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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held Monday, November 28, 2022 at the Salt Spring Island Library Meeting Room,
129 McPhillips Avenue, BC**

Director: Gary Holman

Commissioners: Gayle Baker, Myna Lee Johnstone, Gary Lehman, Peter Meyer, Luke Campbell (via Zoom), and Maxine Leichter (via Zoom)

Staff: Karla Campbell, SSI Senior Manager and Shayla Burnham, Recording Secretary

Regrets: Aubrey Smith

These minutes follow the order of the agenda although the sequence may have varied.

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Commissioner Baker and the meeting was called to order at 1:01 pm.

Commissioner Campbell entered the meeting at 1:03 pm.

2. Approval of Agenda

MOVED by Commissioner Baker, **SECONDED** by Commissioner Leichter, that the Salt Spring Island Transportation Commission approve the agenda of November 28, 2022 as amended by adding item 7.4 North End Road and Cusheon Lake Road Safety Study Update.

CARRIED

3. Adoption of Regular Minutes of October 24, 2022

MOVED by Director Holman, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission adopt the regular minutes of October 24, 2022 as amended by updating item 6.2 Swanson Road Pathway from “No update” to “No progress” and by updating item 6.3 Mobrae/West Horel – Fulford-Ganges Bus Shelter from “No update” to “No progress”. Lastly, to update item 5. Report of the Director, Chair and Commissioners from “BC Ferries has committed to upgrading both the Fulford Ferry Terminal and Vesuvius Ferry Terminal with more frequent sailings which could also increase future BC Transit services on island” to “BC Ferries has proposed upgrades to the Vesuvius Ferry Terminal as well as upgrades to service levels at both the Vesuvius Terminal and Fulford Harbour Terminal by adding more frequent sailings.”

CARRIED

4. Matters Arising From the Minutes

- Commissioner Meyer requested a Notice of Motion titled “Commission Discussion Regarding Staff’s Request for a Skid Steer” be added to the January 30, 2023 Regular meeting for discussion.
- Commissioner Meyer requested a Notice of Motion titled “Pathway Restoration Update” be added to the January 30, 2023 Regular meeting for discussion.

5. Delegations/Presentations

5.1 John Hicks, Senior Transportation Planner, Regional & Strategic Planning and Tim Shah, Watt Consulting Group re: Ganges Active Transportation Study

- Concern expressed for ongoing overnight parking in Ganges.
- Concern expressed towards inadequate space for pedestrians and vehicle parking in Ganges core.
- The Commission requested staff explore additional parking options in the CRD parking lot above ArtSpring.
- Concern expressed regarding pathway maintenance and restoration.
- The Commission expressed support in lowering speed limits in Ganges.
- The Commission to forward comments/concerns related to the Ganges Active Transportation Study to John Hicks, Senior Transportation Planner, Regional & Strategic Planning for comment.
- The importance of the report making recommendations that are affordable and realistic given the authorities of other agencies

5.2 Kisa Petersen re: Croftonbrook Route Extension Request

- Circulated a handout to the Commission regarding a request for expansion of BC Transit Route 1: Ganges Local to include Croftonbrook on Corbett Road for information.
- Limited onsite parking concerns expressed.
- Confirmed that the 2022-2026 BC Transit plan did not include Croftonbrook.
- The expansion would improve access for all riders including seniors.
- The road has an upwards slope and an expansion to Croftonbrook would increase safety by eliminating the distance down to the current bus stop for riders with disabilities.
- The Commission requested staff contact BC Transit regarding the existing 16.8 meter turnaround at Croftonbrook following an update from Salt Spring Island Fire Rescue regarding space approval for firetrucks in the current turnaround.
- Croftonbrook consists of 74 units and roughly 100 people.
- Kisa Petersen to provide Croftonbrook tenant feedback regarding ridership to BC Transit if requested.

MOVED by Director Holman, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission designate expansion of BC Transit Route 1: Ganges Local to include Croftonbrook on Corbett Road as a priority for costing as requested by IWAV.

CARRIED

6. Report of the Director, Chair and Commissioners

Director Holman briefly reported:

- The Local Community Commission (LCC) election predicted for May 2023 at which time the Salt Spring Island Transportation Commission will dissolve. An exact date to be determined.

Chair Baker briefly reported:

- A request for staff to confirm whether BC Ferries will be in contact with BC Transit regarding more frequent future sailings.

- A suggestion for the Ministry of Transportation and Infrastructure (MoTI) staff to attend the monthly BC Ferries meetings.

7. Outstanding Business

7.1 Ganges Harbour Walk and Harbour Side Pathway Detailed Designs - Project Charter

- Staff to update the Ganges Harbour Walk and Harbour Side Pathway Detailed Designs item 10. Key Stakeholders, first table, row three, column three, titled “Role or Involvement in Decision Making” to include “consulted” and “approval rights to say ‘Yes’ or ‘No’ to a decision” (I, C, A) for the Transportation Commission.

MOVED by Commissioner Meyer, **SECONDED** by Commissioner Baker, that the Salt Spring Island Transportation Commission support the Ganges Harbour Walk Phase 1 and Harbour Side Pathway Detailed Designs - Project Charter as amended.

CARRIED

7.2 Merchant Mews Pathway Designs

- **MOVED** by Commissioner Meyer, **SECONDED** by Director Holman, that the Salt Spring Island Transportation Commission approve the recommendation of the Merchant Mews Pathway Designs.

7.3 Ganges Hill and Pedestrian Pathway Update

- No update

7.4 North End Road and Cusheon Lake Road Safety Study Update

- No update

8. New Business

8.1 Notice of Motion: Salt Spring Island Bus System – Commissioner Johnstone – deferred

8.2 Process and Timeline for the Commission Dissolution

- Discussion occurred under item 6. Report of the Director, Chair and Commissioners.

8.3 Drake Road – deferred

8.4 Bus Shelter Acquisition Process

8.4.1 BC Transit Bus Shelter Program

- The Commission to decide on a bus shelter design and forward an email update to staff.

MOVED by Director Holman, **SECONDED** by Commissioner Meyer, that the Salt Spring Island Transportation Commission recommends that staff apply for the BC Transit subsidy for the West Horel bus shelter location if the subsidy is at least a 50% discount.

CARRIED

8.5 Parking in Ganges – deferred

9. Agenda Items of Next Meeting – deferred

10. Next Meeting: Monday, January 30, 2023 from 1:15 p.m. – 3:15 p.m. in the Salt Spring Island Multi Space (SIMS) Boardroom, 112 Rainbow Road, Salt Spring Island, BC

11. Adjournment

The meeting adjourned at 3:15 p.m.

CHAIR

SENIOR MANAGER