine Brewster, Parks and Recreation Manager; Kees Ruurs, CRD EA
Senior Manager; Sarah Shugar, Recording Secretary
Delegation: Jim Raddysh, GM Rainbow Road Indoor Pool
Observer: Sean McIntyre, Driftwood
Excused: Wayne McIntyre, CRD Director; Colin McDougall

G. Dow called the meeting to order at 5:00 pm.

1. Approval of Agenda

MOVED by D. Clements, **SECONDED** by M. Kellow,
That the agenda be approved as presented.

CARRIED

2. Approval of Minutes

MOVED by J. Horsburgh, **SECONDED** by M. Kellow,
That the minutes of February 18, 2013 Regular Minutes be approved as
presented.

CARRIED

3. Chair's Remarks

G. Dow noted that he has received positive feedback regarding the work done in
Centennial Park, Duck Creek Park and the Fernwood dock.

4. Delegations

There were no delegations to be heard at this time.

5. Reports

- 5.1 Manager's Report
- 6.1.1 Project Status Report

L. Brewster provided the Project Status Report as of March 18, 2013. She verbally addressed the following items:

- Duck Creek – The new bridge has been installed off Sunset Drive area.
- Dean/Drake Road Trail – The trail is 80% complete.
- Channel Ridge – A large tree fell across a trail and the trail was rerouted.
- Program Development – The Young Chef Program is full with fifteen participants and a waiting list of 10. Thrifty Foods is the partner for the program and they are providing the instructor fees and supplies. There was a lot of interest and feedback from parents who would like to see more Spring Break programming. The Babysitting Safety Course is being offered on March 30, 2013, there are six participants registered.
- The branch drop off has moved to Portlock Park on March 30, 2013. The herons have returned to the property.

It was noted that there is a steep section of trail at Duck Creek Park. Staff will advise the maintenance crew.

5.2 PARC Planning Committee

5.2.1 Meeting Notes from the Trails Advisory Group, March 12, 2013. There was a question regarding liability for the 50/20k Island Trail Run. It was advised that if the event were going ahead then they would require insurance. The minutes were received for information.

There was discussion regarding the runner that was struck by a car on the corner of Atkins Road and Lower Ganges Road. It was noted that the corner could be considered for a crosswalk and it was also noted that MOTI has advised that crosswalks can pose increased danger for pedestrians and cyclists.

5.3 Finance Committee

5.3.1 Monthly Financial Report – Operating Budget 2013

L. Brewster provided an overview of the Operating Period ending February 28, 2013. She noted that the pool revenue is in line with this time last year. She also noted that the backflow preventer valve was installed.

The report was received for information.

5.3.2 Capital Reserve Funds 2013

L. Brewster provided an overview of the Capital Reserve Funds Report at February 28, 2013.

The report was received for information.

- 5.4 Rainbow Road Pool
Jim Raddysh, GM Rainbow Road Indoor Pool
J. Raddysh reviewed the Rainbow Road Indoor Pool Quarterly Report for September to December 2012. He noted that the Spring Break swimming lessons have been very popular this year. He also noted the pool has extended hours for Spring Break.

J. Raddysh left the meeting at 5:30 pm.

6. Old Business

There were no old business items at this time.

7. New Business

There were no new business items at this time.

8. Correspondence / Information Items

There were no items for consideration at this time.

9. Next Meeting

The next meeting of Commission is scheduled on April 22, 2013.

10. Motion to Move In Camera

MOVED by D. Clements, **SECONDED** by J. Horsburgh,
That the PARC Commission close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1):
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

The PARC Commission closed the meeting at 5:35 pm and resumed an open session at 6:00 pm.

11. Adjournment

MOVED by D. Clements, **SECONDED** by H. Bhimji,
That the meeting be adjourned at 6:00 pm.

CARRIED