

Gary Holman

5.

Adjournment

SALT SPRING ISLAND TRANSPORTATION COMMISSION Notice of Special Meeting on Tuesday, June 21, 2022 at 1:00 pm SALT SPRING ISLAND LIBRARY MEETING ROOM, 129 MCPHILLIPS AVENUE

Gayle Baker

Myna Lee Johnstone Maxine Leichter Peter Meyer Luke Campbell (r) Regrets Zoom Link: https://us06web.zoom.us/i/82690065075?pwd=VEZ1SmVTRXRoUExwbXZkd0VvNXp3Zz09 **AGENDA** 1. **Territorial Acknowledgement / Call Meeting to Order** 2. Approval of Agenda 3. **New Business** 3.1 Capital Budget Planning 2023-2027 (a) Transportation Capital Plan (b) Transit Capital Plan Next Meeting: Monday, June 27, 2022 at the Salt Spring Island Library Meeting 4. Room, 129 McPhillips Avenue, Salt Spring Island, BC

Aubrey Smith

Gary Lehman

Polect Number Project number (ormal s 'yy-##' Project number (ormal s 'yy-##' 'yy' is the last two digits of the year the project is planned to start. '##' is a numberical value for example, 22-01 is a project planned to start in 2022.	Capital Project Description Briefly describe project as span and service benefits For example. "Full Roof Replacement of a 40 year built current energy standards, designed to minin	Capital Protect Description Sitelly describe project scape as we've benefits. For example, "Thill scal Replacement of a 40 year old roof above the swimming pool area, the new rooting system is four example, "Thill scal Replacement of a 40 year old roof above the swimming pool area, the new rooting system is found current energy standards, designed to minimize maintenance and have an expected service life of 35 years."	Centiforward Inon. 2021. Input the carriforward amount fin tge 2021 capital plan that is remaining to be spent forecast this spending in 2022 to 2026.	Project Divises Maintain Level of Service - Project maintains existing or improved level of service. Advance Board or Corporate Priority - Project is a Board or Corporate priority. Emisgency - Project is equired for health or safety reasons. Cost Benefit - Economic benefit to the organization.
For projects in previous capital plans, use the same project numbers previously	Total Project Budget Provide the total project	Funding Source Codes Debt = Debenture Debt (new debt only)	Long-term Planning Mater Plan / Serviting Plan = Plan that identifies new assets required to meet future needs	s required to most fitting peads
Capital Expenditure Type Study - Expenditure for leasibility and business case report. New - Expenditure for waset only Rene-Expenditure upgrades an existing asset and extends the service.	budget, even if it extends beyond the 5 years of this capital plan.	ER = Edupment Reglatement fund Goant = Goants (Fedeal, Provincia)) Capa = Capital Funds on Hand Other = Donations / Third Prany Funding Res = Reserve Fund	Asset Management Plan / Sustainable Service Delivery Plan = integrated plan that identifies asset replacement condition, risk-placement costs as well as external impacts. Replacement Plan = Plan that identifies asset replacements based primarily on asset age or asset material/type Condition Assessment = Assessment that identifies asset replacements based on asset condition.	oy Plan + integrated plan that identifies asset replacements based on level of service, criticality, practs. Heats based primarily on asset age or asset material/type. set replacements based on asset condition.
Replacement - Expenditure replaces an existing asset	Asset Class L - Land	STLoan = Short Term Loans WU - Water Utility	Cost Estimate Class Class A (±10-15%) = Estimate based on final drawings and spe	and specifications; used to evaluate tenders.
Capital Project Title Input title of project. For example *Asset Name - Roof Replacement*, *Main	S - Engineering Structure B - Buildings V - Vehicles	I there is more than one funding source, use additional rows for the project.	Class 8 (±15-25%) = Estimate based on investigations, studies or prelimminary design; used Class C (±25-40%) = Estimate based on limited site information; used for brogram planning. Class D (±50%) = Estimate based on limite/no site information; used for brogram planning.	studies or prelimminary design; used for budget planning. xrmation; used for program planning. nation; used for brog-term planning.

