



Making a difference...together

SALT SPRING ISLAND TRANSPORTATION COMMISSION
Notice of Meeting on **Monday, April 24, 2017 at 4:30 PM**
Portlock Park Meeting Room, 145 Vesuvius Bay, Salt Spring Island, BC

Wayne McIntyre
Ross Simpson

Nigel Denyer
Seth Wright

Robin Williams
Rod Martens

Bill Cote
Shellie Barrett

(r) Regrets

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of February 27, 2017**
3. **Delegation/Presentation**
 - 3.1 **Karen Laberee re: BikeMaps.org**
 - 3.2 **Bob Makie re: closing part of Fulford Ganges Road for Saturday Market**
 - 3.3 **Valerie Perkins re: Bus Shuttle Service to Saturday Market**
 - 3.4 **Harold Swierenga re: Ferry Advisory Committee**
4. **Director, Chair and Commissioner Reports**
5. **Outstanding Business**
 - 5.1 **Motion: that the Salt Spring Island Transportation Commission ratifies the Special Transit Service Request from March 28, 2017 to transport MLA Todd Stone on a tour of Salt Spring Island.**
 - 5.2 **Bus pull out changes to accommodate additional bus**
 - 5.3 **BC Transit Monthly Revenue Report**
 - 5.4 **Status Update on North Ganges Transportation Plan**
6. **New Business**
 - 6.1 **Request for letter of support re: "We are Salt Spring" project**
7. **Next Meeting: May 29, 2017 at 4:30 pm at Portlock Park**
8. **Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held February 27, 2017, Portlock Park Meeting Room, 145 Vesuvius Bay Road
Salt Spring Island, BC**

DRAFT

Present: **CRD Director:** Wayne McIntyre
Commission Members: Robin Williams (chair), Ross Simpson, Nigel Denyer, Seth Wright, Bill Cote
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Tracey Shaver, Recording Secretary.
Absent: Rod Martens, Shelley Barrett

Chair Williams called the meeting to order at 4:30 pm.

1. Approval of Agenda

MOVED by Commissioner Denyer, **SECONDED** by Director McIntyre,
That the Salt Spring Island Transportation Commission agenda of February 27, 2017 be amended and approved with the following changes: Presentation by Harold Swierenga to be rescheduled, two new delegations to be listed as item 3.1 Helen Hinchliff, item 3.2 Jenny McClean and the addition of Item 6.5 Harbour End Kiosk.

CARRIED

2. Adoption of Minutes of January 23, 2017

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Cote,
That the minutes of the Salt Spring Island Transportation Commission meeting of January 23, 2017 be adopted as circulated.

CARRIED

New Commissioner Bill Cote briefly introduced himself highlighting his background.

3. Delegation/Presentation

3.1 Helen Hinchliff

Ms. Hinchliff provided information on her experiences around the Ganges Core area relating to uneven and hazardous payment conditions. Her concern is for loss of mobility from falls and their potential impact on the health system. The Commission provided feedback on some recent efforts to address several known areas and the major challenges involved in fixing them.

3.2 Jenny McClean

Ms. McClean presented her opinion on why a family pass is needed for Salt Spring Transit and requested the Commission consider a trial run of a family fare to see if it is needed.

4. Director, Chair and Commissioner Reports

4.1 Director McIntyre briefly reported on the following:

- CRD grant in aid approved for the SSI Historical Society to improve storage conditions for their items in the library.
- Drake Road Affordable Housing- Hydrology study to be conducted to seek alternative water source for project due to NSSWD moratorium on connecting to their system.
- Inter-island water transportation study to be conducted to establish viability of using existing infrastructure to improve the linkage of communities.
- CRD Governance Committee is seeking enhanced web streaming of meetings to increase quality, access and transparency.
- Electoral Area Service Committee is recommending to the CRD Board to allow approval of electronic participation in meetings under specific guidelines.
- Regional Parks holding an open house meeting here on March 9th regarding Gulf Islands Regional Trails Plan.

4.2 Chair Williams

- Spoke about reviewing the Dragonfly housing project on Drake Road
- Attended Harbour Authority (HASSI) open house
- Transportation Commission has an opportunity to coordinate the efforts of PARC's Centennial Master Plan, work being done by David Grayson (owner of gasoline alley property) and MoTI to improve traffic flow and mobility issues along Fulford Ganges Road.

