



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held April 29, 2019, SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Carolyn Hopp, Gary Lehman, Shellie Barrett (4:05 pm),
Myna Lee Johnston,
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Tracey
Shaver, Recording Secretary.
Absent: Rhonan Heitzmann

Chair Hopp called the meeting to order at 4:00 pm.

1. Approval of Agenda

MOVED by Commissioner Johnston, **SECONDED** by Commissioner Lehman,
That the Salt Spring Island Transportation Commission agenda of April 29, 2019 be
amended and approved with the addition of item 6.5 Updates and item 6.6 Parking in
Ganges.

CARRIED

2. Adoption of Minutes of March 25, 2019

MOVED by Director Holman, **SECONDED** by Commissioner Barrett,
That the Salt Spring Island Transportation Commission Minutes of March 25, 2019 be
approved as written with a change in wording under item 5.3 from “several” to “three”.

CARRIED
Opposed Johnston

3. Delegation/Presentation

3.1 Delegation: Gary Gagné re: Accessibility for Mobility Scooters and Wheelchairs

On behalf of Island Pathways, gratitude was expressed to staff for recent repairs to various publicly owned locations around Ganges to improve universal accessibility.

3.2 Delegation: Margaretha Nordine, re: Pathway Whims Road – Fernwood Road

On behalf of Island Pathways a request was made for the Transportation Commission to obtain tenure over and provide maintenance to the gravel pathway on North End Road running between Whims Road and Fernwood Road.

- Date and service provider of the original construction unknown
- Pathway estimated to be on MoTI right of way; no permit in place

- Recent changes to landscape of adjacent private property appear to be causing drainage issues for pathway
- Area residents providing some maintenance; heavily used by area school children

MOVED by Director Holman, **SECONDED** by Commissioner Barrett,
That the Salt Spring Island Transportation Commission refer the request from Island Pathways to staff for recommendation on obtaining a Statutory Right of Way from the Ministry of Transportation and to provide maintenance to the gravel pathway on North End Road running between Whims Road and Fernwood Road.

CARRIED

3.3 Delegation: Curt Firestone and Paul Brent, re: 2019 and 2020 Tour des Iles
Delegation will reschedule in near future.

4. Director, Chair and Commissioner Reports

4.1 No Chair or Director report; Commissioner Johnston advised she is continuing efforts to obtain 1,000 signatures for a petition to reduce speed limits.

5. Outstanding Business

5.1 Top Three Priorities for 2019

Chair Hopp continuing to gather information individually from the Transportation Commissioners regarding top three priorities and to develop a method for decision making.

Staff to prepare a workshop for the Commission to participate in to set priorities, and to inform Capital Plans and financial requirement for fund the program.

Continue to make progress on current projects such as North Ganges Transportation Management Plan, Booth Bay pathway and bus shelters.

5.2 Bus Shelters

Director Holman:

- Goal is to seek individual proposals for specific locations
- Design build under CRD open procurement process
- Possibility for placement on private lands as well as Ministry of Transportation right of ways
- Shelters and locations must meet BC Transit standards
- Commission will receive staff report with recommendations for consideration

6. New Business

6.1 Referral from Ministry of Transportation: Application to close and acquire land in a public road adjacent to 105 Lower Ganges Road

- broad community interest in area and adjacent fire hall property
- cycling and pedestrian plan identifies area for traffic calming measures
- need information on fire district plans for use of area prior to commenting

MOVED by Director Holman, **SECONDED** by Commissioner Lehman,
That the Salt Spring Island Transportation Commission request that staff ask the Ministry of Transportation for an extension on the commenting period to allow further information to be obtain from the Salt Spring Island Fire Department regarding their plans for the property.

CARRIED

6.2 Correspondence from Heather Duerichen, Bob Delion, and Lynn Dueck: Crosswalk Request at Jackson Avenue and McPhillips Avenue Intersection

- All intersections in BC are pedestrian crossings whether or not they are marked
- To request installation of a marked sidewalk, MoTI would require a “warrant analysis” to determine several safety considerations such as area speed limits, volume of traffic, volume of pedestrian use and stopping distances.
- A transportation priority setting for the Ganges area would help direct individual requests
- The Transportation Commission can advocate to MoTI for improvements to roads, but the mandate is directed more towards cycling and pedestrian issues which can be implement with a cost sharing approach within MoTI right of ways.
- Staff will respond that the issue will be part of the transportation priority setting for Ganges and the Island.

6.3 Correspondence from BC Transit: Installation of full bus driver doors

Received for information

6.4 Marketing Program from BC Transit: Congratulate Your Graduates -2019 Grad Pass

Received for information

6.5 Updates

Shuttle Service:

Director Holman reported that there are liability issues which complicate the service idea. CRD could possibly cover the insurance for the satellite parking and Country Grocer is considering purchase of another shuttle which would run along rainbow road.

Tour de Iles:

Director Holman reported that he will be supporting the event with grant in aid funding, however has advised them that this is the 3rd year and grant funding is not meant as a subsidy for operating costs.

Corbett Road/Ron Hawkins:

Director Holman reported that he informed Mr. Hawkins that a request has been presented to Island Pathways for inclusion in their future planning.

6.6 Parking in Ganges

Director Holman suggested a coordinated approach to organizing parking spaces and positions throughout town to maximize the use of space.

7. Next Meeting:

May 27, 2019 at SSI Public Library Meeting Room at 4:00 pm.

8. Adjournment

MOVED By Commissioner Lehman, **SECONDED** by Commissioner Barrett,
That the meeting adjourn at 6:00 pm.

CHAIR

SENIOR MANAGER