Service #: 1.238B

Service Name: Community Transportation (SSI)

		26-01	25-02	25-02	25-01	24-02	24-02	24-01	23-02	23-02	23-01	22-14	22-14	22-13	22-12	22-12	22-11	22-09	22-09	22-08	22-07	22-06	22-05	22-04	22-04	Project Number	Project List and Budget
		New		New	New		New	New		New	New		New	New		New	New		New	New	New	New	New		New	Capital Expenditure Type	t and Budge
		Pathway Detailed Design and Permiting Program		Construction Program for Pathway Network	Annual Pathway Detailed Design and Permiting Program		Construction Program for Pathway Network	Pathway Detailed Design and Permiting Program		Construction Program for Pathway Network	Pathway Detailed Design and Permiting Program		Construction Program for Pathway Network	Pathway Detailed Design and Permiting Program		Construction Program for Pathway Network	Pathway Detailed Design and Permiting Program		s Road - Barrier and Retaining Wall	Lower Ganges Road - Barrier and Retaining Wall Modifications	Lower Ganges Road - Barrier and Retaining Wall Modifications	Lower Ganges Road - Barrier and Retaining Wall Modifications	Ganges Village Transportation Plan		Construction Program for Pathway Network	Capital Project Title	et
GRAND TOTAL		Annual program to develop detailed design and obtain permits and regulatory approvals - Kanaka from Lakeview Crescent to Aldous Road.	Construction of pathway network sections that has been designed in the previous year - Sunset Road from Vesuvius Bay Road to Duck Creek Park.	Construction of pathway network sections that has been designed in the previous year - Sunset Road from Vesuvius Bay Road to Duck Creek Park.	Annual program to develop detailed design and obtain permits and regulatory approvals - Sunset Road from Vesuvius Bay Road to Duck Creek Park.	Construction of pathway network sections that has been designed in the previous year - Whims Road from Maliview to North End Road.	Construction of pathway network sections that has been designed in the previous year - Whims Road from Mali view to North End Road.	Annual program to develop detailed design and obtain permits and regulatory approvals - Whims Road from Maliview to North End Road.	Construction of pathway network sections that has been designed in the previous year - Park Drive from LGR to Aldous Road.	Construction of pathway network sections that has been designed in the previous year - Park Drive from LGR to Aldous Road.	Annual program to develop detailed design and obtain permits and regulatory approvals - Park Drive from LGR to Aldous Road.	Construction of pathway network sections that has been designed in the previous year - Swanson Road from Atkins to Lakeview Crescent.	Construction of pathway network sections that has been designed in the previous year - Swanson Road from Alkins to Lakeview Crescent.	Annual program to develop detailed design and obtain permits and regulatory approvals - Swanson Road from Atkins to Lakeview Crescent.	Construct an asphalt sidewalk along the south side of Rainbow Road from Lower Ganges Road to 100-167 Rainbow Road	Construct an asphalt sidewalk along the south side of Rainbow Road from Lower Ganges Road to 100-167 Rainbow Road	Design an asphalt sidewalk along the south side of Rainbow Road from Lower Ganges Road to 100-167 Rainbow Road	Demolish/replace pathway/retaining wall.	Demolish/replace paftway/retaining wall.	Relocate concrete barriers along Lower Ganges Road.	Detailed engineering and design to demolish/replace pathway/retaining wall along Lower Ganges Road north of Baker Road.	Removal of barriers along Lower Ganges Road from Baker Road south.	Develop a Ganges Village Transportation Plan.	Construction of pathway at Merchant Mews to just south of Liesure Lane.	Construction of pathway at Merchant Mews to just south of Liesure Lane.	Capital Project Description	
\$1,176,500		\$30,000	\$8,000	\$80,000	\$40,000	\$6,000	\$60,000	\$30,000	\$6,000	\$60,000	\$30,000	\$7,500	\$75,000	\$25,000	\$20,000	\$200,000	\$30,000	\$9,000	\$90,000	\$50,000	\$30,000	\$10,000	\$60,000	\$20,000	\$200,000	Total Project Budget	
		S	s	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Ø	S	S	S	S	S	S	S	Asset F	
		Res	Res	Grant	Res	Res	Grant	Res	Res	Grant	Res	Res	Grant	Res	Res	Grant	Res	Res	Grant	Res	Res	Res	Grant	Res	Grant	Funding C Source	
\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Carryforward from 2021	
\$425,000		\$0	\$0	\$0	\$0	\$0	\$ 0	\$0	\$0	\$ 0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$30,000	\$ 0	\$0	\$50,000	\$30,000	\$10,000	\$60,000	\$20,000	\$200,000	2022	
\$431,500		\$0	\$0	\$0	\$0	\$0	\$ 0	\$ 0	\$ 0	\$ 0	\$30,000	\$7,500	\$75,000	\$ 0	\$20,000	\$200,000	\$0	\$9,000	\$90,000	\$ 0	\$0	\$0	\$0	\$0	\$0	2023	
\$96,000		\$0	\$0	\$0	\$ 0	\$ 0	\$ 0	\$30,000	\$6,000	\$60,000	\$0	\$0	\$0	\$ 0	\$0	\$0	\$0	\$ 0	\$0	\$0	\$0	\$0	\$0	\$ 0	\$0	2024	
\$106,000		\$0	\$0	\$0	\$40,000	\$6,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2025	
\$118,000		\$30,000	\$8,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2026	
\$1,176,500		\$30,000	\$8,000	\$80,000	\$40,000	\$6,000	\$60,000	\$30,000	\$6,000	\$60,000	\$30,000	\$7,500	\$75,000	\$25,000	\$20,000	\$200,000	\$30,000	\$9,000	\$90,000	\$50,000	\$30,000	\$10,000	\$60,000	\$20,000	\$200,000	5 - Year Total	

