



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Notice of Meeting on **Monday, February 18, 2013 at 5:00 pm**
Portlock Park Portable Meeting Room, 145 Vesuvius Bay Rd, Salt Spring Island, BC

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of February 7, 2013
3. Chair's Remarks
4. Presentations/Delegations
 - 4.1 Charles Kahn- Trans Canada Trail
 - 4.2 Dave Melanson- 50k/20k Island Trail Run
5. Reports
 - 5.1 Manager's report
 - 5.1.1 Project Status Report
 - 5.1.2
 - 5.1.3
 - 5.2 PARC Planning Committee
 - 5.2.1 Meeting notes from Trails Advisory Group February 5, 2013
 - 5.3 Finance Committee
 - 5.3.1 Monthly Financial Report- Operating Budget 2013-to be handed out
 - 5.3.2 Capital Reserve Funds 2013-to be handed out
 - 5.4 Rainbow Road Pool
 - 5.4.1 Quarterly Report Sept –Dec 2012 Jim Raddysch
6. Old Business
 - 6.1
 - 6.2
 - 6.3
7. New Business
 - 7.1
 - 7.2
8. Correspondence/Information
 - 8.1
 - 8.2
9. Next Meeting is March 18, 2013
10. Adjourn

To ensure quorum, advise Tracey Shaver 537 4448 if you cannot attend.



Making a difference...together

**Minutes of the Inaugural Meeting of the
Salt Spring Island Parks and Recreation Commission
Held February 7, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
 Commission Members:
 Daniel Clements; Jane Horsburgh; Matt Kellow; Stan Shapiro
 Staff:
 Lorraine Brewster, Parks and Recreation Manager; Carin Perrins,
 Administrative Secretary; Kirk Harris, PARC Maintenance; Sarah Shugar,
 Recording Secretary
 Observer: Sean McIntyre, Driftwood
Excused: Gayle Baker; Hafiz Bhimji; Gregg Dow

L. Brewster called the meeting to order at 5:10 pm.

1. Call to Order

1.1 Introduction of new Commission Members

L. Brewster introduced Matt Kellow as a new member of Commission. It was noted that Colin McDougall is the other new Commissioner.

1.2 Election of Chair and Vice Chair

L. Brewster called for nominations for Chair of Commission.
J. Horsburgh nominated G. Dow.

L. Brewster called a second and third time for nominations.
There were no other nominations heard.
G. Dow was elected by acclamation as Chair of Commission for a one-year term.

L. Brewster called for nominations for Vice Chair of Commission.
S. Shapiro nominated J. Horsburgh.
J. Horsburgh accepted the nomination.

L. Brewster called a second and third time for nominations.
There were no other nominations heard.
J. Horsburgh was elected by acclamation as Vice Chair of Commission for a one-year term.

2. Approval of Agenda

MOVED by D. Clements, **SECONDED** by M. Kellow,
That the agenda be adopted with the following addition:
Item 8.5 CRD CEO W. McIntyre

CARRIED

3. **Approval of Minutes**

It was agreed that item 5.1 should read: three new caches have been installed.

MOVED by D. Clements, **SECONDED** by S. Shapiro,
That the minutes of December 3, 2012 Regular Meeting be approved as amended.

CARRIED

4. **Presentations / Delegations**

There were no delegations to be heard at this time.

5. **Rise and Report**

There were no rise and report items at this time.

6. **Reports**

6.1 **Manager's Report**

6.1.1 **Project Status Report**

L. Brewster provided the Project Status Report as of February 7, 2013. She verbally addressed the following items:

- The removal of the dangerous trees in Channel Ridge is complete.
- Goat Trail – working with the SSI Conservancy on trail development.
- Program development – student has started on the interpretive sign project and PARC is going to sponsor a Young Chefs program over Spring Break in partnership with Thrifty Foods.
- Continuing to work on the playground equipment at Portlock Park.
- Branch drop-off has been successful and will be moving to the golf course.
- There has been no response yet to the Fernwood Community Playing Fields grant application.

K. Harris provided an update on the Churchill Beach Access repairs. The repairs were due to storm damage and the project is complete.

6.2 **PARC Planning Committee**

6.2.1 **Meeting Notes from the Trails Advisory Group, January 8, 2013.**

It was generally agreed to invite a TAC member to a future meeting to discuss the ferry to ferry trail (Fulford to Vesuvius). The minutes were received for information.

6.3 **Finance Committee**

The budget meeting was held prior to the regular meeting.
C. Perrins called for motions on the budget items.

6.3.1 Rainbow Road Indoor Pool Budget - 453

MOVED by S. Shapiro, **SECONDED** by D. Clements,
That the Salt Spring Island Parks and Recreation Commission
approve to carry forward any surplus from 2012 and requisition
\$758,850.00, a 3.4% decrease from 2012.

UNANIMOUSLY CARRIED

6.3.2 Parks Budget - 455

MOVED by S. Shapiro, **SECONDED** by W. McIntyre,
That the Salt Spring Island Parks and Recreation Commission
approve to requisition \$336,580.00, a 2% increase from 2012 and
carry forward \$23,500.00 of the 2012 surplus with the balance of
the surplus going to the Parks and Recreation capital reserve
101603.

UNANIMOUSLY CARRIED

6.3.3 Recreation Budget - 458

MOVED by W. McIntyre, **SECONDED** by S. Shapiro,
That the Salt Spring Island Parks and Recreation Commission
approve to carry forward the 2012 surplus and reduce the
requisition to \$48,500.00.

