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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held November 28, 2017, School Board Office, 112 Rainbow Road, Salt Spring Island, BC**

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**Present:**        **CRD Director:** Gary Holman  
                  **Commission Members:** Robin Williams, Shellie Barrett, Dal Brickenden, Myna Lee Johnstone, Rhonan Heitzmann  
                  **Staff:** Karla Campbell, Senior Manager, Salt Spring Electoral Area; Chris Davidson, Manager Engineering, Tracey Shaver, Recording Secretary, Robin Soles, Recording Secretary in Training.  
                  **Absent:**

Chair Robin Williams called the meeting to order at 4:10 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Heitzmann, That the Salt Spring Island Transportation Commission agenda of November 29, 2018 be amended and approved by adding item 5.4 North Ganges Transportation Project Update, and item 6.1 Saturday Market Shuttle Service.

**CARRIED**

**2. Adoption of Minutes of October 29, 2016**

**MOVED** by Commissioner Brickenden, **SECONDED** by Heitzmann , That the Salt Spring Island Transportation Commission Minutes of October 29, 2018 be approved and amended with the following changes:

- Item 5.1, second bullet point, word 'standards' be replaced with 'priorities.'
- Item 5.2, second bullet point, word 'MoTI' be replaced with 'Archaeological.'

**CARRIED**

**3. Delegation/Presentation**

**3.1 John Hicks, CRD Senior Transportation Planner  
Ganges Parking Study**

Mr. Hicks presented highlights of the Ganges Transportation Study, noting that it provided a benchmark for future comparisons. The Study was conducted over two days: Saturday, Aug. 25<sup>th</sup>, 2018, representing peak demand, and Tuesday, Oct. 16<sup>th</sup>, 2018, representing non-peak or typical demand. Observation periods consisted of a morning count. 9:30am-12pm, and an afternoon count, 12:30pm-4pm on both days. The study area was defined by a 500m buffer to the Market, with the definition of the Village Core coming from the Island Trust's Official Community Plan. The study found:

- 2245 available parking spaces in the study area, 38% on street, 62% off street
- 1156 spots are within the village core

- Target occupancy rate is 80-85% - this was reached only during peak demand in the village core, noting that due to the Market, 80 spaces are lost.
- During non-peak demand, occupancy rate was 35-65%
- Illegal parking was hard to determine due to lack of consistent signage and/or clear marking
- 2.5-3 times more instances of illegal parking were found on the Saturday
- 61 Accessible Parking Spaces exist within the study area
- The Accessible Spaces were well respected, and had a 20-28% utilization rate
- Not all of the Accessible Spaces met Accessibility Requirements
- Plenty of parking space exists in the periphery of the core, but does have limited pedestrian access
- The study concluded that supply is not an issue

Safety concerns regarding permitted roadside parking and lack of space for pedestrians were brought up. The CRD does not have any jurisdiction regarding roadside parking, this falls under MoTI. It was discussed that the Study should be presented to the Local Trust Committee and the Community Economic Development Commission.

### **3.2 Richard Walker, Consultant Meadowlane Development**

Mr. Walker presented information on the Meadowland Development as the Commission requested.

- 24,000 square foot residence building with 48 affordable senior residences
- Common spaces include a dining room, exercise room, board room and lounge
- Budget capped by affordability/rent limits
- Senior drop-in center
- Sidewalk around the property, including access to previously developed trails
- 7.5 buffer for forest space
- Bicycle and electric scooter parking
- Electric vehicle charging stations
- 52 required parking spaces, 85 spaces planned

## **4. Director, Chair and Commissioner Reports**

### **4.1 Director Holman** briefly reported on the following:

- The Parking Study contradicting what some groups/individuals might expect the results to be
- His approach being to work together with CRD staff, Commissions and other community organizations
- CRD staff having heavy workloads
- Drake Road Housing Project
- Parking in Fulford
- Thanked Chair Williams for his service

### **4.2 Chair Williams** briefly reported on the following:

- The Ganges Steering Committee Engineering Report being available online for December 7<sup>th</sup>, 2018
- Rainbow Road sidewalk plans and issues regarding Bylaw 510 & 511

**5. Outstanding Business**

**5.1 Islands Trust Referral Rezone Bylaw 515: Gulf Islands Seniors Residents Associations-154 Kings Lane-**

(Documents provided at the October 29, 2018 Meeting)

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Barrett, that the Salt Spring Island Transportation Commission recommend approval of Bylaw 515 subject to conditions outlined below:

That MoTI consider installation of a pedestrian crosswalk at the east leg of Lower Ganges Road and Blain Road intersection which is signed, marked and includes a pedestrian push-button activation.

**CARRIED**

**5.2 Road Safety Infrastructure**

This item relates to Delegation 3.2 by Craig Hickson from last meeting.

Notice of Motion was made to start documenting specific road safety concerns to bring to MoTI for review.

**5.3 BC Transit Monthly Review Report**

Report received for information.

**5.4 North Ganges Transportation Project Update**

- Project still delayed, waiting for Archaeological Permit
- Drainage from Rainbow Road needs to be addressed
- Potential for MoTI and CRD deal where CRD builds drainage system and MoTI then takes on future responsibility the system.

**6. New Business**

**6.1 Saturday Market Shuttle Service**

- Idea originated with the CEDC
- Original grant funding from Transition Salt Spring required the shuttles to be electric
- BC Transit Partnership is not a possibility as the budget is already maxed
- The idea should be brought to an inter-chair-commission meeting

**7. Next Meeting: Proposed meeting schedule for 2019**

Jan 28, Feb 25, March 25, April 29, May 27, June 24, Sept 30, Oct 28, Nov 25  
4 to 6 pm at the Public Library (To be confirmed)

8. **Adjournment**

**MOVED** Commissioner Barrett, **SECONDED** by Commissioner Johnstone,  
That the meeting adjourn at 5:59pm.

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**CHAIR**

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**SENIOR MANAGER**