



Making a difference...together

SALT SPRING ISLAND TRANSPORTATION COMMISSION
Notice of Meeting on **Monday, May 29, 2017 at 4:30 PM**
Portlock Park Meeting Room, 145 Vesuvius Bay, Salt Spring Island, BC

Wayne McIntyre
Ross Simpson

Nigel Denyer
Seth Wright

Robin Williams
Rod Martens

Bill Cote
Shellie Barrett

(r) Regrets

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of April 24, 2017**
3. **Delegation/Presentation**
 - 3.1 **Jeremy Milson- Chamber of Commerce re: Fulford Ganges Road Closure**
4. **Director and Chair Reports**
5. **Outstanding Business**
 - 5.1 **Fulford Ganges Road Closure by Bob MacKie for Bike to Work Week**
 - 5.2 **Update on North Ganges Transportation Plan**
6. **New Business**
 - 6.1 **Parking Study**
 - 6.2 **Subdivision Referral- Jackson Avenue**
 - 6.3 **Request for Monthly Pass**
7. **Next Meeting – June 26, 2017 at 4:30 pm in the Portlock Park Meeting Room**
8. **Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held April 24, 2017, Portlock Park Meeting Room, 145 Vesuvius Bay Road
Salt Spring Island, BC**

DRAFT

Present: **CRD Director:** Wayne McIntyre
Commission Members: Robin Williams (chair), Ross Simpson, Rod Martens,
Seth Wright, Bill Cote, Shellie Barrett
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Tracey
Shaver, Recording Secretary.
Absent: Nigel Denyer

Chair Williams called the meeting to order at 4:30 pm.

1. Approval of Agenda

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Martens,
That the Salt Spring Island Transportation Commission agenda of April 24, 2017 be
approved.

CARRIED

2. Adoption of Minutes of February 27, 2017

MOVED by Commissioner Cote, **SECONDED** by Commissioner Simpson,
That the Salt Spring Island Transportation Commission Minutes of February 27, 2017 be
approved.

CARRIED

3. Delegation/Presentation

3.1 Karen Laberee re: BikeMaps.org

BikeMaps.org started as a University of Victoria project in 2014 and is currently used
as an information share all over the world. This is a volunteer data share website that
tracks riding experiences and maps cycling routes. The purpose is to gather data on
geographical locations where cyclists have encountered hazardous road conditions,
near misses, and vehicular crashes.

The publically inputted data can be used for a variety of reasons by cyclists, road work
crews and health care providers seeking trends in ridership numbers and safety
statistics.

5 incidents have been logged so far on Salt Spring Island.

3.2 Bob MacKie re: closing part of Fulford Ganges Road for Saturday Market

Mr. MacKie provided information on plans for this year's Bike to Work Week events.
Specifically, the organizers are looking for support to showcase a celebration at the
end of bike to work week. The concept is to close the roadway in front of Centennial
Park on Saturday June 3, 2017 from 10 am to 2 pm to promote the annual event
through the visibility of participants.

This organized gathering would also provide an opportunity for event volunteers to collect data and open the idea to the community for rethinking the use of the space.

The Ministry of Transportation is requiring evidence of community support prior to granting the road closure permit. Consideration of re-routing the bus loop for that route and time period is also needed.

3.3 Valerie Perkins re: Bus Shuttle Service to Saturday Market

Ms. Perkins represents the Saturday Market Farm and Food Vendors Group and presented several ideas to consider as proactive ways to manage the congestion in the downtown core during the summer on Saturday Market days.

Specifically they are asking the Transportation Commission to consider a Park & Ride service from the Islands Trust offices to the downtown core and support for closing the road in front of Centennial Park on Summer Saturdays to expand space for the farm and food vendors.

3.4 Harold Swierenga re: Ferry Advisory Committee

Mr. Swierenga has been participating on the Ferry Advisory Committee for many years representing the Salt Spring Island residents. The committee members review and provide input on proposed changes to routes, schedules and ferry class assignments.