Community Transportation (SSI) Reserve Summary Schedule 2023 - 2027 Financial Plan

Reserve/Fund Summary

	Estimated
	2022
Operating Reserve Fund	18,600
Pathways CRF	288,960
Sidewalks CRF	284
North Ganges Transportation Plan	6,181
Total	314,025

CAPITAL REGIONAL DISTRICT 5 YEAR CAPITAL PLAN 2022 - 2026

Project Number Project number format is "vyv ##" Project number format is "vyv ##" "yy" is the last two digits of the year the project is planned to start. "##" is a numberical value. For example, 22-01 is a project planned to start in 2022.	Capital Project Description Birelly describe project scope and service benefits. Birelly describe project scope and service benefits. For example: "Full Roof Replacement of a 40 year pool area, The new rooting system is built current to minimize maintenance and have an expected is	old roof above the swimming energy standards, designed envice life of 35 years".	Camyforward from 2021 Input the carryforward amount frin 1ge 2021 capital plan that is remaining to be spent Forecast this spending in 2022 to 2026.	<u>Project Drivers</u> Maintain Level of Service = Project maintains existing or improved level of service, Advance Board or Corporate Priority = Project is a Board or Corporate priority, Emergency = Project is required for health or safety reasons. Cost Bernefit = Economic benefit to the organization.
For projects in previous capital plans, use the same project numbers previously	Total Project Budget Provide the total project	Funding Source Codes Debt = Debenture Debt (new debt only)	Long-term Planning Master Plan / Servicing Plan = Plan that identifies new assets required to meet future needs	required to meet future needs.
Capital Expenditure Type Study - Expenditure for leasibility and business case report. New - Expenditure for new asset only Rew - Expenditure for new asset only Renowal - Expenditure incoracies an existing asset and extends the senate	budget, even if it extends beyond the 5 years of this capital plan.	ERF = Equipment Replacement Fund Grant = Grants (Federal, Provincial) Cap = Capkal Funds on Hand Other = Donations / Third Party Funding	Asset Management Plan / Sustainable Service Delivery Plan = integrated plan that identifies asset replacemen condition, fisk, replacement cost as well as external impacts. Replacement Plan = Plan that identifies asset replacements based primarily on asset age or asset material/type Condition Assessment = Assessment that identifies asset replacements based on asset condition.	Asset Management Plan / Sustainable Service Delivery Plan = Integrated plan that identifies asset replacements based on level of service, criticality, condition, its, caplacement costs as well as external impacts. Replacement Plan = Plan that identifies asset replacements based primarily on asset age or asset material/type. Condition Assessment = Assessment that identifies asset replacements based on asset condition.
ability or enhances technology in delivering that service	Asset Class	Res = Reserve Fund STLoan = Short Term Loans	Cost Estimate Class	
Capital Project Title Input title of project. For example "Asset Name - Roof Replacement", "Main Water Pipe Replacement".	S - Engineering Structure B - Buildings V - Vehicles	wu - water unity If there is more than one funding source, use additional rows for the project.	Class (14:50-15%) - Estimate based on linal drawings and specifications, used to evaluate tenders. Class B (14:52-8%) - Estimate based on investigations, studies or preliminary design, used for budget planning. Class C (14:50-8%) - Estimate based on little/no site information, used for program planning. Class D (14:50-8%) = Estimate based on little/no site information, used for long-term planning.	inications, used to evaluate tenders. or peleminiary design used for bidget planning, r, used for program planning. used for long-term planning.