UNANIMOUSLY CARRIED

6.3.4 Joint Parks and Recreation Budget - 459

MOVED by M. Kellow **SECONDED** by D. Clements,
That the Salt Spring Island Parks and Recreation Commission
approve to requisition \$581,580.00 and carry forward \$4,170.00 of
the 2012 surplus with the balance of the surplus going to the
Parks and Recreation capital reserve 101603.

UNANIMOUSLY CARRIED

C. Perrins advised that this is an overall budget increase of 0.6% from
2012.

W. McIntyre and J. Horsburgh thanked C. Perrins for excellent work
in preparing the budget information.

7. Old Business

There were no old business items for consideration at this time.

8. New Business

8.1 Centennial Park Maintenance

In a staff report the Manager provided an update on the maintenance for Centennial Park.

K. Harris provided a review of the report. He advised that the safety concerns are scheduled to be complete by March 30, 2013, the first day of the Saturday Market. Also, there will be a maintenance staff person dedicated to the parks downtown: Centennial Park, Rotary Park and Peace Park.

The report was received for information.

8.2 Park Use Permit Program

In a staff report the Manager provided a summary on special use activities in the parks and trails system.

The report was received for information.

8.3 Dog Bylaw for Centennial Park

L. Brewster advised that in a previous meeting the Commission had requested a review of the no dog policy in Centennial Park. It was generally agreed that the signage in Centennial Park be changed to reflect that dogs are not allowed in the park except in designated areas. The SPCA doggie day care during the Saturday Market would be one of the designated areas. It was noted to look into whether non-licensed dogs are allowed to use the SPCA doggie day care.

8.4 Trincomali Heights Trail System

L. Brewster reviewed the letter from a group of SSI residents interested in seeing the completion of the trails network throughout the Trincomali Heights area. It was noted that this is on the list of priorities for 2013. The letter was received for information.

8.5 CEO CRD

W. McIntyre advised that at the CRD Board meeting on February 6, 2013 there was unanimous support for Bob Lapham to be the new CEO.

9. Tabled Items

There were no tabled items for consideration at this time.

10. Correspondence and Information Items

10.1 Island Pathways Newsletter – Winter 2013

10.2 Newsletter – Growing Together January 2013
Received for information.

11. Next Meeting

The next meeting of Commission is scheduled on February 18, 2013.

12. Adjournment

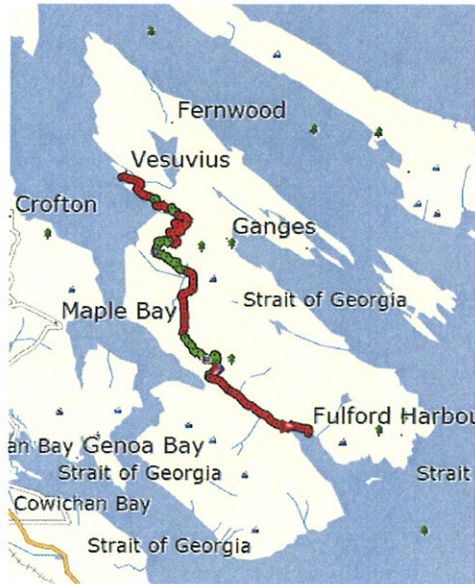
MOVED by W. McIntyre, **SECONDED** by D. Clements,
That the meeting be adjourned at 6:05 pm.

CARRIED

DRAFT

Vesuvius to Fulford Trail

A proposal to establish part of the Trans Canada Trail on Salt Spring Island



Experience the Gulf Islands is a unifying theme to enrich the lives of residents and visitors through outdoor recreation and direct contact with the land and waters, communities, people, events and heritage of the Gulf Islands. Developing and providing the support system for enriched experiences will be a catalyst for community and economic development. The experience initiative is one of the priorities of the Southern Gulf Islands Economic Development Commission and is supported by Wayne McIntyre and our own Economic Development Commission.

A key building block of the Experience initiative will be the development of a system of major trails and water routes interconnecting communities, events, amenities and supporting businesses throughout the Islands. A major trail across and interconnecting the Gulf Islands will be proposed for designation as part of the Trans Canada Trail network.

The Vesuvius to Fulford Trail will encourage non-motorized visitation to the Islands because of increased safety and capacity provided. It will inspire islanders of all ages to be active and keep fit. It will promote tourism and contribute to the island's economic growth.