Fulford Ferry Terminal Upgrade

- Project continues with the completion of land acquisition.
- Next steps are environmental and cultural consultations, design work and permits.
- Construction is anticipated to start in 2019 and be completed by the 2020 summer season.
- All work will be done on BC Ferry property
- Concept is to have the loading lanes below town sight line on filled shoreline, provide pick up and drop off area for foot passengers and BC transit use.

Changes for next year

- Vesuvius route will see less car deck space however will have a higher weight limit

4. Director, Chair and Commissioner Reports

4.1 Director McIntyre briefly reported on:

- Waste Management-follow up meeting with local stakeholders regarding composting
- Recent meeting with Salt Spring Island Watershed Authority reviewed a study of mapped water tables
- Ganges Harbour Walk Project Steering Committee has contracted with Wayne Lee as the project manager.
- Reginal Housing Trust Fund contributed \$510,000 towards the Salt Spring Women Opposed to Violence and Abuse (SWOVA) Croftonbrook project

- Salt Spring Island/Southern Gulf Islands Integrated Service Review adopted by the Board; includes further investigation into passenger ferry linking islands

4.2 Chair Williams briefly reported on:

Attended a recent Chamber event hosting the Honourable Todd Stone, Minister of Transportation and Infrastructure. The Minister toured the island on a local transit bus and spoke with many residents

4.3 Commissioner Cote briefly reported on:

Mr. Cote has been working towards getting an international point of entry designation for Ganges Harbour. Currently the nearest Canadian Boarder Service Agency (CBSA) is in Sidney. CBSA's main criteria is enough traffic volume to warrant a facility and Salt Spring does qualify. Having the service available on Salt Spring would allow boaters and float plane visitors to come directly to the island from the US. The main barrier is now finding a location for the service as it must be stand alone dock and away from domestic flight services.

5. Outstanding Business

5.1 Motion presented for consideration:

Very short notice was given to the Chamber regarding a date for the Ministry of Transportation to visit the Island. A request was considered by the Chair and Director to allow the local bus service to be used to transport Minister Stone on a tour of the island.

MOVED by Director McIntyre, **SECONDED** by Commissioner Barrett,
That the Salt Spring Island Transportation Commission ratifies the Special Transit Service Request from March 28, 2017 to transport the Honourable Todd Stone, Minister of Transportation and Infrastructure on a tour of Salt Spring Island.

CARRIED

Commissioner Wright and Marten Opposed

5.2 Bus pull out changes to accommodate additional bus

With the new bus coming and expanding services, consideration needs to be given to where and how to accommodate a main bus stop / transfer station.

Temporary solution is to extend the no parking along the current location in front of the Visitors Centre.

Long term plans will need to consider bus design elements, space needs and function for independent arrival and departures.

Potential locations:

- Jackson Ave adjacent to ArtSpring and across from Peace Park
- Seaview Ave adjacent to sewage treatment plant
- North of the Visitor Centre and adjacent to Rotary Park
- South of Park Drive on Lower Ganges Road

Update on request for bus pull out at Arnell Way and Fulford Ganges Road. BC Transit Staff are working with MoTI to see if this qualifies for a Minor Betterment Application process.

5.3 BC Transit Monthly Revenue Report – received for information

5.4 Status Update on North Ganges Transportation Plan

Drainage plans for corner of Rainbow Rd and Lower Ganges

- Outfall pipe will need a SRoW over the Farmer's Institute (FI) property
- Initial response from FI was positive as the plans would keep the open view corridor on the property and eventually connect with the boardwalk project
- FI will present request for SRoW to their members in May
- Commissioner Simpson requests consideration be given to increase the drain intake and pipe dimensions to mitigate flooding.

Relocation of Mailboxes

- Staff will be meeting with Canada Post to negotiate relocation of mailboxes in favour of pathway alignment.

