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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held September 25, 2017, Portlock Park Meeting Room, 145 Vesuvius Bay Road  
Salt Spring Island, BC**

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**Present:** **CRD Alternate Director:** Darryl Martin  
**Commission Members:** Robin Williams (chair), Ross Simpson, Nigel Denyer, Seth Wright, Rod Martens, Shellie Barrett  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Electoral Area; Dan Ovington, Manager Parks and Recreation; Tracey Shaver, Recording Secretary.  
**Absent:** Wayne McIntyre

Chair Williams called the meeting to order at 4:30 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Denyer, **SECONDED** by Commissioner Martens, That the Salt Spring Island Transportation Commission agenda of September 25, 2017 be amended and approved with the addition of item 5.2 North Ganges Transportation Plan Completion by November 2018.

**CARRIED**

**2. Adoption of Minutes of May 29, 2017**

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Barrett, That the Salt Spring Island Transportation Commission minutes of May 29, 2017 be adopted.

**CARRIED**

**Adoption of Minutes of June 26, 2017**

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Barrett, That the Salt Spring Island Transportation Commission minutes of June 26, 2017 be adopted.

**CARRIED**

**3. Delegation/Presentation**

**3.1 Delegation: Jean Taylor-HandiDart/Taxi Saver**

Ms. Taylor advocated the need for transportation services which are more adaptable to the needs of Salt Spring Island residents and the geography of the island. The Taxi Saver program offers a 50% subsidy towards the cost of taxi rides for those who qualify. One of the local cab services is interested in participating and BC Transit Staff will provide additional information.

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Denyer, That the Salt Spring Island Transportation Commission refers this item to staff to determine the cost and effect benefits of providing the BC Transit Taxi Saver Program to qualifying Salt Spring Island residents.

**CARRIED**

**3.2 Delegation: Myna Lee Johnstone-Embe Bakery Stop and JE Anderson Study**

Ms. Johnstone provided the following personal feedback:

- Does not support the bus pull out location near Embe Bakery as it is unsafe; instead would recommend that the parking spaces along the front of the businesses (i.e. area near Harbour Foods & Stationary Store) be removed and converted into a bus stop area which pulls out of traffic.
- JE Anderson design plans at the intersection of Upper and Lower Ganges Road does not solve the problem which is a left turn. Recommends a three way stop which would control speeds and make area safer for pedestrians crossing.

**3.3 Presentation: Kisae Peterson- SWAV/Housing Council- Croftonbrook Social Housing Project-Expansion of Bus Route 1**

Overview of project was provided including a strategy to reduced parking. Seeking support for an extension of bus route 1 along Corbett Road.

**3.4 Presentation: Dragonfly Commons- Drake Road Issues**

Mr. De Santos provided a status update on the worker housing project.

- Road allowances all along Drake Road vary in width.
- Neighbourhood concerns: road side parking, school zone and junction at Drake road and Fulford Ganges.
- Property size and layout design allow for 1 parking space per resident and several guest spaces.
- There are road quality and drainage issues along Drake Road which need to be addressed as well as at the entrance to the project driveway.
- Seeking financial support to upgrade Drake Road to keep overall project costs down.

**4. Director, Chair and Commissioner Reports**

**4.1 Commissioner Denyer** briefly reported on the current Partners Creating Pathways project along Atkins Road. Some finishing work is needed, however it was noted that it was usable for walking during the fall fair weekend.

**4.2 Alternate Director Martin** did not have specific items to report on, however he will provide input from Director McIntyre on topics as they come up on the agenda. Director McIntyre is attending the Union of British Columbia Municipalities (UBCM) meeting.

**4.3 Chair Williams** briefly reported on the following:

- Seeking support for sending a letter to the new Minister of Transportation, the Honourable Claire Trevena as an invitation to visit and tour the island via our transit system.
- Met with MLA Adam Olsen to discuss SSI transportation and road issues.
- Attended a CRD Regional Parks meeting as supported by the Transportation Commission and asked for them to consider allocating \$150,000 towards improvements to Ganges Hill as a Canada 150 project.
- The 150 faces of Salt Spring Art Project as previously presented by Greg Klassen has received grant funding and will be installed across from Peck's Cove along Lower Ganges Road.

