



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held May 29, 2017, Portlock Park Meeting Room, 145 Vesuvius Bay Road
Salt Spring Island, BC**

Present: **CRD Director:** Wayne McIntyre
Commission Members: Robin Williams (chair), Ross Simpson, Nigel Denyer, Seth Wright, Rod Martens, Bill Cote, Shellie Barrett
Staff: Keith Wahlstrom, Manager, Engineering Salt Spring Electoral Area; Tracey Shaver, Recording Secretary.

Chair Williams called the meeting to order at 4:30 pm.

1. Approval of Agenda

MOVED by Commissioner Bill Cote, **SECONDED** by Commissioner Ross Simpson, That the Salt Spring Island Transportation Commission agenda of May 29, 2017 be amended and approved with the addition of item 5.3 Accessibility Improvements.

CARRIED

2. Adoption of Minutes of April 24, 2017

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Martens, That the Salt Spring Island Transportation Commission Minutes of April 24, 2017 be amended and approved by adding Commissioner Barrett to the opposed vote on item 5.1.

CARRIED

3. Delegation/Presentation

3.1 Jeremy Milson- Chamber of Commerce re: Fulford Ganges Road Closure

Mr. Milson informed the Commission that the Chamber has been approached by their membership to seek input from all stakeholders on the impact of a road closure in front of Centennial Park during summer Saturdays. The Chamber intends to report back by the end of summer.

4. Director and Chair Reports

4.1 Director McIntyre briefly reported on the following:

- Electoral Area Services Committee; Staff report on reuse of wastewater from the Ganges Treatment plant was accepted for information and outlines possibilities to investigate.
- Grant in Aid approvals for SSI Foundation and Community Services.
- Incorporation Vote; Panels for debating yes or no are being set up. Dates Aug 30-31. The Referendum date will stay the same (Sept 9th), downtown polling location has been changed from the library to the Gulf Islands Secondary School.
- CRD Board has been focusing on improving relations with First Nations; recently observed a historical presentation by Pacheedaht First Nation.
- Climate Change; Climate Projections for the Regional District report available on line and to be distributed to all Municipalities and Islands Trust.
- Hospital and Housing Committee; Vision is for a region without homelessness. Mission 1- to ensure appropriate solutions are in place to serve those individuals

experiencing chronic homelessness in the Capital Region 2- to ensure all people facing homelessness in the Capital Regional District have access to safe, affordable and appropriate long term housing.

- Rural Accelerator Program; CEDC just had a graduation celebration for the first group of participants in the program. Very useful and well received.
- Meeting with RCMP Sargent; interested in attending a Transportation meeting.
- Composting; local group heard a presentation by Stephan Salter a consultant with the Farallon group who spoke regarding worldwide efforts to convert waste into various forms of energy and useful end products.

4.2 Commissioner Denyer- Staff summarized the tender for the pathway project on Atkins Road closed with 1 bidder. Contractor's amount is higher than anticipated. Staff to meet with Contractor to seek ways to lower the scope and cost of the project.

4.3 Tour De Iles- Curt Firestone provided a brief description of the event. Boat transportation between all five islands over 3 days with events on each island. Cost per trip is \$5.00 each and tickets/reservations can be made on www.gulfislands.org .

4.4 Chair Williams briefly reported on the following:

The RCMP will be closing down the hitch hiking location in front of Embe Baker. There are no suitable locations along that stretch of road to pull off and pick up passengers safely. The RCMP will be enforcing the "illegal to stop in the road" rule with tickets.

Lady Minto Gulf Tournament July 9th- requested interest level for a team. Free lessons available.

Meeting held with Islands Trust Staff, CRD Staff, CRD Director and 3 Chairs of local CRD Commissions (PARC, CEDC and Transportation). Discussion focused on planning, overlapping issues and better ways to work together within CRD parameters. Meeting notes will be circulated at the PARC Commission meeting in June with significant recommendations.

5. Outstanding Business

5.1 Fulford Ganges Road Closure by Bob MacKie for Bike to Work Week

Chair Williams reported that the request for road closure for the Bike to Work Week event is partnering with a group of locals who want to see the portion of road in front of Centennial Park Closed during the Saturday Market.