Service #:	1.238A
Service Name:	Community Transit (SSI)

"##" is a numb 2022.	''y'' is in-last two olgds of the year the project is planned to Sart. "##" is a numberical value. For example, 22-01 is a project planned to start in 2022.		to example: "full kool keplacement of a dupers old now above the swimming pool area. The new rooting system is built current energy standards, designed to minimize maintenance and have an expected service life of 35 years".		a oc about	unat is rentanning to be spent Forecast this spentining in 2022 to 2026.	To locality	Emergency = Proj	Emergency = Project is required for health or safety Cost Benefit = Economic benefit to the organization	Avadace load of Corporate Priority = Project is a load of Corporate priority. Emergency = Project is required for health or safety reasons. Cost Benefit = Economic benefit to the organization.	ins.
For projects in	For projects in previous capital plans, use the same project numbers previously	Total Project Budget Provide the total project	Funding Source Codes Debt = Debenture Debt (new debt only)	Long-term Planning Master Plan / Servi	ning ervicing Plan =	- Plan that ide	ntifies new assets	Long-term Planning Master Plan / Servicing Plan = Plan that identifies new assets required to meet future needs	ure needs.		
Capital Expenditure Type Study - Expenditure for fe New - Expenditure for ne Renewal - Expenditure up	Capital Expenditure Type Study - Expenditure for leasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service	budget, even if it extends beyond the 5 years of this capital plan.	ERF = Equipment Replacement Fund Grant = Grants (Federal, Provincial) Cap = Capital Funds on Hand Other = Donations / Third Party Funding	Asset Management Plan / Sustainable Service Delivery Pla condition, risk, replacement costs as well as external impacts. Replacement Plan = Plan that identifies asset replacements t Condition Assessment = Assessment that identifies asset rep	nent Plan / Sur eplacement cos en = Plan that sment = Asses	stainable Ser its as well as identifies asso sment that id	wice Delivery Plan external impacts. ext replacements be entifies asset repla	Asset Management Plan / Sustainable Service Delivery Plan = integrated plan that identifies asset replacements based on level of service, criticality, condition, risk, replacement costs as well as external impacts. Replacement Plan = Plan that identifies asset replacements based primarily on asset age or asset material/type. Condition Assessment = Assessment that identifies asset replacements based on asset condition.	at identifies asset r It age or asset mat set condition.	eplacements based erial/type.	on level of service,
ability or enha	ability or enhances technology in delivering that service	Asset Class	STLoan = Short Term Loans	Cost Estimate Class	ass						
		L - Land	WU - Water Utility	Class A (±10-15%	6) = Estimate b	vased on final	drawings and spe	Class A (±10-15%) = Fstimate based on final drawings and specifications: used to evaluate tenders	aluate tenders		
Capital Project Title	:t Title	S - Engineering Structure	If there is more than one funding source,	Class B (±15-25%	%) = Estimate b	vased on inve	tigations, studies	Class B (±15-25%) = Estimate based on investigations, studies or prelimminary design; used for budget planning.	n; used for budget	planning.	
Input title of project. For a Water Pipe Replacement	input title of project. For example "Asset Name - Roof Replacement", "Main Water Pipe Replacement".	B - Buildings V - Vehicles	use additional rows for the project.	Class C (±25-40% Class D (±50%) =	(6) = Estimate b = Estimate base	ased on limit ≥d on little/no	ed site information site information;	Class C $(\pm 25-40\%)$ = Estimate based on limited site information; used for program planning Class D $(\pm 50\%)$ = Estimate based on little/no site information; used for long-term planning.	lanning. anning.	,	
Service #:	1.238A										