Intersection Upper/Lower Ganges Road

- Staff will be seeking ways to remove topographical constraints to alleviate the delays and congestion at intersections along Lower Ganges road with left turn accelerator lanes.

6. New Business

6.1 Request for letter of support re: "We are Salt Spring" project

Greg Klassen is continuing to seek funding for his art project which was previous proposed for Canada 150 Celebrations. He is requesting another letter of support for a grant from Canada Council for the Arts.

MOVED by Commissioner Martens, **SECONDED** by Commissioner Simpson,
That the Salt Spring Island Transportation Commission provide a letter of support for the "We are Salt Spring" project proposed by Greg Klassen.

CARRIED

6.2 Proposal by Mr. Bob MacKie to close a portion of the Fulford Ganges Road for Saturday Market.

MOVED by Commissioner Wright, **SECONDED** by Commissioner Martens
That the Salt Spring Island Transportation Commission provides endorsement of the road closure for the Bike to Work Week event on June 3, 2017 from 10 am to 2 pm in front of Centennial Park.

Motion was withdrawn

Discussion points

- Traffic engineering study for safety
- Adding congestion to an already congested area without community consultation
- Would need to petition the businesses affected to determine support

- MoTI will consider support area road closure if there is full support of the CRD, Islands Trust, Businesses and the community
- The request is too short notice and without proper community consultation

7. Next Meeting:

May 29, 2017 at 4:30 pm at Portlock Park

8. Adjournment

MOVED By Commissioner Simpson, **SECONDED** by Commissioner Barrett,
That the meeting adjourn at 6:40 pm

CHAIR

SENIOR MANAGER

Excerpt from final minutes

Salt Spring Island Community Economic Development Commission Minutes
 April 20, 2017

4

6.5	Market Expansion and Transportation Commission
	The topic of road closure in front of Centennial Park as a means to expand the Saturday Market was discussed. Currently space for vending and shopping is restricted.
	<ul style="list-style-type: none"> • Potential for MoTI approval to close road with community consultation • Short period of time; Saturdays during Market Hours • CEDC role to engage community; not be a barrier • Impact on surrounding businesses, parking, harbour authority • Small downtown area with limited roads • Many other communities close roads for a variety of beneficial events • Saturday Market major component of economic engine • Work towards making possible this summer
	<p>MOVED by Director McIntyre, SECONDED by Commissioner Martin, That the Salt Spring Island Community Economic Development Commission recognizes the critical importance of the role the Saturday Market plays in the generation of economic benefits for Salt Spring Island residents, businesses, and visitors. Further the Salt Spring Island Community Economic Development Commission supports efforts by the Salt Spring Island Transportation Commission to explore community support for expanding Saturday Market vending space during market hours for the months of June through September into the Fulford Ganges Rd in front of Centennial Park.</p> <p style="text-align: right;">CARRIED</p>

6. New Business

6.1 Mid-Year Financial Review – No report

6.2 Parking Ambassadors Pilot Project

Dan Ovington reported on a request to obtain information for preliminary plans for the Chamber to organize parking ambassadors who would pass out maps to open parking areas such as the pool parking lot.

The commission did not support the concept; instead suggestions were made for employers to have staff park outside of town, bicycle rickshaw program, maps handed out to visitors on BC Ferries suggesting parking areas if a shuttle is provided.

