



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held August 20, 2012 in the Portlock Park Meeting Room, Salt Spring Island, BC**

PRESENT:

Director: Wayne McIntyre

Commission Members:

Gregg Dow – Chair; Jane Horsburgh – Vice Chair; Gayle Baker; Hafiz Bhimji;
Daniel Clements; Stanley Shapiro

Staff:

Kees Ruurs, CRD Senior Manager; Lorraine Brewster, Parks and Recreation
Manager; Carin Perrins, Administrative Secretary; Sarah Shugar, Recording
Secretary

Excused:

Richard Hayden; Jon Suk

Observer:

Sean McIntyre, Driftwood

The Chair called the meeting to order at 5:03pm.

1. Approval of Agenda

MOVED by G. Baker, **SECONDED** by D. Clements,
That the agenda be adopted with the following addition:
Item 6.1 Letter to Province G. Baker

CARRIED

2. Approval of Minutes

MOVED by G. Baker, **SECONDED** by H. Bhimji,
That the minutes of July 23, 2012 Regular Meeting be approved as presented.

CARRIED

3. Chair Remarks

There was no report at this time.

4. Presentations / Delegations

There were no delegations at this time.

5. Reports

- 5.1 Manager's Report
 - 5.1.1 Project Status Report
The Manager reviewed the August Project Status Report.
 - 5.1.2 Fall Leaf Exchange & Return of "Bring Your Branches"
The Manager provided information regarding the expansion of the exchange program.
It was generally agreed to approve the Fall Leaf Exchange and Bring Your Branches programs.
 - 5.1.3 Annual Pool Maintenance and Shutdown
The Manager reported that the pool would be shut down from September 2-23, 2012 for annual maintenance and cleaning.
It was generally agreed that staff would look into the possibility of hosting a dog swim on the day before the annual shut down.
- 5.2 PARC Planning Committee
 - 5.2.1 Trails Advisory Committee – Aug. 7, 2012 Meeting Notes
The notes were received for information.

The Chair noted a great presentation by Justin Byron and Xavier Smith, it was thoroughly enjoyed and quite impressive.
- 5.3 Finance Committee
 - 5.3.1 Monthly Financial Report – Operating Budget 2012
The Administrative Secretary provided an overview of the Operating Period ending July 31, 2012.
The report was received for information.
 - 5.3.2 Capital Reserve Funds 2012-09-04
The Administrative Secretary provided an overview of the Capital Reserve Funds at July 30, 2012.
The report was received for information.
There was a brief discussion regarding a participatory fountain / wading pool. It was generally agreed that Staff would research the idea.
- 6. **Old Business**
 - 6.1 Letter to the Province
There was discussion regarding the lack of response to the letter sent regarding the Community Recreation Program Grant Application.
It was generally agreed to consider sending a letter in the future.
- 7. **New Business**
 - 7.1 Ssplash Request

The Manager provided a review of the request to sponsor a Saturday Warmer Water Therapy / Leisure Day at the pool.
It was generally agreed that Staff would continue to research the idea.

8. Correspondence and Information Items

There were no items of correspondence at this time.

9. Next Meeting

The next meeting is scheduled on September 24, 2012.

Director McIntyre advised that he would be attending the BC Municipalities Conference at that time.

10. Adjournment

MOVED by W. McIntyre, **SECONDED** by J. Horsburgh,
That the meeting be adjourned at 5:45pm.

CARRIED