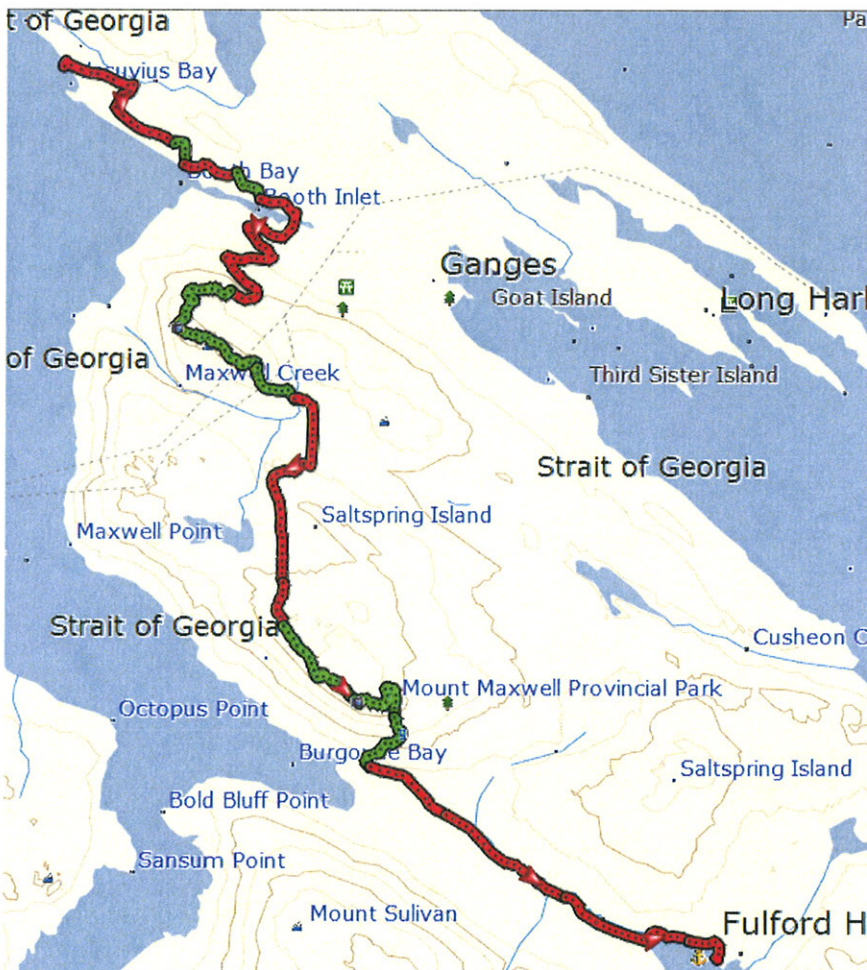
This trail will not cost PARC much to support and spearhead. Here is some information from Clive Webber, who is the TCT facilitator for Vancouver Island and a keen supporter of the Vesuvius to Fulford Trail:

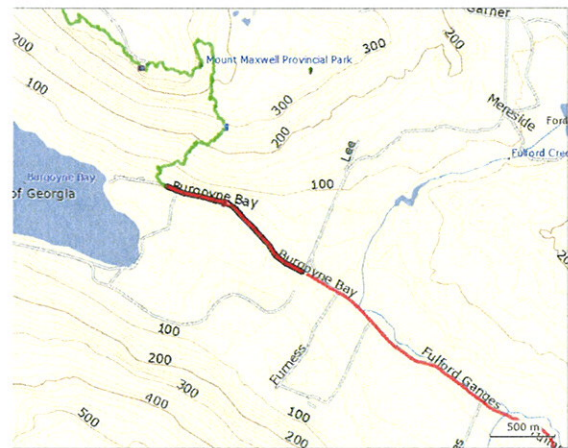
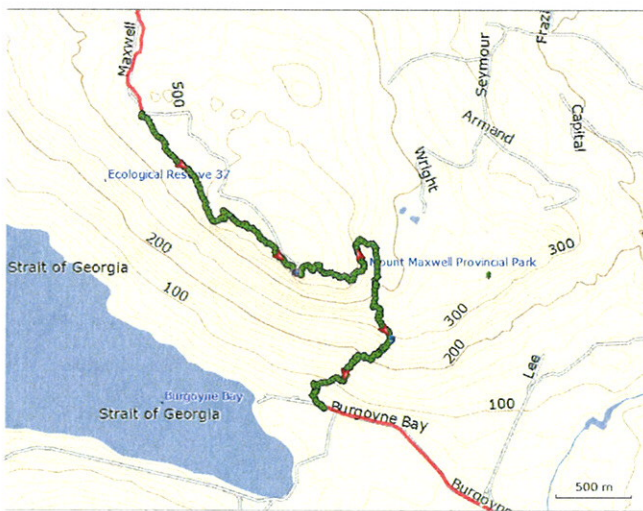
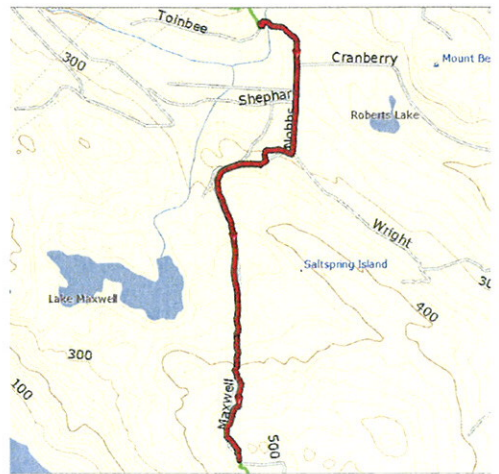
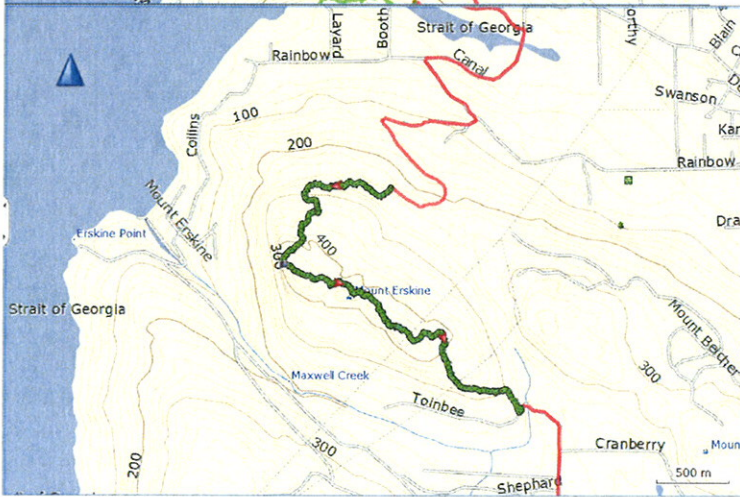
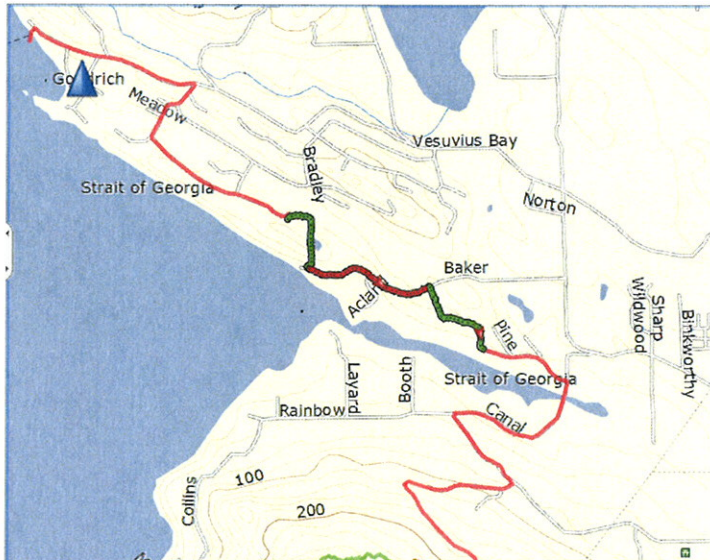
- **Coordination.** The TCT through BC is coordinated by a society called the Trails Society of British Columbia or Trails BC for short.
- **Spur trails.** I described the Salt Spring trail as being a spur route for the TCT. At the moment, all TCT efforts are being directed toward completing the main route by 2017, which coincides with Canada's 150th anniversary. Spur routes aren't being considered at this time. That being said, Clive was very enthusiastic about our route. He sees it as part of a possible loop with hikers coming from either Swartz Bay or Crofton. It would also be a way of avoiding the Malahat, which is proving problematic at the moment. The trail I outlined also offers hikers more beauty and challenge than the trail from Victoria to Crofton would, and Clive found that very attractive as well.
- **Mapping.** I have provided a GPSed map of the trail (attached), which Clive is prepared to put on the TCT website once PARC agrees to sponsor the trail.
- **Trail ownership.** The TCT is not the steward of the individual sections of the trail. TCT trails are mostly owned by municipalities, and they are constructed locally. There are no fees connected with being part of the TCT, and, in fact, some limited funding would be available from TCT, which has received much of its funding from Parks Canada and donations.
- **Insurance.** Insurance would be required, but TCT might be able to help with that. The Vesuvius to Fulford trail outlined here is on BC Parks, Salt Spring Island Conservancy, and PARC land, as well as public roadways. All of these are independently insured by these agencies. So PARC (the CRD) would not require any additional insurance if it sponsors the trail.
- **Permissions.** Permissions would be required from all landowners, in our case BC Parks, PARC, the SSIC, and any individuals who might agree to SROAs in the future.
- **Non-motorized trail.** The trail can be multiuse, but must be non-motorized, except of course for parts that are on roadways. As currently designated the sections off-road would not be suitable for bicycles.
- **Signage.** TCT signs would be available for free for designated trails only. However, they would have only the TCT logo on them. If we wanted any local logos, we would have to design our own signs, to which we could add the TCT logo, or we could use TCT's signs and somehow add our logo to them.
- **Accommodation along the trail.** Clive said that the TCT authority has not considered accommodation for hikers as it has been focusing solely on the trail. However, he thought that some provision for camping, if possible, would be an asset and suggested that local B & Bs could be designated as serving the TCT. These B & Bs might offer special deals for

