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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held November 25, 2019 SI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
 Commission Members: Gary Lehman, Shellie Barrett, Myna Lee Johnstone, Gayle Baker, Maxine Leitcher,
 Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Allen Xu, Manager Engineering; Tracey Shaver, Recording Secretary.
 Absent: Mitchell Sherrin, Douglas Fryett.

1. 1:00 pm Meet at Library – Tour of Ganges-

Several staff and commission members walked around Ganges to see in person some of the accessibility issues to be presented later during the regular meeting.

2:00 pm Recess

3:00 pm Meeting Reconvenes

Chair Baker called the meeting to order at 3:00 pm.

2. Approval of Agenda

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Transportation Commission agenda of November 25, 2017 be approved.

CARRIED

3. Adoption of Minutes of October 28, 2019

MOVED by Commissioner Leichter, **SECONDED** by Commissioner Johnstone,
That the Salt Spring Island Transportation Commission Minutes of October 28, 2018 be amended and approved by striking the wording under item 6.3 bullet number 1 “and if challenged may not stand”.

CARRIED

4. Delegation/Presentations

**4.1 Presentation: Ganges Accessibility Study, Partners Creating Pathways-
Commissioner Lehman**

Commissioner Lehman provided information on several locations around Ganges which have been documented as needing accessibility improvements. Information gathered by volunteers and considered by property owner, safety, work required and cost. The goal is to create a barrier free Ganges

Three key items to work towards:

- Properly designed access ramps
- Pavement paint for cross walks, pathways and safety areas to designate accessibility ramps

- Need for respectful parking; stop blocking ramp areas, vehicles parked backwards into spaces which overhang and block pathways

5. Director, Chair and Commissioner Reports

5.1 No Directors Report

- 5.2** Chair Baker briefly reported that she hopes to establish working groups next year for specific topics/issues. Many of the ASK questions regarding transportation are related to signage, visibility issues at night, traffic calming and climate action movements to reduce speed limits in Ganges.

6. Outstanding Business

It was generally agreed to merge items 6.1 and 7.1 into one discussion under item 6.1.

6.1 Salt Spring Island Transportation Priority Outcomes 2020 and Discussion on Strategic Plan (September 24, 2019-Memo)

- The Commission reviewed the list of priorities and requested a high level list be brought back in January with amendments.
- Remove background information and add new items as proposed in motions.
- Project items are not in specific order as they are progressing in tandem.
- Work strategically through staff to implement projects which meet CRD standards.
- Director Holman will be in contact with BC ferries through his role on the Ferry Advisory Committee to discuss Fulford Ferry terminal.

MOVED by Director Holman, **SECONDED** by Commissioner Leitcher,
That item number 3 in the Immediate Priorities list be changed to “Where jurisdictional/ownership mapping exists, implement the low cost/no cost fixes identified in the Partners Creating Pathways Ganges Accessibility Study.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Leitcher,
That a new item Fulford Ferry Terminal be added as number four under the Immediate Priorities List for the collaboration and coordination between Ministry of Transportation and BC Ferries to include pedestrian and cycling infrastructure, commuter parking and safety concerns on Fulford Ganges Hill as part of conceptual plan.

CARRIED

6.2 Project Updates: North Ganges Transportation Plan, Booth Canal to Vesuvius Pathway, Ganges Hill

North Ganges Transportation Plan – Statutory Right of Way with Farmers Institute has been agreed to, still waiting for archeological permit.

Booth Canal to Vesuvius Pathway-Survey work being completed this week, parks crew to begin brush clearing work.

Ganges Hill-working with Ministry of Transportation staff who are in design and costing phase which is to include requested 1.2 m bike lane and gravel pathway. Director Holman reviewed potential funding partners.

6.3 Letter of Agreement between Ministry of Transportation and Islands Trust

Chair Baker advised that it is Islands Trust understanding that repaving is not considered an upgrade and therefore under the agreement, the letter does not qualify for the addition of bike lanes. Director Holman to draft a letter to request that Islands Trust assist in asking the Ministry of Transportation to renegotiate the agreement.

Director Holman to draft letter to request that Islands Trust assist in asking MoTI to implement the agreement.

6.4 Statistics - 383 “Free” rides documented on the Federal Election Date

Received for information

6.5 Bus Shelter Update- deferred to January meeting.

7. New Business

7.1 Ganges Walkability Study Discussion-merged with item 6.1

7.2 MoTI Maintenance Contract

New maintenance contract is with Emcon. CRD will provide Ministry of Transportation with information received by the Commission regarding pedestrian and cycling issues. Public complaints about road maintenance issues should be directed to Emcon.

7.3 Commissioner Terms

Several terms are expiring at the end of this year. All current commissioners wish to be reappointed. Advertisements are out seeking volunteers and the deadline is Dec 2, 2019. There is currently one open position.

8. Next Meeting:

Proposed 2020 Schedule attached; Meeting to be held from 3 to 5 pm in the SSI Library.
First is January 30, 2020.

9. Adjournment

MOVED By Commissioner Barrett, **SECONDED** by Commissioner Lehman,
That the meeting adjourn at 5:00 pm.

CHAIR

SENIOR MANAGER