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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held Electronically on May 26, 2020 at Creekside Meeting RM 108 121 McPhillips Ave, Salt  
Spring Island, BC**

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**Present in Person:** Gayle Baker; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Allen Xu, Manager, Engineering; Tracey Shaver, Recording Secretary  
**Electronically:** Director Holman, Gary Lehman, Myna Lee Johnstone, Peter Meyer, Maxine Leichter (10:25 am).

**Absent:** Shellie Barrett, Mitchell Sherrin

Chair Baker called the meeting to order at 10:08 am.

**1. Territorial Acknowledgement**

Chair Baker provided acknowledgement.

**2. Approval of Agenda**

**MOVED** by Commissioner Lehman, **SECONDED** by Commissioner Meyer,  
That the Salt Spring Island Transportation Commission agenda of May 26, 2020 be approved.

**CARRIED**

**3. Adoption of Minutes of February 24, 2020**

**MOVED** by Commissioner Johnstone, **SECONDED** by Commissioner Meyer,  
That the Salt Spring Island Transportation Commission Minutes of February 24, 2020 be approved.

**CARRIED**

**4. Delegation/Presentations - none**

**5. Report of the Director and Commissioners**

**5.1 Chair Baker** briefly reported:

- Resignation of Rod Sanderson
- Introduction of New Commissioner Peter Meyer
- Center line painting this summer; possible addition of crosswalks
- Islands Trust assisting in identifying which sidewalks are privately owned.
- Bus shelter society working on next shelter project

**6. Outstanding Business**

**6.1. North Ganges Transportation Plan Phase 2 Infrastructure Work Tender Results and Award Recommendations**

- Review of staff report and financials
- Scaling back portions of project not cost effective
- Engineering staff negotiated savings of roughly \$131,000 with lowest bidder

- Unpredictability of COVID-19 adds risk for contractor; potential need to house workforce on island
- Drainage outfall and archeological work added delay and costs
- Retendering project would cause delays, require significant design changes, additional costs and no guarantee of a reduced price.

**MOVED** by Commissioner Meyer, **SECONDED** by Commissioner Johnstone,  
That the Salt Spring Island Transportation Commission recommend to the Capital Regional District Board that the North Ganges Transportation Plan Phase 2 tender be awarded to the lower bidder at \$1,696,071 and Salt Spring Island Transportation Service Five Year Capital Plan be amended to include a project budget increase of \$955,614 from \$1,300,220 to \$2,255,834 in year 2020.

**CARRIED**

**6.2. Project Updates:**

- Booth Canal-Vesuvius Pathway
  - Staff finalizing cost estimates
- Ganges Hill
  - CRD and MoTI meeting in February
  - Survey work being done
  - Repaving road with additional 1.5 shoulder
  - Designs to be complete this year
  - Looking at possible improvements to Drake Road and Beddis Road intersections
- Project Tracker [Link to document](#)

**6.3. BC Transit Update**

Transit service changes current during COVID-19 where possible

- Rear door boarding; protection shields for drivers
- No fees
- Limited to 6 passengers
- No expansion in service

Transit service changes coming June 1st COVID-19 where possible

- Restarting full service routes
- Charging Fees
- Suggest travel off peak hours and wear masks

**MOVED** by Commissioner Leichter, **SECONDED** by Commissioner Meyer,  
That the Salt Spring Island Transportation Commission recommend to BC Transit to continue to operate as planned with the transition to Summer Schedule which includes service to Ruckle Park.

**CARRIED**

BC Transit has moved more towards focusing on online schedules and ease of website use. Colour printed schedules have high costs and a strict timeline with little flexibility

for emergency changes. BC Transit recognizes that a portion of the population does rely on paper schedules and will continue this service.

**MOVED** by Commissioner Leichter, **SECONDED** by Commissioner Meyer,  
That the Salt Spring Island Transportation Commission recommend to BC Transit  
that they continue to provide black and white paper brochures to rural communities.

**CARRIED**

**6.4. Ganges Accessibility and Safety Plan (GASP) Working Group Report**

- Jurisdictional Mapping Recommendation; Adam Olsen's office helping to identify property ownership information for free.
- Recommendation to Ministry of Transportation for improvements; see report
- Recommendation to Ministry of Transportation for Line Painting; see report

**6.5. Partnership with BC Ferries Update – Director Holman**

Director Holman briefly reported:

- COVID-19 has impacted BC Ferries revenue and projects are on hold.
- Safety concerns initiated additional conversations regarding the Fulford Ferry Terminal
- BC Ferries unable to obtain sufficient amount of property to move or expand parking area
- Last summer season BC Ferries had flaggers in place to assist the pinch point where through traffic and the bus could not safely pass the vehicles waiting to board on the hillside.

**7. New Business**

**7.1. Road Safety Markings – Commissioner Baker**

**Item Deferred**

**7.2. Traffic Speed- Commissioner Meyer**

- Interest in setting up a traffic speed working group for comprehensive review
- Petition organized by Myna Lee Johnstone should be submitted directly by her to the Ministry
- Director Holman would consider endorsing outcomes from a working group

**8. Correspondence: Received**

**8.1. ASK Salt Spring Monthly Roads Report**

**8.2. BC Transit Monthly Revenue Report**

**8.3. Written Delegation; March 17, 2020 Keith Ballantyne Re: Ganges Hill**

**9. Next Meeting: to be confirmed June 22, 2020 from 3 to 5 pm in the SSI Library**

**10. Adjournment**

**MOVED** By Commissioner Leichter, **SECONDED** by Commissioner Meyer,  
That the meeting adjourn at 12:15 pm.

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**CHAIR**

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**SENIOR MANAGER**