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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held Monday, January 30, 2023 at the Salt Spring Island Multi Space (SIMS)
Boardroom, 124 Rainbow Road, SSI, BC**

Director: Gary Holman (via Zoom)

Commissioners: Gayle Baker, Myna Lee Johnstone, Gary Lehman, Peter Meyer, Luke Campbell, Aubrey Smith, and Maxine Leichter

Staff: Karla Campbell, SSI Senior Manager, Dan Ovington, SSI Parks and Recreation Manager, Dean Olafson, SSI Engineering Manager, and Shayla Burnham, Recording Secretary

These minutes follow the order of the agenda although the sequence may have varied.

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Commissioner Baker and the meeting was called to order at 1:15 pm.

2. Election of the Chair

Staff called for nominations from the floor. Commissioner Meyer nominated Commissioner Baker as Chair. After calling three times and hearing no other nominations, Commissioner Baker was re-elected as Chair.

3. Approval of Agenda

MOVED by Commissioner Baker, **SECONDED** by Commissioner Leichter, that the Salt Spring Island Transportation Commission approve the January 30, 2023 agenda as amended by moving item 9.4 Transit Operators to item 7.1 and, by adding item 8.1.7 Merchant Mews and Swanson Road, item 8.1.8 West Horel and Mobrae Bus Shelters, and item 8.1.9 Speed Reader Boards.

CARRIED

4. Adoption of Regular Minutes of November 28, 2022

MOVED by Commission Leichter, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission adopt the regular minutes of November 28, 2022 as amended by adding an additional bullet under item 5.1 John Hicks, Senior Transportation Planner, Regional & Strategic Planning and Tim Shah, Watt Consulting Group re: Ganges Active Transportation Study to include; "The importance of the report making recommendations that are affordable and realistic given the authorities of other agencies."

CARRIED

5. Matters Arising From the Minutes

- The Commission requested staff contact ArtSpring regarding access to their upper parking lot for Saturday Market users. Staff confirmed an update was forthcoming.
- The Commission requested staff contact BC Transit regarding the existing 16.8-meter turnaround at Croftonbrook following an update from Salt Spring Island Fire Rescue

regarding space approval for firetrucks in the current turnaround and staff confirmed this was completed and that an update was forthcoming.

6. Delegations/Presentations

6.1 Jean Gelwicks re: Island Pathways Merchant Mews and Swanson Road Pathway Project Update

- Circulated a “Ganges Village Pathway Network” map, “Salt Spring Island On Foot” map and a “Partners Creating Pathways 2021 and Beyond” hand out to the Commission for information.
- Expressed appreciation towards the Commission for years of successful pathway completions.

7. Report of the Director, Chair and Commissioners

Director Holman briefly reported:

- The Local Community Commission (LCC) election target date set for Saturday, May 27, 2023.
- CRD final budget approval in March 2023.
- Salt Spring Island Fire Rescue’s new firehall construction target date potentially earlier than anticipated.

Chair Baker – no report

7.1 Transit Operators

- Replacement buses confirmed for April 2023.
- The Commission expressed support for future inter-city transit connections such as Salt Spring Island to Victoria to assist with off-island transportation for doctor’s appointments etc.
- Some Commissioners expressed support for an additional private transit company discussion to be suggested to the LCC for future service improvements.

8. Outstanding Business

8.1 Project Updates

8.1.1 Safety Concerns at Lower Ganges Booth Canal to Central Pathway

- Staff responded that the low cost no cost concerns were completed.
- Staff confirmed that the outstanding safety concerns were Project Number 22-06 and 22-08 in the Capital Plan and that recommendations were not currently underway.

8.1.2 Fulford Hill Safety Concerns

- Inter-agency meeting forthcoming.

8.1.3 Drake Road

MOVED by Director Holman, **SECONDED** by Commissioner Campbell, that the Salt Spring Island Transportation Commission request that a pathway along Drake Road to Fulford-Ganges Road for the affordable housing on Drake Road be included in the 2024 capital plan discussion.

CARRIED

8.1.4 Ministry of Transportation and Infrastructure (MoTI) Urban Systems Safety Study for Major Roads

- Staff confirmed the study is with MoTI.

8.1.5 Cusheon Lake and North End Road MoTI Safety Study

- No progress.

8.1.6 Parking in Ganges

- MoTI signage has been installed in Ganges which allows the RCMP to enforce no overnight camping.
- Staff confirmed campsites are available on island with appropriate waste disposal stations.

8.1.7 Merchant Mews

- The quarterly Project Tracker was circulated to the Commission on January 24, 2023 confirming detailed designs are with MoTI for review.

Swanson Road

- The quarterly Project Tracker was circulated to the Commission on January 24, 2023 confirming staff are preparing a Project Charter for the Commissions consideration.

8.1.8 West Horel Bus Shelter

- The quarterly Project Tracker was circulated to the Commission on January 24, 2023 confirming the grant application is with BC transit and that an eligibility update was forthcoming.

Mobrae Bus Shelter

- The quarterly Project Tracker was circulated to the Commission on January 24, 2023 confirming no progress due to ongoing contractor delays.

8.1.9 Speed Reader Boards

- The quarterly Project Tracker was circulated to the Commission on January 24, 2023 confirming:
 - Quotes for equipment had been received.
 - Locations had been selected and provided to MoTI for approval.
 - Designs underway for the speed reader board supports.

9. New Business

9.1 Pathway Maintenance and Restoration Policy

- Staff reiterated that the project is in the Capital Plan for 2023.

MOVED by Commissioner Meyer, **SECONDED** by Commissioner Leichter, that the Salt Spring Island Transportation Commission request the Capital Regional District to quickly implement a program of restoration and annual maintenance for valuable pathways on Salt Spring Island per the standards or better developed for construction by Philip Grange and Partners Creating Pathways.

CARRIED

9.2 Skid-steer Proposed Purchase

MOVED by Commissioner Meyer, **SECONDED** by Commissioner Leichter, that the Salt Spring Island Transportation Commission request the Capital Regional District purchase one-to-two low coast self-propelled snowblowers and or request the Capital Regional District review and assess the Holder Sidewalk Tractor and/or a similar articulated piece of equipment.

CARRIED
Commissioner Baker Opposed

9.3 Response to Notice of Motion: Skid-Steer Proposed Purchase

There is no recommendation. This report is for information only.

9.4 Transportation Items Documented for the Local Community Commission

MOVED by Director Holman, **SECONDED** by Commissioner Baker, that the Salt Spring Island Transportation Commission develop a briefing note for the Local Community Commission.

CARRIED

10. Information

10.1 Salt Spring Island Community Transit Quarter 4 Sales

- Post Covid-19 pandemic ridership continuing to increase.

MOVED by Director Holman, **SECONDED** by Commissioner Baker, that the Salt Spring Island Transportation Commission develop briefing notes for the Salt Spring Island Local Community Commission to cover Strategic Direction, Pathway Maintenance, Parking, Bike Lanes, Booth Canal Pathway Concerns, Road Safety/Traffic Calming, Buses, Bus Shelters and Advocacy.

CARRIED

11. Next Meeting: Monday, February 27, 2023 in the Salt Spring Island Multi Space (SIMS) Boardroom, 112 Rainbow Road, Salt Spring Island, BC

12. Agenda Items for Next Meeting – none

13. Adjournment

The meeting adjourned at 3:17 p.m.

CHAIR

SENIOR MANAGER