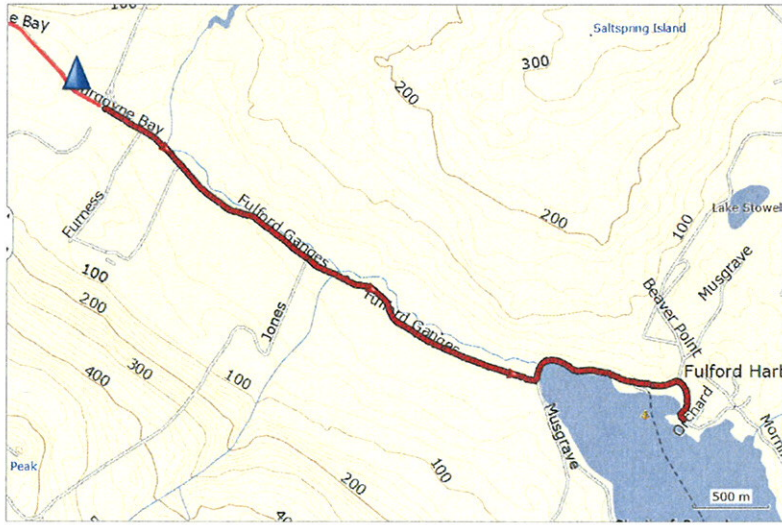
people hiking the TCT on Salt Spring. This would be one of the economic benefits of being part of the TCT.

Here are maps for the proposed Vesuvius to Fulford trail, which could become part of the Trans Canada Trail. We are presenting this proposal to the PARC commissioners with the hope that PARC will take the initiative in establishing this trail on the island.

Note that the trail is approximately 27.4 km long, of which 10.2 km is off-road and the rest alongside roadways. This is clearly indicated by the colours on the maps (green for off-road and red for on-road). The off-road sections are through land owned by BC Parks, The Salt Spring Island Conservancy, and PARC. There are no other private owners, but it is our intention to gradually obtain the right from other landowners to move more and more of the trail off-road.







PROJECT TALARIA

February 11, 2013

Salt Spring Island Parks and Recreation Commission
145 Vesuvius Bay Road
Salt Spring Island, BC
V8K 1K3

Please find attached a proposal and outline for a proposed trail run event on Salt Spring Island. Information on the proposed route and locations, facilities, safety plan and all other relevant information is included. The event is not-for-profit under the auspices of our non-profit organization, Project Talaria. Any net revenue that results from the event will be donated towards further trail development and maintenance on Salt Spring Island.