6.3 Motion Proposed: Shuttle Service Summer Saturdays

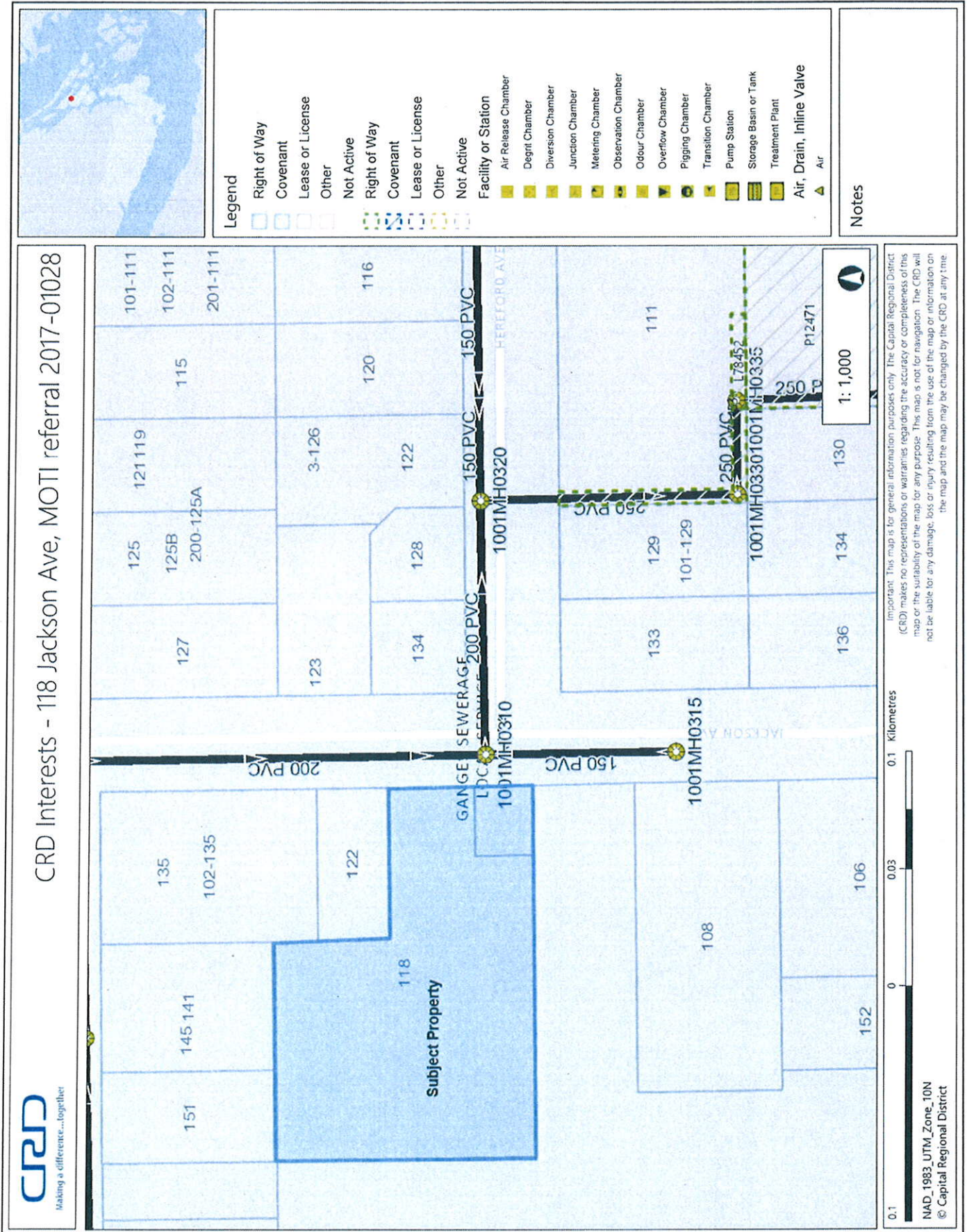
Brief discussion on the role of the SSI Community Economic Development Commission as a facilitator.

MOVED by Commissioner Carlin, **SECONDED** by Commissioner Cunningham,

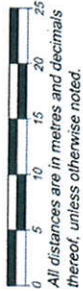
That the Salt Spring Island Community Economic Development Commission recognizes that access to the shopping areas downtown during the Saturday Market season is prohibited by congestion and lack of parking areas. The CEDC will work with stakeholder local community groups to formulate a solution for this on-going deterrent to shopping amenities.

Solutions examined to include exploring the use of local parking lots and the leasing of school or other buses or vans to service those lots by transporting residents, visitors and workers to the Saturday Market and vicinity during seasonal business hours.

