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**Minutes of the Regular Meeting of the  
Salt Spring Island PARC Planning Committee  
Held September 10, 2012 in the Portlock Park Meeting Room, Salt Spring Island, BC**

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**DRAFT**

**PRESENT:**

**Commission Members:**

Gregg Dow – Chair; Jane Horsburgh – Vice Chair; Gayle Baker; Hafiz Bhimji;  
Daniel Clements; Stanley Shapiro

**Staff:**

Lorraine Brewster, Parks and Recreation Manager; Sarah Shugar, Recording  
Secretary

**Excused:**

Wayne McIntyre, CRD Director; Jon Suk

The Chair called the meeting to order at 5:03pm.

**1. Approval of Agenda**

**MOVED** by J. Horsburgh, **SECONDED** by D. Clements,  
That the agenda be adopted with the following addition:  
Item 7.2 Grace Point Boardwalk L. Brewster.

**CARRIED**

**2. Approval of Minutes**

Two spelling corrections were noted: Dan Clements and Gayle Baker.

**MOVED** by G. Baker, **SECONDED** by J. Horsburgh,  
That the minutes of July 9, 2012 Regular Meeting be approved as amended.

**CARRIED**

**3. Chair Remarks**

G. Dow verbally reported that PARC Staff now manages twelve additional CRD  
Commissions.

It was generally agreed that Staff would meet with Mr. McIntyre regarding the  
additional workload and that recommendations would be forwarded to the CRD.

**4. Presentations / Delegations**

There were no delegations at this time.

**5. Reports**

5.1 Subcommittee Reports

- 5.1.1 Meeting Notes – September 4, 2012 Trails Advisory  
L. Brewster circulated the notes for information. She advised that she would bring additional information regarding the X-Island Hiking Trail following meetings with Regional Parks and SS Conservancy.

**6. Items Arising from Previous Meetings**

There were no items for consideration at this time.

**7. New Business**

7.1 Signage

L. Brewster provided a verbal report on the vandalism to PARC signs. She reported that a beach access sign on Sunset Drive has been vandalised repeatedly. A sign in Peter Arnell Park has also been vandalised.

It was generally agreed that Staff would look into security options.

7.2 Grace Point Boardwalk

L. Brewster provided a verbal report regarding repairs to the Grace Point boardwalk railing.

It was generally agreed that Staff would make the necessary repairs to the railing.

**8. Correspondence and Information Items**

8.1 PARC Input to Islands Trust Council Strategic Priorities Plan

8.2 Newsletter – BC Communities

8.3 Thank-you – Doggie Daycare

All items of correspondence were received for information.

**9. Next Meeting**

The next Planning Committee meeting is scheduled on October 9, 2012 at 5:00 pm. Please note that this is a Tuesday due to Thanksgiving.

The next Commission meeting is scheduled on September 24, 2012 at 5:00 pm.

**10. Motion to Close the Meeting**

**MOVED** by D. Clements, **SECONDED** by J. Horsburgh,

That the PARC Planning Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1):

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

The PARC Planning Committee closed the meeting at 5:42 pm and resumed an open session at 6:15 pm.

**11. Adjournment**

**MOVED** by D. Clements, **SECONDED** by S. Shapiro,  
That the meeting be adjourned at 6:15 pm.

**CARRIED**