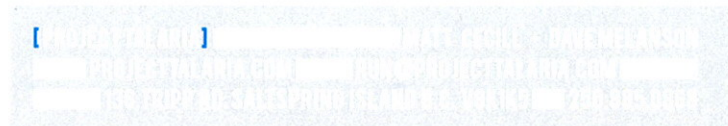
At this point, we would like to request official sponsorship by the Salt Spring Island Parks and Recreation Commission and inclusion in CRD insurance for the event on CRD lands.

We will be pursuing formal agreements with all landholders included in the route including the CRD, BC Parks, the Salt Spring Island Conservancy and several different private landholders. Agreement and sponsorship of the CRD will aid greatly in securing agreement for the other organizations.

Please feel free to contact me if you require any further information.
Thank you very much for your consideration.

Dave Melanson
Co-founder and Director

running for a greater good



The Castaway 50k/20k Island Trail Run

Event Organizer:

Name: Dave Melanson
Address: 136 Tripp Road, Salt Spring Island, V8K 1K5
Phone: (250) 222-5152
Email: dave.melanson@gmail.com
Website: <http://www.projecttalaria.com>

Project Objectives:

- To create a community based outdoors event that promotes healthy active living and enjoyment of Salt Spring Island trails and natural attractions.
- To promote the use and maintenance of existing trails and development of new trails and connections.
- To promote Salt Spring tourism and economic opportunities from visitors to Salt Spring for trails based activity.
- To encourage broad participation and involvement in a potentially recurring community driven event.

Description:

The proposal is to hold a 20Km / 50Km trail run event on Salt Spring Island. The proposed route consists of two loops (a northern and a southern one) from the Start / Finish station. The entire course including both loops comprises the 50K route. There is also a shorter segment of 20K that consists of only the southern loop. The proposed route starts and finishes from Burgoyne Bay Provincial Park in the center of the island.

The route will have four separate aid station locations along the route. The configuration of the route allows the start / finish station to also function as a midway aid station, so there are in effect, six aid stations along the entire 50K route.

The event is not-for-profit. Any net revenue that results from the event will be donated towards further trail development and maintenance on Salt Spring Island.

Proposed Date:

October 5, 2013 7:00 AM – 7:00 PM

Projected Number of Participants:

Event Participants: 50-100

Volunteers: 50

Spectators: 20-40

Facilities:

Facilities provided: See info about aid stations above. The start/finish, at trailhead will also have tables, chairs and, if weather dictates, pop up tents.

Each aid station and the start finish will have 30oz of bottled water per runner.

Signing: The courses will be temporarily marked with surveyors ribbon and 5"x5" plastic arrow signs attached to stakes. There will be "Caution Runners on Road" signs where the course crosses the roads.

Sanitation Plan: There will be one portable toilet per 50 runners at the start/finish.

Parking and Vehicles:

There will be no road closures. All race participants will park at a location that has adequate capacity with a shuttle running to the event location. The current, unconfirmed proposal is to utilize the parking capacity at Fulford Hall. The estimated number of vehicles that will require parking for the event is 60-70.

Safety Plan:

Runners will be briefed prior to the race of the specific hazards of the courses.

Weather and other environmental factors will be constantly observed prior to and during the event with the safety of the participants in mind.

Aid Stations:

Each aid station will be staffed by volunteers and will consist of a folding table to put the food and drinks on for runners as well as containers designated for garbage and recycling. The aid stations will have first aid supplies and most if not all will have the ability to communicate directly with emergency services and the ones without direct lines of communication will have a radio relay system if possible.

Aid Station Locations:

1. Start / Finish Location (also Aid Station 3)
2. Wright Road
3. Gossett property (private property, supported by landowner)
4. Musgrave Road at Mill Farm access

Medical:

Each aid station and the start/finish will have radio communications and will be stocked with first aid supplies as well as water, electrolyte drinks and other food and supplies necessary for a safe event.

Salt Spring Island Fire/Rescue and Search & Rescue, and / or other trained emergency response persons will be on course and or stationed at the finish area.

There is great Ambulance access along the entire route and helicopter landing is possible at the start / finish location.

Lady Minto Hospital is within proximal distance located in Ganges on Salt Spring Island.

Environmental Impact:

Cleanup:

Each aid station will be dismantled after the last runner passes by. Volunteers will be following behind the last runners and will "sweep" the course removing signs and markers and picking up any trash dropped by runners.

The event will be 100% cleaned up by the end of the day following the event at the latest.

Waste Stations and recycling will be set up at each Aid Station.

Event rules include a strict 'Pack it in, Pack it out' and 'No Litter' policy.

Runner Impact:

All participants will be instructed to travel on designated paths only to avoid impacts on any surrounding lands.