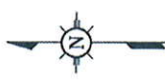
CARRIED



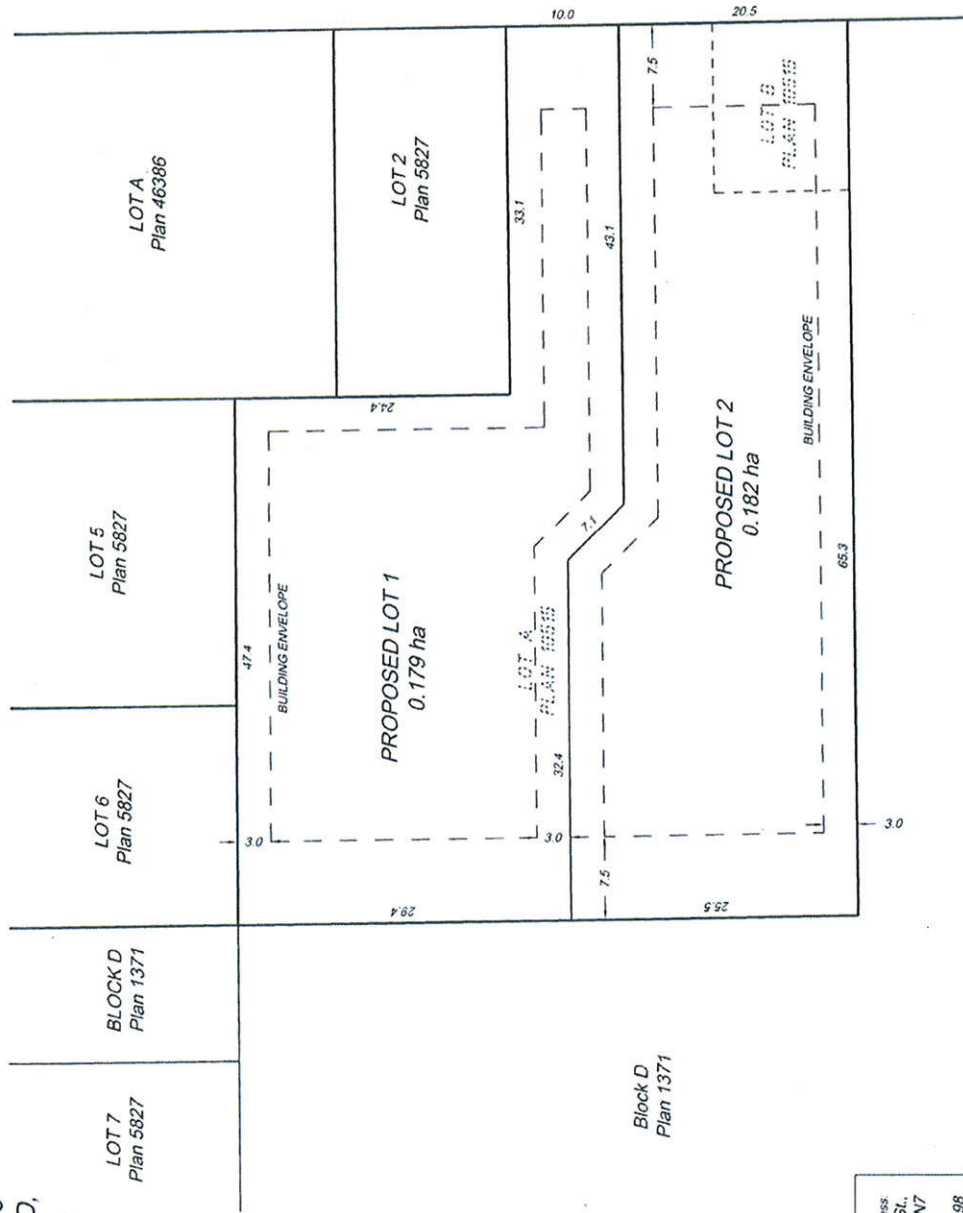
**PLAN OF PROPOSED SUBDIVISION OF
 LOTS A AND B, SECTION 1, RANGE 3
 EAST, NORTH SALT SPRING ISLAND,
 COWICHAN DISTRICT, PLAN 10515.**



The intended plot size of this plan is 432mm
 in width by 279mm in height (B Size)
 when plotted at a scale of 1:400.



