

## **SALTSPRING ISLAND PARKS AND RECREATION COMMISSION**

Minutes of the PARC Commission Meeting  
Held March 28, 2011 at 7:00 pm in the  
Portlock Park Meeting Room

Attendance: Commissioner Gregg Dow – Chair  
Commissioner Robert Bosman  
Commissioner Richard Hayden  
Commissioner Jane Horsburgh  
Commissioner Stanley Shapiro  
Commissioner Jon Suk  
Garth Hendren, CRD Director  
Staff: Kees Ruurs, Parks and Recreation Manager  
Sarah Shugar, Recording Secretary  
Excused: Commissioner Gayle Baker  
Commissioner Dan Dickmeyer

1. The Chair called the meeting to order at 7:04pm.

2. Agenda Approval

MOVED by G. Hendren, SECONDED by R. Hayden,  
That the agenda be approved with the following additions:  
Item 8.4 Regional Parks Strategic Plan G. Hendren  
CARRIED

3. Approval of Minutes

MOVED by G. Hendren, SECONDED by J. Suk,  
That the minutes of February 28, 2011 Regular Minutes be  
approved as presented.

CARRIED

4. Delegations / Presentations

There were no delegations to be heard at this time.

5. Rise and Report

There were no items for rise and report.

- 6. Reports
  - 6.1 Manager's Report
    - 6.1.1 Project Status Report  
The Manager reviewed the project status report for March.
  
  - 6.2 Parks Planning Committee
    - 6.2.1 PARC Planning Committee March Meeting was cancelled.
  
    - 6.2.2 Trails Advisory Committee Meeting Notes March 2, 2011  
Received for information.
  
  - 6.3 Finance Committee
    - 6.3.1 Monthly Financial Reserve Funds ending February 28, 2011  
The report was received for information.
  
    - 6.3.2 Capital Reserve Funds ending February 28, 2011  
The report was received for information.
  
  - 6.4 Pool Facility Building
    - 6.4.1 PAC Committee Notes for February 24, 2011  
Received for information
  
    - 6.4.2 PAC Committee Notes for March 10, 2011  
Received for information.
  
    - 6.4.3 CRD Insurance Review FM Global  
The Manager verbally reported that FM Global inspected the pool on March 24, 2011 to assess areas of risk and to make recommendations.
  
    - 6.4.4 Summary of Comment Cards  
The report was received for information.  
It was generally agreed that the Manager would look into an alternative to the food vending machines.
  
    - 6.4.5 Proposed Pool Schedule – Summer 2011

The proposed schedule was received for information.

- 6.5 Market Advisory Group
  - 6.5.1 First Market Weekend April 2, 2011  
Received for information.

- 7. Old Business
  - There were no old business items at this time.

- 8. New Business

- 8.1 Level Playing Field - Stingrays Request
  - In a staff report the Manager bought forward a request from the Stingray Aquatic Society for a reduction in the pool rental fees. It outlines the difference in what swim club members are paying for use of the pool and what soccer and ball players are paying for the use of community facilities.

MOVED by S. Shapiro, SECONDED by G. Dow,  
That Commission reduce the hourly pool usage fee from  
\$75.00 to \$60.00 for the Stingrays Aquatic Society.  
DEFEATED

MOVED by Hendren, SECONDED by R. Bosman,  
That Commission sponsor the Stingrays Aquatic Society  
Annual Swim Meet and waive the pool rental fees for the  
event.

CARRIED

- 8.2 Pool Fees 2011/2012
  - In a staff report the Manager presented several options for the pool admission fees that are required to be set by Bylaw every year by the CRD Board of Directors.

MOVED J. Horsburgh, SECONDED by G. Hendren,  
That Commission recommends to increase the 2011 / 2012  
pool admission base fee schedule by 2.2% and that all  
amounts be rounded to the nearest 5 cents or 0 cents after  
inclusion of the HST. And that staff be directed to bring back  
the detailed fee schedule for 2011/ 2012 at the next meeting  
of Commission.

CARRIED

8.3 Parks Master Plan

The Chair advised that a meeting is scheduled for Commission and the Trails Advisory Group to meet with Landworks Consultants on April 5, 2011.

8.4 Regional Parks Strategic Master Plan

Director Hendren advised that the first draft of the Regional Parks Strategic Master Plan is complete and that the final draft is due to be complete in October.

9. Tabled Items

There were no tabled items at this time.

10. Correspondence / Information

10.1 Channel Ridge – Email

10.2 Easter Cycling Event

The Manager reported that the SSI Bicycle Group has applied for a park use permit to host a bicycle parade for children on the Saturday before Easter.

11. Date of Next Meeting

The next meeting of PARC Planning Committee is scheduled on April 11, 2011.

The next meeting of Commission is scheduled on April 26, 2011. Please note that this is a Tuesday due to Easter Holiday.

12. Adjournment

MOVED by J. Suk, SECONDED by J.Horsburgh,  
That the meeting adjourn at 8:10pm.

CARRIED