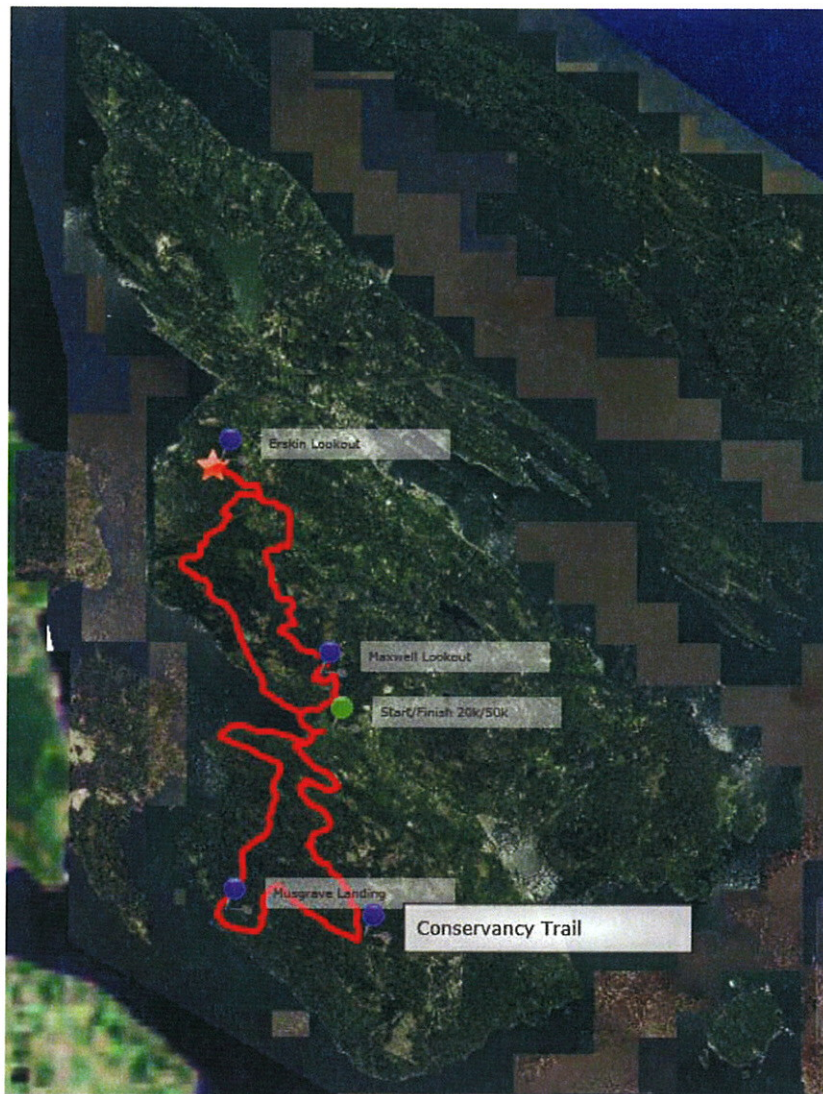
Designated route will completely follow existing trails and roads avoiding any infringement on pristine lands or protected areas.

Location:

The proposed route starts and finishes in Burgoyne Bay Provincial Park. The course consists of two loops that go north and south from the base location (see attached maps). The route crosses the jurisdictions of a number of different landholders including:

- Private Landowners
- Parks BC
- SSI Conservancy
- Crown Land
- CRD Regional Parks
- CRD SSI

Proposed Route



Proposed Northern Loop Route



Proposed Southern Loop Route



Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
1. TRAILS and BEACH ACCESSES		
1.1 Partners with PARC Gifting, Donations	1 Bench at harbour Side 1 tree in Peace Park	
1.2 Lyonesse Trail Connection	Right of Way to be obtained from adjacent property owner for completion of trail to Goodall. Contact sought with property owner.	
1.3 Duck Creek Park	*Bridge to be replaced. –working with Kathy Reimer. *Sign to be installed off Broadwell into Duck Creek. *Trailhead signs were upgraded to show new access off of Mountain Park Road. *Currently working on the wet areas Sign installed off Broadwell. Mowed & Bridge Repaired Fall maintenance has been done on all the trails	\$10,000 (B)
1.4 Juniper trail	Trail location to be surveyed and constructed	
1.5 Dean-Drake Road trail	All invasive species removed-working on the 3 ravines. 1 st ravine done, laying down the Tread/Base for pathway. 80% complete 2 bridges to build in 2013	
1.6 Teal-Cormorant trail	Trail to be completed between Teal and Cormorant Crescent.	
1.7 Water Access Points	*30 Beach access signs received; 10 Beach Access Signs installed. Sign Replaced on Sunset *Request received to develop Eagle Way access point. Application to be submitted. Letters to property owners mailed. Letter of concern received. *Request received to develop an access point at Old Scott Road. Site visited. Application to be submitted. Letters to property owners mailed. Letter of concern received. * New Water access point to be developed on North Beach Road at base of Maliview. Letters to property owners mailed. Letter of concern received. Church hill Beach Access Repaired- See	\$10,855 (B)
1.8 New Trail Construction	Mouat Park – Pallot Way connector trail location reviewed by biologists, report recommends relocation of planned trail. Trail recognizance carried out. Blackburn Trail – Frazier Road trail completed. Trailhead signs installed. Bridge installed/Tree Planting Started Oct 22, 2012. Dangerous trees removed at Blackburn Trail. Trees planted at Blackburn 13 Leylandi Cypress. Trincomali – section of trail has been relocated, second phase to be completed upon securing an easement. Spence Hill trail to be surveyed prior to construction	\$82,500 (B) \$68,158 (A)
1.9 Bryant Hill Park Trail	Trail connection sought to the Andreas Vogt Nature Reserve, discussions with Conservancy ongoing. Trail to traverse Crown Land.	
1.10 Mouat Park	Some trailhead signs to be updated. Two circulation signs to be installed. Scoping the western part of Mouat for trail development-March 25. Removal of Toilets	
1.11 Channel Ridge	Channel Ridge trail to be improved between signs 3 and 4. Signs to be installed to connect northern section of network with southern section. Several trees will be removed on May 28	