JACKSON AVENUE



Date: 2017-01-10
 File: 0708-02 Bengough
 Drawing: 0708-02_C3D
 Layout: PLA Plan

Mailing & delivery address:
 Box 324, #110-174 Wilson St.,
 Victoria, BC, V9A 7N7

Toll Free: (877) 603 7398
Duncan Telephone: (250) 746 0775
Toll Free Facsimile: (888) 448 7356
 info@plisi.ca
 www.plisi.ca

TITLE SEARCH PRINT

File Reference: 0708-02

2017-01-03, 20:20:52

Requestor: Jordan Litke

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN****

Title Issued Under SECTION 172 LAND TITLE ACT
SECTION 188 LAND TITLE ACT

Land Title District VICTORIA
Land Title Office VICTORIA

Title Number R99184
From Title Number J124560

Application Received 1986-11-10

Application Entered 1986-11-17

Registered Owner in Fee Simple
Registered Owner/Mailing Address: CHARLES CYRIL BENGOUGH, COMPANY DIRECTOR
PO BOX 24996
NAIROBI
KENYA, EAST AFRICA

Taxation Authority CAPITAL ASSESSMENT AREA

Description of Land
Parcel Identifier: 005-269-466
Legal Description:
LOT A, SECTION 1, RANGE 3 EAST, NORTH SALT SPRING ISLAND, COWICHAN DISTRICT,
PLAN 10515

Legal Notations
THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL
GOVERNMENT ACT, SEE FB392391

THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL
GOVERNMENT ACT, SEE FB392392 EXPIRES 2012/12/16

Charges, Liens and Interests NONE

Duplicate Indefeasible Title NONE OUTSTANDING

Transfers NONE

TITLE SEARCH PRINT

File Reference: 0708-02

2017-01-03, 20:20:52

Requestor: Jordan Litke

Pending Applications

NONE

TITLE SEARCH PRINT

File Reference: 0708-02

2017-01-03, 20:21:31

Requestor: Jordan Litke

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN****

Title Issued Under	SECTION 172 LAND TITLE ACT
Land Title District Land Title Office	VICTORIA VICTORIA
Title Number From Title Number	J124560 249696I 257616I
Application Received	1980-12-04
Application Entered	1980-12-17
Registered Owner in Fee Simple Registered Owner/Mailing Address:	CHARLES CYRIL BENGOUGH, COMPANY DIRECTOR P.O. BOX 24996 NAIROBI KENYA, EAST AFRICA
Taxation Authority	CAPITAL ASSESSMENT AREA
Description of Land Parcel Identifier: Legal Description:	005-269-482 LOT B, SECTION 1, RANGE 3 EAST, NORTH SALT SPRING ISLAND, COWICHAN DISTRICT, PLAN 10515
Legal Notations	THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL GOVERNMENT ACT, SEE FB392391 THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL GOVERNMENT ACT, SEE FB392392 EXPIRES 2012/12/16
Charges, Liens and Interests	NONE
Duplicate Indefeasible Title	NONE OUTSTANDING
Transfers	NONE