**5. Outstanding Business**

**5.1 Monthly Revenue Transit Report**

Report received for information. Request for feedback on the Ruckle Park summer service.

**5.2 North Ganges Transportation Plan Completion by November 2018**

Commissioner Denyer stressed the need to complete what was promised on this phase of the North Ganges Transportation Plan by the end of Nov 2018 and report back to the community on how the borrowed money was spent.

Several points were discussed:

- Detail drawings and cost estimate work awarded; staff report for October agenda.
- MoTI has verbally agreed to address any new drainage issues. This allows further design work to continue in front of the school facilities yard and Windsor plywood. Staff will ensure MoTI permit to construct works in that area reflects the responsibilities for drainage.
- Final design and cost estimates by end of November with a goal to tender in early spring.

**6. New Business**

**6.1 2018 Budget**

Staff presented the budget.

- Requisition limit is \$245,000
- 4.5% increase to operating budget for expanded transit service.
- Potential for referendum in 2018 to coincide with election
- Parking study funds are in project fund; terms of reference to be developed with a broader strategic plan in place.

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Martens, That the Salt Spring Island Transportation Commission recommend that the Electoral Area Services Committee approve the 2018 – 2022 Financial Plan for the Salt Spring Island Community Transit and Transportation service as

presented; and further, that the 2017 actual surplus or deficit be balanced on the 2017 transfer to the capital reserve funds.

**CARRIED**

**6.2 Regional Parks-Gulf Islands Regional Trail Plan**

- Preliminary plan to show where trails will be in the Gulf Islands
- Salt Spring trail route adjusted to follow pathways
- More coordination and cooperation between Regional Parks, MoTI and SSI Transportation to set priority projects for the island.

**MOVED** by Commissioner Wright, **SECONDED** by Commissioner Martens, The Salt Spring Island Transportation Commission supports the Regional Parks –Gulf Islands Regional Trail Plan; however requests that Ganges Hill be identified as the first priority project for Salt Spring Island.

**CARRIED**

**6.3 Transit Exchange Options for Salt Spring System-Verbal Update**

BC Transit staff are considering four locations for a Ganges Transit Exchange and will be presenting options at the next meeting.

**6.4 Islands Trust Referral-SSRZ2016.4-OCP Amendment and Rezoning of Rural-Zoned Lot- 270 Furness Road**

Commissioner Wright left the room at 6:00pm declaring a conflict of interest with his employer as a planner with the Islands Trust.

The Commission received this referral as part of the agenda package released Friday afternoon prior to this meeting. General consensus was to request additional time to investigate before providing input from a transportation point of view.

Staff to request a deadline extension from Islands Trust and defer topic to next agenda.

**DEFERRED**

Commissioner Wright returned to the meeting at 6:05 pm.

**6.5 Impact of Referendum Results**

Brief discussion around the table regarding individual thoughts on the outcome of the referendum. Request to bring topic back at next meeting for input on strategic priorities that the transportation commission can lead.

**7. Motion to Close Meeting**

**MOVED** Commissioner Denyer, **SECONDED** by Commissioner Simpson, That the Salt Spring Island Transportation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (n) the consideration of whether a council meeting should be closed under a provision of this subsection;

**CARRIED**

The Commission closed the meeting at 6:15 pm.  
The Commission returned from the closed meeting at 6:20 pm reporting deferral of the closed meeting due to lack of meeting minutes to facilitate discussion.

**8. Next Meeting-** October 23, 2017 at 4:30 pm in the Portlock Portable

**9. Adjournment**

**MOVED** By Commissioner Simpson, **SECONDED** by Commissioner Barrett,  
That the meeting adjourn at 6:24 pm

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**CHAIR**

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**SENIOR MANAGER**