Project	Comments	Budget (B) Revenue (R) Actual (A)
	<i>ITALICS - new information</i>	
	that had come down in winter storms. Dangerous trees removed from trail location at 4 thru 5 and 4 thru 16. Trail Crew- Broom Cleared at Broadwell entrance.	
1.12 Fern Creek Trail	Trail upgrading completed. Trailhead sign installed.	
1.13 Goat Trail	Trail connection sought from Andreas Vogt Nature Reserve via 'Old Goat' trail down to Beaver Point Road. Working with the Conservancy to develop a trail across Andreas Vogt Nature Reserve to connect Bryant Hill Park.	
1.14 X-Island Trail System	Prepare sign plan for cross island trail system/ Mill Farm trail system. Meeting held with planner to design logo for trail signs. Working with Regional Parks in developing sign plan for Mill Farm Trail system-cross island trail.	
1.16 Grace Point Trail	Survey conducted of north boundary of trail due to private individuals having installed barbed wire along trail. Brush cut back. Barbed wire removed as per request of RCMP. To be discussed at Budget Retreat for 2013. Quote for railing obtained. Broken Railing Replaced & Painted.	
1.16 Liberty Hall Lane Trail	Trail flagged. Surveyor conducted survey. Trail RoW to be obtained from neighbour. Info submitted to CRD legal. Stat Right of Way agreement signed with owners.	
1.17 Sharp Road – Rainbow Road Trail	Trail to be planned between Sharp Road and Rainbow Road	
1.18 Trail Brochure	Completed	\$ 3,000 (B) \$ 6,192 (A)
1.19 Dunbabin Trail/park	Several large Cedar trees have been attacked by an eager beaver. Biologist contacted for assistance in dealing with the beaver; effected trees wrapped with chicken wire. Staff will continue to monitor the health of these trees and do anticipate need for eventual removal. Working with Kathy Reimer. Stucco Wire used to wrap the trees. Kathy will be draining the pond.	

2. RECREATION AND PARK PROJECTS		
2.1 Heiwa Peace Park Japanese Garden	Japanese Garden Society planning Phase 2 for development in 2012. Constr. to start next month.	
2.2 Program Development	Park will be offering babysitting safety course and people savers. 1 st class of Babysitting was full (12); 1 st class of People Savers was cancelled (3); 2 nd babysitting class of 3 evenings will start Nov 21, 2012. Student has started the interpretive sign project. Young Chefs-partnership with Thrifty foods spring break program.	\$ 15,000 (B) \$ 3,690 (A) \$ 1,831 (R)
2.3 Mouat Park / Ganges Creek Work	Creek Stabilization 80% completed.	\$ 3,600 (B)
2.4 Tennis Courts	Fulford tennis court repairs completed. SSTA to construct tennis wall. Tree root barrier installed at Fulford to prevent further heaving of the asphalt. Contract awarded to develop construction specs for Portlock courts. *pickle ball lines completed on courts 3 & 4 at Portlock. Request to reserve Wednesday 9-1 for Pickleball Players.	
2.5 Dog Park	SD constructing 2 bridges. Water tap to be installed.	
2.6 Playing field project Fernwood	Grant application submitted. Licence being arranged with SD for site. Final report consultant received. New grant being applied for. No final word on grant application.	
2.7 Leisure Brochure	Spring brochure distributed late April. Fall brochure distributed Sept 19 th .	\$ 8,500 (B) \$ 5,596 (A)

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
2.8 Free ride park / parkour	<i>Interest in the free ride park and parkour at Rainbow Road; not able to develop until the herons have left the site permanently.</i>	
2.9 Maintenance Shop / Yard	Area cleared and graveled. Area on second property prepared for weekly drop off of invasives by public. Friday & Saturday drop off, available through the summer, being used by the public. <i>*Branch drop off Feb 23 2013-moved to Golf Course</i>	\$10,325 (B)
2.10 Maintenance Equipment Upgrade	One truck to be replaced early in 2012 (ERF). New truck received.	\$45,000 (B) \$32,876 (A) \$ 3,103 (R)
2.11 Stormceptor	Initial discussions with engineer held.	\$16,000 (B)
2.12 Website Upgrading	Find-A-Park and Find-A-Trail section has gone live on the PARC website. Waterfront Accesses and Market Vendor information will be added next.	
2.13 Parks and Trails System Master Plan	Master Plan approved by Commission. Plan submitted to Island Trust for inclusion in the Official Community Plan.	
2.14 Allotment Garden Project	Ground rototilled, fence work completed by volunteers. Successful opening held. Lease Agreement with Earth Festival Society has been signed. Water system, for use of gardeners, has been installed.	
2.15 New Park Regulations	New Park Regulations adopted by the Commission and CRD Board of Directors.	
2.16 Monteith Park	Due to presence of endangered snake species a conservation covenant may need to be put on that park.	
2.17 Portlock Park	Front playground area to be given a face lift with some new equipment and fencing. Working with Lion's Club regarding location of a new Portlock Park sign. Old Portlock sign removed. Lion's club has formed a committee and will be working with PARC. <i>Two new spring toys installed.</i>	
2.18 Geocaching	Developing guidelines for recreational geocaching activity. 3 new cache installed (Fernwood, Blackburn and newly completed pathway)	
2.19 Centennial Park	Kirk met with arborist. Report has been completed. Work has been started on the pathways. <i>Staff are working to the deadline of the first day of the Market, March 30th.</i>	
3. INDOOR POOL PROJECT ITEMS		
3.1 Leisure Component	Quotes received for preparation of construction and operation and maintenance estimates. Ssplash made presentation February 20 th . Chair and Manager attended Ssplash Board meeting to give them the message	
3.2 Facility Inspection	FM Global inspected and ran tests at pool facility, to assess areas of risk and make recommendations. Bracing on fire water lines required.	
3.3 2013-2018 operation	One submission received, approved by Commission and to be approved by the CRD Board.	
3.4 Volunteers	New volunteer program developed.	
3.5 Driveway Repair	Driveway at pool has been repaired with gravel.	