TITLE SEARCH PRINT

File Reference: 0708-02

2017-01-03, 20:21:31

Requestor: Jordan Litke

Pending Applications

NONE

L.R.O. No 10515

**PLAN OF SUBDIVISION OF PART OF BLK D PLAN 1371
SECTION 1 RANGE 3 EAST NORTH DIVISION - SALTSRING ISLAND**

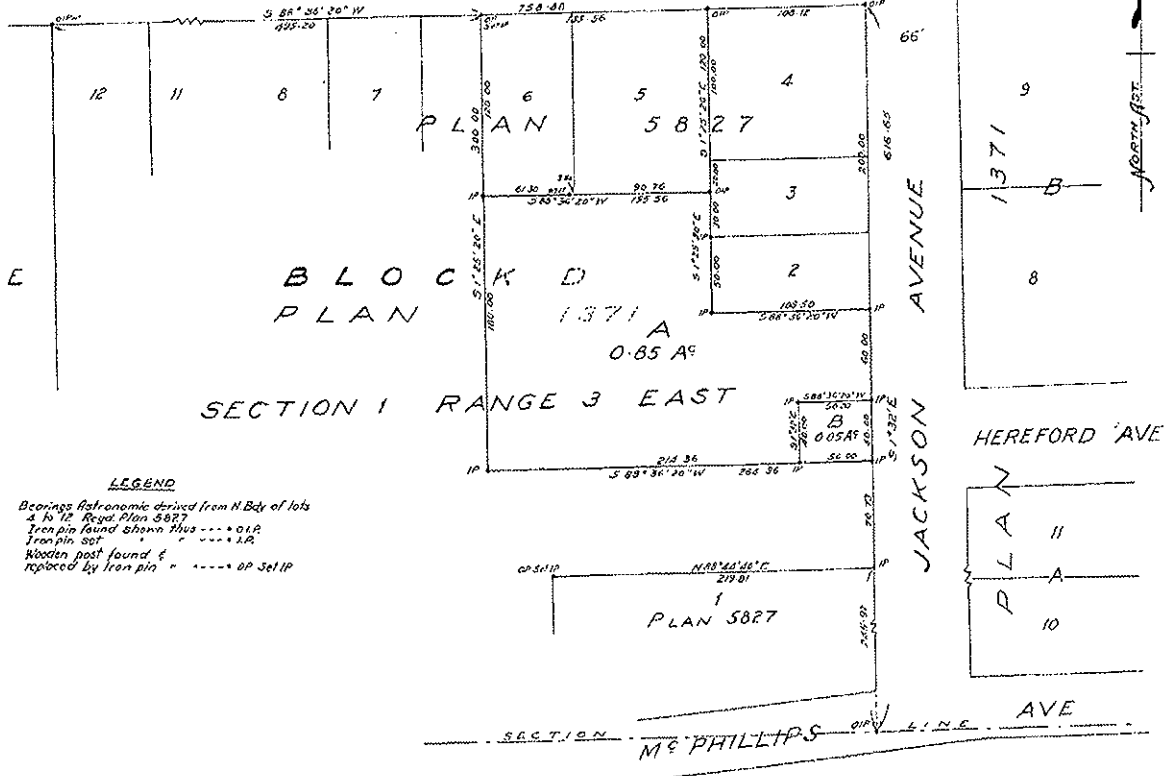
COWICHAN DISTRICT, B.C.

SCALE 1 INCH = 50 FEET

Deposited in the Land Registry Office of
Victoria, B.C. this 7th day of July, 1955
[Signature]
Deputy Registrar

RAINBOW SECTION LINE

ROAD



LEGEND

Bearings & distances derived from N Bdy of lots
4 to 12, Regal Plan 5827
Iron pin found shown thus ---•---•---•
Iron pin set " " ---•---•---•
Wooden post found &
replaced by iron pin " ---•---•---•

SIGNATURES

Approved under the Land Registry Act.
[Signature]
Approving Officer, Public Works Dept, Victoria, B.C.
Date: 4th day of July 1955

Regal Owner: *[Signature]*
Witness: *[Signature]*

I, A.W. Wolfe-Milner of Gonzes Harbour, a British Columbia
Land Surveyor make oath and say that I was present at
and did personally supervise the survey represented by
this plan and that the survey and plan are correct.
The said survey was completed on the 30th day of April 1955.

Sworn before me this 3rd
day of May 1955. *[Signature]*
A Justice of the Peace in and for the Province of British Columbia.

