



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held November 24, 2020, SSI Public Meeting Room, 129 McPhillips Ave, Salt Spring
Island, BC**

DRAFT

Present: **CRD Director:** Gary Holman
 Commission Members: Gary Lehman, Myna Lee Johnstone, Gayle Baker,
 Peter Meyer, Mitchell Sherrin
 Staff: Allen Xu, Manager Engineering; John Hicks, Senior Transportation
 Planner; Tracey Shaver, Recording Secretary.
 Absent: Shellie Barrett, Maxine Leichter
 Present: Gail Sjuberg, Jenny McClean

Chair Baker called the meeting to order at 2 PM

1. Territorial Acknowledgement / Call Meeting to Order

Territorial Acknowledgement was provided by Commissioner Baker.

2. Limited Space Meeting Resolution

MOVED by Commissioner Baker, **SECONDED** by Commissioner Meyer,
That this resolution applies to the Salt Spring Island Transportation Commission (SSITC) for
the meeting being held on November 24, 2020, and that the attendance of the public at the
place of the meeting will be limited in accordance with the applicable requirements or
recommendations under the Public Health Act, despite the best efforts of the Commission,
because:

- a. The available meeting facilities cannot accommodate more than (12) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Lehman,
That the Salt Spring Island Transportation Commission agenda of November 24, 2020 be approved by adding the amendment under item 8. Correspondence.

CARRIED

4. Delegation/Presentations - none

5. Report of the Director and Commissioners

5.1 No Director Report

5.2 Chair Baker briefly reported that because of COVID and gathering restrictions the celebration for completing the North Ganges Transportation Plan Phase II will not take place until the Spring and will be combined with Partners Creating Pathways.

Adam Olson will be Zooming in with ASK on December 4, 2020 focusing on roads.

6. Outstanding Business

6.1. Project Updates:

- North Ganges Transportation Project
 - Substantial completion and still under budget
 - Windsor Plywood has not requested any funding for culvert work
- Booth Canal-Vesuvius Pathway
 - Competitive Bid process completed
 - Six tenders received; priced from \$730,000 to \$1.2 mil
 - Portion of Phase I (block wall) included in Phase II
 - Tight budget - ready to award contract
 - Completion March 31, 2021
- Blain and Crofton
 - Reflectors for project have not been ordered
- Project Tracker: for information only

6.2. Ganges Hill Repaving Project Update and Cycling and Pedestrian Improvements Options

- PCP considers Ganges Hill to be a number one priority
 - Keep cycling and pedestrians separate
 - Add curbs to discourage roadside parking during Market
- Original plans to improve pedestrian and cycling along Ganges Hill involve community consultation and a referendum for funding
- MoTI repaving project seen as an opportunity to work together
- MoTI considered Transportation Commission requests and determined them to be beyond scope and project timeline
- MoTI is widening the road shoulders and providing additional gravel space along both sides
- This repaving project is considered to be an improvement to current conditions
- MoTI designs are not yet finalized; needed before staff can proceed with any further design work.
- Getting designs completed for a separate pathway along the west side will need answers to questions on property acquisition, moving utilities, drainage and culvert works.
- Target getting at least two projects to a design ready position to apply for potential active transportation grants
- Suggestion that reduced speeds and double lines will improve safety

MOVED by Commissioner Sherrin, **SECONDED** by Commissioner Lehman,
That the Salt Spring Island Transportation Commission recommends preparation of a separate preliminary design for the installation of pedestrian infrastructure along the same west side section of Fulford-Ganges Road known as Ganges Hill.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Meyer,
That the Salt Spring Transportation Commission recommends staff explore alternative two and request MoTI to extend MoTI's current paving project limits further south along Fulford Ganges Road to Cranberry Road intersection and negotiate a partnering and contribution agreement for the extension.

CARRIED

6.3. Martin Olgive's Request for Return of Sidewalk Funds

MOVED by Director Holman, **SECONDED** by Commissioner Sherrin,
That the Salt Spring Island Transportation Commission defer Item 6.3.

CARRIED

Opposed Commissioner Baker and Meyer

Item Deferred

MOVED by Director Holman, **SECONDED** by Commissioner Sherrin,
That the Salt Spring Island Transportation Commission roll discussion of items 6.4 and 6.5 into the Strategic planning discussion under Item 7.1.

CARRIED

6.4. Whims Road to Fernwood - Application for Permit to Occupy for Pathway

See item 7.1

6.5. Lower Ganges Road and Rainbow Road Intersection and Sidewalk on South Side of Rainbow Road

See item 7.1

7. New Business

7.1. Strategic Planning Discussion

- A preliminary planning document was provided in the agenda package
- The Transportation Commissioners were asked to begin planning session by adding or removing items
- Discussion on merits of several items
- Some individual priorities added to existing items to clarify and place hold
- Need for overall traffic safety plan; many studies already done and need to be coordinated and prioritized; work with Islands Trust
- Whims Road to Fernwood will be added to pathway network
- Lower Ganges and Rainbow Road Intersection; Interest in following staff recommendation to add to 5 year Capital Plan in 2022
- Parking management was not removed from future priorities but was altered to reference ways to deal with abandoned vehicles.

- Could potentially apply to the Traffic Safety Commission to assist in terms of an education program.
- Final School Travel Planning (Ready Set Roll) document will highlight some likely education and infrastructure priorities based on consultation with the school, community and other stakeholders.
- Request to alter the list of Partners for Pathways priority projects which was agreed to by the Transportation Commission at the August 27, 2020 meeting:
 - Merchant Mews is still considered 1st priority for 2021
 - Robinson Road (Merchant Mews to Mansell Road) would replace Swanson Road for 2022
 - Swanson Road would then be the third priority

MOVED by Commissioner Sherrin, **SECONDED** by Director Holman,
That the Salt Spring Island Transportation Commission proceed to planning priorities with the amended list of items.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Meyer,
That the Salt Spring Island Transportation Commission recommend staff continue process of obtaining a License of Occupation from the Ministry of Transportation for the existing pathway from Whims road to Fernwood Road.

CARRIED

MOVED By Commissioner Sherrin, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Transportation Commission finalize operational priorities list for 2021 as follows but in no particular order:

- Bus Shelter
- Blain and Crofton Road Safety Markers
- Ganges Hill Prelim Design
- Merchant Mews (PCP pathway)
- Whims Road – Whims to Fernwood Road
- NGTP: Harbourside UGR/LGR to LGR/Rainbow Road Intersection
- Lower Ganges Road Pathway-Phase 2: Baker to Booth Canal Road
- BC Transit Review

CARRIED

7.2. 2021 Proposed Meeting Schedule

Included in package as reference

8. Correspondence: received for information

- Letter Dated November 10, 2020 from Gayle Baker, re: ASK Salt Spring, Road Related Issues
- Letter Dated September 30, 2020 re: ICBC Road Safety Assistance for Salt Spring Island.

9. Next Meeting: January 25, 2021, starting at 2 pm in SSI Public Library

10. Adjournment

MOVED by Director Holman, **SECONDED** by Commissioner Meyer,
That the meeting be adjourned at 4:56 pm.

CHAIR

SENIOR MANAGER