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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held October 29, 2018, SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

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**Present:** **CRD Director:** Wayne McIntyre  
**Commission Members:** Robin Williams, Shellie Barrett, Dal Brickenden, Rhonan Heitzmann, Myna Lee Johnstone  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Electoral Area; Dan Ovington, Manager, Parks and Recreation; Chris Davidson, Engineering Manager, Salt Spring Island; Tracey Shaver, Recording Secretary; Robin Soles, Recording Secretary in Training.

Chair Robin Williams called the meeting to order at 4:10 pm with a brief self-introduction of newly appointed Commissioner Myna Lee Johnstone

**1. Approval of Agenda**

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Barrett, That the Salt Spring Island Transportation Commission agenda of October 29, 2018 be amended and approved by adding item 3.2, Delegation Craig Hickson – Road Safety Infrastructure and item 4.2 Senior Manager Report.

**CARRIED**

**2. Adoption of Minutes of September 24, 2018**

**MOVED** by Commissioner Heitzmann, **SECONDED** by Chair Williams, That the Salt Spring Island Transportation Commission Minutes of September 24, 2018 be approved.

**CARRIED**

**3. Delegation/Presentation**

**3.1 Myrna Moore, BC Transit Senior Manager, Government Relations  
2017/2018 Annual Performance Summary**

Ms. Moore presented the 2017/2018 Annual Performance Summary which highlighted the cost efficiency of Salt Spring's transit system.

- Service in its tenth year.
- Ridership increased due to service changes implemented in 2017, but passenger trips per hour were slightly down.
- Revenue is in line with ridership; 37% operating cost recovery vs. 13% in comparable services.
- Later evening service on Monday to Thursday was implemented in June of this year.
- Service expansion plans for 2019/20 include additional early morning Saturday service.
- Savings came from ICBC insurance, Marketing, and Training and Education.

- Comparison shows Salt Spring Island continues to perform better than its peers. Communication regarding delays and service changes can be found via notices on the BC Transit website, by signs at bus stops and by voice-recording on the local transit phone number.

**MOVED** by Commissioner Heitzmann, **SECONDED** by Commissioner Johnstone, That the Salt Spring Transportation Commission recommend to BC Transit a variance in Route 1 by expanding service to include a bus stop/shelter within 400m of an existing stop, and located at the end of Corbett Road in anticipation of the proposed affordable housing development for seniors.

**CARRIED**

### **3.2 Craig Hickson – Road Safety Infrastructure**

Mr. Hickson presented information and safety concerns on the following intersections and areas:

- Fulford-Ganges Road and Beddis Road Intersection
- Southey Point and Sunset Drive Intersection
- Curve on Vesuvius Bay Road between Community Gospel Church and Church of Latter Day Saints.

Item to be brought forward next meeting.

## **4. Director, Chair and Commissioner Reports**

### **4.1 Director McIntyre**

Director McIntyre thanked the Commissioners and Chair Williams for their service and briefly reported on the following:

- Financing for Phase One of North Ganges Transportation Project
- Transportation Commission relationship with Island Pathways
- Transportation Commission relationship with BC Transit
- Emergency Services Committee, access roads for emergency escape, poor tele-communication service, and need to get emergency information out to the community.

**4.2 Senior Manager Campbell** thanked Director McIntyre and Chair Williams for their service and highlighted commission successes and accomplishments during their tenure.

**4.3 Chair Williams** welcomed newly elected Director Gary Holman and briefly reported on the following item:

- Petition regarding proposed Corbett road sidewalk to be gravel and not paved.

## **5. Outstanding Business**

### **5.1 Road Priority Improvements – Dukes Road**

This item relates to the recent repair work on Dukes Road.

- Paving of the upper section.
- Question regarding who sets priorities for repair work on island.
- Ministry of Transportation contracts work directly with Main Road Contracting.

- CRD has no authority to direct priority of work.
- Community better served by using input and positive relationships for leverage with bigger projects which require cost sharing.

**5.2 North Ganges Transportation Plan- Archeological Update**

Engineering Manager Davidson reported that one of two required permits has been obtained.

- Project still within budget despite challenges.
- Tender currently on hold until the Ministry of Highways permit is received.

**5.3 Parking Study Update**

Report is expected by the end of the year.

**6. New Business**

**6.1 2019 Capital and Operating Budget**

Staff reviewed report:

- Attention will need to be given to the 2022 community transit budget; referendum to increase requisition or services will need to be reduced.
- Capital projects added in 2019 and 2020 for bus shelters.

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Barrett.

That the Salt Spring Island Transportation Commission:

1. Recommend that the Electoral Area Services Committee approve the 2019 operating and capital budget as presented and recommend that the 2018 actual surplus or deficit be balanced on the 2018 transfers to the capital reserve funds; and
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 operating and capital budget and the five year financial plan for the Salt Spring Island Community Transit and Transportation Service as presented.

**CARRIED**

**6.2 Islands Trust Referral Rezone Bylaw 515: Gulf Islands Seniors Residents Associations-154 Kings Lane**

Brief discussion:

- Request charging stations for bicycles and scooters.
- Sidewalk along Blain and Kings Lane
- Additional time to review traffic study

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Brickenden,  
That the Salt Spring Island Transportation Commission requests an extension from Islands Trust to defer comment on the bylaw 515 referral until more information is obtained by way of a presentation from the developer of 154 Kings Lane.

**CARRIED**

7. **Next Meeting: November 26, 2018 at 4:10 pm at the Library**

8. **Adjournment**

**MOVED** Commissioner Barrett, **SECONDED** by Commissioner Brickenden,  
That the Salt Spring Island Transportation Commission adjourn the meeting at 5:48pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**