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
4. STRATEGIC PLANNING PROJECTS		
4.1 To restate the mandate and re-establish the role and image of the Commission in the community	A new mandate for the Trails Advisory Committee has been prepared and approved. Image in the community improving through provision of positive information regarding PARC's progress. Monthly columns, new Leisure Guide, press releases about progress on projects.	
4.2 To build a framework for effective partnering with other community organizations	Meetings held with Trustees, Community Services, Partners for Pathways, Broom committee, SSI Conservancy; High Nooners. Lions Club, Rotary Club, SSI Foundation etc.	
4.3 To build relationships with partners based on a clear understanding of the Commission's roles and objectives		
4.4 To create better information-dissemination vehicles for both promoting and advertising recreation opportunities, and promoting the key role of the Commission as the centre of the web of recreation delivery agencies on Salt Spring Island	CRD is updating its website. Minor contract issued to Arts Council to update digital inventory of arts groups and artists offering courses. Developed bi-annual leisure guide. Produce monthly articles for the Driftwood. New trail brochure completed.	
4.5 To continue moving forward with trail planning with the development of the backcountry trail network, a biking and walking trail system, and by the completion of the Ganges Linear Park/Boardwalk	2012 will be third year that a trail crew is hired and is working on upgrading and expanding the back country trail network on the island. New sign program implemented.	
4.6 To focus on ocean and lake access as the key element within the Commission's expansion of the "passive" park system on Salt Spring Island	Access assessment report approved by Commission. Three new water access points for 2010 completed, Five in 2011 and several more planned for 2012. 10 Beach Access signs Installed	
4.7 To create an overall parks plan focused on the development of additional capacity for sports and other active recreation pursuits	Final Plan approved by Commission at November 2011 meeting	
4.8 To develop the Rainbow Road Pool and property to maximize recreation opportunities and minimize operating costs	Final Plan approved by Commission at November 2011 meeting. Allotment Garden Developed	
4.9 To establish a budget that is at a sustainable level for both the short and long term	2012 Budget approved by senior management. Planning process for 2013 starting	

Abbreviations:

CRD	Capital Regional District	HWM	High Water Mark
DFO	Department of Fisheries and Oceans (Federal)	MoT	Ministry of Transportation (Provincial)
ERF	Equipment Replacement Funds	RoW	Right-of-Way
GPS	Global Positioning Systems	SROW	Statutory Right-of-Way
GIS	Geographic Information Systems	TAG	Trails Advisory Group



Salt Spring Island Trails Advisory Committee
Meeting Notes
Tuesday, February 5, 2013

Present: Rob Wiltzen (chair), Willie Schulze, Herb Otto, Gary Quiring, Ron Chamney, Stefan Cermak, Maxine Leichter, Stevie-rae Robinson (co-op student), Lorraine Brewster (staff).

1. Opening
2. The Chair opened the meeting at 5:00pm. Lorraine introduced Stevie-rae Robinson a student working on the Interpretive Signage project at Mouat Park.
3. Review of Meeting Notes January 8, 2013. No revisions or additions.
4. Ferry to ferry trail (Fulford to Vesuvius)
 - a. Lorraine provided an update from the email that Charles sent to TAC. She suggested that Charles come to the next PARC Commission to give a presentation of the trail initiative. Willy commented that most of the trail is on road way. Lorraine asked Gary how this project would fit with the x-island trail proposal and Gary commented that he was in full support of the Trans Canada Trail.
5. Girlfriend Trail
 - a. Gary provided an update on the work that has been done on Girlfriend Trail. There was some discussion on the signage. Herb Otto will follow up with BC Parks to have a discussion on signage for the trail.
6. Priority List for Trail Development
 - a. Lorraine provided a list of trail projects for 2013 and potential planning projects for trail development. She spoke to three projects that are on the work plan for 2013: Mouat Park western trail development; to complete Dean-Drake; and 2nd phase of Trincomli. Lorraine also indicated that there is a list of potential trail projects that were suggested from two of the TAC members. She indicated that a further discussion will take place for the March meeting and Kirk Harris, the Operations Supervisor will be present.
7. Meeting moved in to the focus group.
8. Next meeting March 12 at 4:00pm.

Salt Spring Island Parks and Recreation
Rainbow Road Indoor Pool
Staff Report

SUBJECT: 2012 Rainbow Road Indoor Pool Quarterly Report

ISSUE

To provide the commission with a quarterly report (Sept - Dec) on fall 2012 programs.

BACKGROUND

Rainbow Road pool offers a variety of programs including public sessions, water fitness classes, school programs, swim team, rentals, and special events. During the fall quarter, there were a total of 10,920 participants compared to 9,617 in 2011.

A new water fitness class, Aqualite, was introduced for individuals experiencing hip or knee problems and looking for a low intensity class. School use increased with 9 additional bookings for lessons and swim sessions. Special events continue to be popular with different swim themes during the holidays. The program breakdown is as follows:

Year	Public Sessions	Water Fitness	Additional Programs	Total
2010	6336	1437	1867	9640
2011	7002	1549	1066	9617
2012	6889	2055	1976	10920

Promotion and marketing continue to be included during the sessions. Success with the use of email to communicate with the public about programs or special events provides effective marketing. A banner advertisement is featured once a month in the local newspaper as well as a monthly article in the PARC postings for the Driftwood.

RECOMMENDATION(S)

That the Parks and Recreation Commission:

Receive this report for information.

We are still serious about fun!