

## **SALTSPRING ISLAND PARKS AND RECREATION COMMISSION**

Minutes of the Parks and Recreation Commission Meeting  
Held March 26, 2012 at 7:00 pm in the  
Portlock Park Meeting Room

Attendance: Commissioner Gregg Dow – Chair  
Commissioner Hafiz Bhimji  
Commissioner Daniel Clements  
Commissioner Jane Horsburgh  
Commissioner Stanley Shapiro  
Wayne McIntyre, CRD Director  
Staff: Kees Ruurs, Parks and Recreation Manager  
Carin Perrins, Administrative Secretary  
Sarah Shugar, Recording Secretary  
Excused: Commissioner Gayle Baker  
Commissioner Richard Hayden  
Commissioner Jon Suk  
Observer: Sean McIntyre, Driftwood

1. The Chair called the meeting to order at 7:04pm.

2. Agenda Approval

MOVED by W. McIntyre, SECONDED by J. Horsburgh,  
That the agenda be approved as presented.

CARRIED

3. Approval of Minutes

Commissioner Horsburgh noted that Item 11 should read: The next regular meeting date is scheduled on March 26, 2012.

MOVED by J. Horsburgh, SECONDED by S. Shapiro,  
That the minutes of February 27, 2012 Regular Minutes be approved as amended.

CARRIED

4. Delegations / Presentations

There were no delegations at this time.

5. Rise and Report  
There were no items to rise and report.
  
6. Reports
  - 6.1 Manager's Report
    - 6.1.1 Project Status Report  
The Manager reviewed the Project Status Report for March 2012.  
C. Perrins circulated a CRD Notice of Adoption of Bylaw 3765 – Community Parks Regulations.  
The report was received for information.
  
    - 6.1.2 2010-2011 Pool Attendance Report  
The report was received for information.
  
  - 6.2 PARC Planning Committee
    - 6.2.1 PARC Planning Minutes, March 12, 2012  
The notes were received for information.
  
    - 6.2.2 TAC Notes, March 6, 2012  
The notes were received for information
  
    - 6.2.3 Trail Plan  
The Manager provided the 2012 Trail Plan.  
The plan was received for information.
  
    - 6.2.4 Trail Article - Oystercatcher  
The Manager provided the PARC Trails 2012 report to be included in the Oystercatcher newsletter.  
It was generally agreed that this report be submitted to the Driftwood.
  
  - 6.3 Finance Committee
    - 6.3.1 Monthly Financial Report – Operating Budget 2012  
The report was received for information.
  
    - 6.3.2 Capital Reserve Funds 2012  
The report was received for information.
  
7. Old Business  
There were no old business items for discussion at this time.

8. New Business  
There were no new business items for discussion at this time.
9. Tabled Items  
There were no tabled items for discussion at this time.
10. Correspondence and Information Items
  - 10.1 November 26, PARC Meeting – date change request  
It was generally agreed that the November 26, 2012 meeting be changed to December 3, 2012, to accommodate the Recreation Excellence Holiday Party.  
It was generally agreed to circulate the 2012 PARC Meeting Schedule.
  - 10.2 Notice of Election – Fire/Rescue Trustees
  - 10.3 Advisory Committee Application – Islands Trust
  - 10.4 Communities In Bloom
  - 10.5 Correspondence requesting Governance Study

The Chair reported that PARC received a thank you card from Velo Village.  
All Correspondence items were received for information.

11. Next Meeting  
The next meeting of PARC Planning Committee is scheduled on April 10th, 2012. Please note that this is a Tuesday.  
The next meeting of Commission is scheduled on April 30, 2012.

12. Move In Camera

MOVED by S. Shapiro, SECONDED by J. Horsburgh,  
That the meeting Move In Camera in Accordance with the Community Charter Part 4, Division 3, Section 90(1):

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in view of the council, could

reasonably be expected to harm the interests of the  
municipality if they were held in public;  
CARRIED

The meeting moved In Camera at 7:42pm.  
The meeting reconvened at 8:08pm.

13. Adjourn

MOVED by J. Horsburgh, SECONDED by S. Shapiro,  
That the meeting be adjourned at 8:08pm.  
CARRIED