A.W. Wolfe-Milner F.S. 11/52
B.C. Land Surveyor
Gonzes Harbour, B.C. C.B. 24
105-450



BRITISH COLUMBIA

Ministry of Transportation and Infrastructure

Region and area address here

Provincial Approving Officer
Ministry of Transportation

Date:
File

I, Christine Chen, hereby acknowledge that the *Environmental Management Act, 2003*, is effective as of March 31st, 2005.

Based on my personal knowledge of the property in question, I do not believe that it is or has been used for any of the industrial or commercial purposes and activities specified in Schedule 2 (attached) of the regulations. Accordingly, I elect not to complete and submit a 'site profile', as outlined in Section 40.(1) of the Act.

I further acknowledge that this election does not remove any liability, which may otherwise be applicable under the legislation.

Christine Chen
Applicant/Agent

[Signature]
Witness

18/03/2017
Date

Karla Campbell

From: Karla Campbell
Sent: Thursday, May 25, 2017 9:53 AM
To: 'alissa@nya.ca'
Cc: Tracey Shaver
Subject: RE: Request for In-Kind Donation On Behalf of Northern Youth Abroad

Alissa,

I am following up on email request for two monthly transit passes for the months of July and August for two participants of the Summer Program Assistant at Northern Youth Abroad. Your request will be on the Transportation Commission agenda of May 29, 2017 for consideration and I will advise you accordingly.

Karla Campbell
Senior Manager, Salt Spring Island Electoral Area
 **Capital Regional District**
145 Vesuvius Bay Road, Salt Spring Island, BC, V8K 1K3
T: 250.537.4448 | F: 250.537.4456 | E: kcampbell@crd.bc.ca

From: Alissa Dotto [<mailto:alissa@nya.ca>]
Sent: Friday, May 05, 2017 12:58 PM
To: Robert Lapham <rlapham@crd.bc.ca>
Subject: Request for In-Kind Donation On Behalf of Northern Youth Abroad

Dear Robert,

My name is Alissa Dotto and I am a Summer Program Assistant at Northern Youth Abroad (NYA), a registered non-profit organization based in Ottawa that provides educational programming for youth from Nunavut and the Northwest Territories. I am writing to you in hopes that you will be able support our program through the in-kind donation of 2 two-month transit passes for the months of July and August.

NYA is a volunteer-driven registered charity (Registered Charity Number 86530 5791 RR0001) that enables youth aged 15 to 22 living in Nunavut and the Northwest Territories to acquire professional skills and training, hands on work experience, and high school credits through cross cultural work and learning experiences in southern Canada and abroad. NYA seeks to foster leadership, cross-cultural awareness, individual career goals and international citizenship among our participants. We promote healthy self confidence and self-esteem by providing life-changing experiences through volunteer work and travel.

This year, we will have 2 Participants in our program living in Salt Spring Island from July 6th through August 10th. Due to this summer being part of Canada's 150th anniversary, it is exceptionally important that our Participants be able to discover as much of your town and surrounding area as possible, and this donation will enable them to do so. This transit pass will also help the Participants commute to their volunteer summer work placements where they will develop crucial skills to help them succeed in their future endeavors.

On behalf of the Participants, I am respectfully asking Salt Spring Island Transit System to support NYA and its Participants through the in-kind donation(s) of free access to your transit system. We would be very appreciative of any support you can offer and would of course be pleased to issue a charitable tax receipt for any in-kind contributions made to the program. With this year being NYA's 20th anniversary, we are now more than ever looking to create and continue to foster relationships with local organizations and businesses, and would love to include you in promotional medias where possible.

Please do not hesitate to call or email me if you have any questions or require any additional information.

My sincere thanks for your consideration of this request,

Alissa Dotto,

On Behalf of the NYA Team

Northern Youth Abroad | nya.ca

Alissa@nya.ca | [1.866.212.2307](tel:1.866.212.2307)