The Transportation Commission previously discussed this request at their April 24, 2017 meeting and continued a brief discussion of safety concerns in already congested area.

The Transportation Commission will hold any recommendations until the Chamber of Commerce has reported on whether or not there is support for a road closure on Market Saturdays.

5.2 Update on North Ganges Transportation Plan

Staff provided a brief report on the following:

- The Ministry of Transportation and Infrastructure (MoTI) will not support a roundabout nor the left turn accelerator lane at the intersection of Upper and Lower Ganges.

- Crosswalks will be installed; one across Upper Ganges Road and another on the uphill side of Lower Ganges Road which will connect with a pathway all the way to Rainbow Road.
- JE Anderson is working on designs for the area adjacent to Rotary Park. The Farmer's Institute has given preliminary approval for a drainage system through their property on the harbour side of Lower Ganges Road.

The Commission lead further discussion on the following:

- Has MoTI considered a 3 way stop at Upper and Lower Ganges intersection?
- A referendum should be held to allow the community to decide between funding a "roundabout" or the installation of a traffic light at Upper and Lower Ganges intersection.
- The Transportation Commission held a referendum to fund the NGTP and promised to report on the completed project by November of 2018.
- MoTI has not established a timeline for the completion of a drainage study for Rainbow Road. This drainage study is needed to proceed with design work for the area from Kanaka Road to the corner of the Windsor Plywood property which is the final section of the project.

MOVED by Commissioner Wright, **SECONDED** by Commissioner Denyer,
That the Salt Spring Island Transportation Commission urges the Capital Regional District to take every action necessary to complete the Rainbow Road portion of the North Ganges Transportation Management Plan by November 2018.

CARRIED

5.3 Accessibility Improvements

Commissioner Denyer confirmed that the Partners Creating Pathways will not be coordinating the improvements to the items identified in the Ganges Accessibility Improvements for Pedestrians and Mobility Vehicles report dated Aug 18, 2016.

The report and updates on the status of suggested work will be provided to MoTI and Main Road Contractors to assist the CRD with coordination.

6. New Business

6.1 Parking Study

Brief discussion on plans for Parking Study later this year.

- Under CRD Bylaw 3438, the transportation Commission bylaw oversees construction, maintenance and regulations of parking spaces, areas and facilities.
- \$20,000 is included in the budget for a parking study
- OCP does not have a plan or policy for parking development in downtown core
- Use of parking lots outside the downtown core encouraged
- Parking in Ganges is most affected on summer Saturdays; Fulford has far more parking issues on a regular basis.
- With or without incorporation the scope of work and terms of reference should be prepared and include: Parking, road closures, transit/shuttle service, OCP and enforcement.
- Cost of parking study increases with the broadening of the scope of work.

6.2 Subdivision Referral- Jackson Avenue

The Commission briefly discussed the referral from MoTI

- Two lots owned by the same person requesting to have boundaries changed to improve ability to develop within allowed zoning.
- Driveway access is directly across from Hereford Ave.
- Sidewalk in place along Jackson Ave and around corner in front of the Co-op Gas station.
- Not necessary to define width of sidewalk as long as the alignment matches the road.

MOVED by Commissioner Denyer, **SECONDED** by Commissioner Martens,
That the Salt Spring Island Transportation Commission request that a sidewalk be constructed on proposed lots 1 and 2 to match the alignment of the sidewalk in front of the Co-op Gas Station along Jackson Avenue.

CARRIED

6.3 Request for Monthly Pass

The Transportation Commission does not support the request for free bus pass.

7. Motion to Close the meeting

MOVED Commissioner Denyer, **SECONDED** by Commissioner Martens,
That the Salt Spring Island Transportation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (n) the consideration of whether a council meeting should be closed under a provision of this subsection; (c) labour relations or other employee relations.

CARRIED

The Commission closed the meeting at 6:15 pm.

The Commission returned from the closed meeting without report at 6:30 pm.

8. Next Meeting – June 26, 2017 at 4:30 pm in the Portlock Park Meeting Room

9. Adjournment

MOVED By Commissioner Cote, **SECONDED** by Commissioner Denyer,
That the meeting adjourn at 6:31 pm.

CHAIR

SENIOR MANAGER