Service Name:	me: Community Transit (SSI)			I							
Project List and Budget	and Budget			1 1							
Project Ex	Capital Expenditure Capital Project Title Type										
22-01		Capita	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2021	2022	2023	2024	2025
22-01	THE HISPINGS CHOICES	Capital Pro Bus Shelter program. Location TBA	al Project Description			Funding Source	Carryforward from 2021	2022 \$35,000	2023	2024	20 28
33 01		Capite Bus Shelter program. Location Bus Shelter program. Location	al Project Description 1 TBA. 1 TBA.			Funding Source Res	Caryforward from 2021	2022 2022 \$35,000	2023 \$0 \$0	2024	2025 \$0
10-0-		5 5 5	al Project Description TIBA. TIBA. TIBA.			Funding Source Res Grant	Carryforward from 2021	2022 2022 \$35,000 \$5,000	2023 203 \$0 \$35,000	2024 2024 \$0 \$0	20 25 \$0 25
23-01		Capital Pro Bus Shelter program. Location TBA	al Project Description 1 TBA. 1 TBA. 1 TBA.			Funding Source Res Grant Res	Carryforward from 2021 \$0 \$0 \$0 \$0	2022 2022 25,000 85,000 80	2023 2023 50 90 \$5,000	2024 \$0 \$0 \$0	20 25 \$0 \$0 \$0
23-01		2 2 2 2 2	al Project Description TBA. TBA. TBA. TBA.			Funding Source Res Grant Res Grant	Caryforward from 2021 \$0 \$0 \$0 \$0	2022 2022 \$35,000 \$5,000 \$0 \$0	2023 50 \$0 \$35,000 \$5,000	2024 2024 \$0 \$0 \$0 \$0 \$0	\$0 \$0 \$0
23-01 24-01 24-01		5 5 5 5 5	al Project Description 1 TBA. 1 TBA. 1 TBA. 1 TBA. 1 TBA. 1 TBA.			Funding Source Res Grant Res Grant	Carryforward from 2021 \$0 \$0 \$0 \$0 \$0	2022 2022 2022 535,000 \$5,000 \$5,000 \$5,000	2023 2023 \$0 \$0 \$5,5,000 \$5,000 \$5,000 \$0 \$0	2024 2024 \$0 \$0 \$0 \$35,000 \$55,000	20 25 \$0 \$0 \$0
23-01 24-01 24-01 25-01		2 2 2 2 2 2 2	I BA. 1 TBA.			Funding Source Res Grant Res Grant Res	Carryforward from 2021	2022 2022 \$35,000 \$5,000 \$5,000 \$0 \$0 \$0 \$0	2023 \$0 \$135,000 \$0 \$0 \$0	2024 \$0 \$0 \$0 \$35,000 \$5,000	2025 2025 \$0 \$0 \$0 \$0 \$35,000
23-01 24-01 24-01 25-01		2 2 2 2 2 2 2	al Project Description TBA. TBA. TBA. TBA. TBA. TBA. TBA. TBA			Source Source Res Grant Res Grant Res Grant Res	Carryforward from 2021 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	2022 2022 2022 2035,000 50 50 50 50 50 50	2023 2023 \$0 \$0 \$35,000 \$5,000 \$5,000 \$5,000 \$5,000 \$5,000 \$5,000	2024 2024 \$0 \$0 \$0 \$0 \$5,000 \$5,000 \$5,000 \$0 \$0 \$0,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	2025 2025 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
23-01 24-01 24-01 25-01 25-01 26-01			al Project Description 1 TBA.			Funding Source Source Res Grant Res Grant Res Grant Res	Carryforward from 2021	2022 2022 2022 25,5,000 8,0 8,0 8,0 8,0 8,0 8,0 8,0 8,0 8,0	2023 \$0 \$3,5,000 \$5,5,000 \$5,5,000 \$5,5,000 \$5,5,000 \$5,5,000 \$5,5,000 \$5,5,000	2024 \$0 \$0 \$0 \$35,000 \$5,000 \$5,000 \$5,000	2025 2025 30 30 30 30 30 30 30 30 30 30 30 30 30
23-01 24-01 24-01 24-01 25-01 26-01 26-01			I BA. I TBA.			Funding Source Res Grant Res Grant Res Grant Res	Carryforward from 2021 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	2022 2022 2022 2022 255,000 85,000 80 80 80 80 80	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	2024 2024 \$0 \$0 \$0 \$5,000 \$5,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	2025 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
23-01 24-01 24-01 25-01 25-01 26-01 26-01			I BA. 1 BB. 1 BB. 1 BB. 1 BB. 1 BB. 1 BB.			Source Res Grant Res Grant Res Grant Res Grant Res Grant Res Grant	Carryforward from 2021 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$35,000 \$5,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0	2023 2023 \$0 \$35,000 \$5,000 \$0 \$0 \$0	2024 2024 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	2025 2025 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0

Community Transit (SSI) Reserve Summary Schedule 2023 - 2027 Financial Plan

Reserve/Fund Summary	
	Estimated
	2022
Operating Reserve Fund	172,186
Capital Reserve Fund	23,324
Total	195,510