5. Outstanding Business

5.1 BC Transit Fare Structure Review-Family Pass

The Commission briefly discussed transit fares of various systems who include a family pass fare structure.

MOVED by Commissioner Denyer, **SECONDED** by Commissioner Wright,
That the Salt Spring Island Transportation Commission request BC Transit to implement a Family Pass trial offer to be reviewed at the end of one year with the following fare structure:

One (1) adult over 19 years of age can bring along four (4) children under the age of 12 for free subject to available seating space. The fare is available for parents and guardians with a valid monthly, day or BC Bus pass, but does not apply to cash fares or tickets.

DEFEATED

Upon further discussion the following amended motion was passed.

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Wright,
That the Salt Spring Island Transportation Commission request BC Transit to implement a Family Pass trial offer to be reviewed at the end of six months with the following fare structure:

One (1) adult over 19 years of age can bring along Two (2) children under the age of 12 for free subject to available seating space. The fare is available for parents and guardians with a valid monthly, day or BC Bus pass, but does not apply to cash fares or tickets.

CARRIED

5.2 NGTP: Crosswalks at Upper Ganges Road

Staff displayed three engineering drawings with crosswalk options added by hand to help visualize the connections to pathways along the high side and harbour side of Lower Ganges Road.

After consideration of the crosswalk options and difficulties associated with each, the Commission requested that staff work with JE Anderson and Ministry of Transportation to seek permission for a mid-block crosswalk. This crosswalk would be located between Park Drive and Upper Ganges and connect into the south end of Pecks Cove Park property. This option would effectively provide traffic calming while linking the safe pathway system on the upper side of Lower Ganges Road back to the harbour side and all the way to Long Harbour Road.

5.3 Correspondence-Weston re: Route Extention

Staff provide respond regarding BC Transit's response.

6. New Business

6.1 Transit: Brief review of transit issues

- a. New service changes- fare changes, extra bus service on Saturdays between Ganges and Fulford.
- b. Storm Service Notification- Email notification option
- c. Bus Pullout at Fulford Ganges Road- request to add a safe bus pullout area

MOVED by Commissioner Williams, **SECONDED** by Commissioner Cote,
That the Salt Spring Island Transportation Commission request staff to work with BC Transit and the Ministry of Transportation towards the establishment of a bus pull out along Fulford Ganges Road on the upper side across from Arnell Road.

CARRIED

- d. Special Transit Service Request Process- notification of procedure.
- e. Revenue Report-reviewed for information

6.2 Traffic Calming – Ganges Village

Traffic calming ideas from other areas of the world were discussed. Any trial uses of road paint to visually narrow the car lanes would need to be supported by the *Motor Vehicle Act Regulations*.

6.3 Scooter Brochure

Island Pathways developed a brochure with safety tips and mapped routes for scooters and mobility challenged individuals.

6.4 Regional Parks-Gulf Islands Regional Trails Plan

CRD Regional Parks will be hosting an open house on March 9, 2017 from 3:30 to 6:30 pm at Artspring. The event is to provide background information and seek input from the community on proposed trail routes and prioritize routes.

6.5 Harbour End Kiosk

Commissioner Denyer requested information on the maintenance of the solar light system and the power consumption. Commissioner Denyer volunteered to evaluate the BC Hydro billing information to determine the net metering.

7. Next Meeting- March 27, 2017 at 4:30 pm in the Portlock Park Meeting Room

8. Adjournment

MOVED By Director McIntyre, **SECONDED** by Commissioner Williams,
That the meeting adjourn at 6:00 pm.

CARRIED

CHAIR

SENIOR MANAGER

Salt Spring Island Community Transit
 Monthly Revenue Report

	Jan-2017	Feb-2017	Mar-2017	Apr-2017	May-2017	Jun-2017	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Total YTD
Total Vendor Sales													
Monthly Passes - Adult	12	13	11										\$ 1,800
- Concession	9	5	9										920
Day Passes	3	1	23										135
Ticket Sheets *	51	128	103										5,711
	\$ 600	\$ 650	\$ 550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	360	200	360										
	15	5	115										
	1,033	2,592.00	2,086										
Prepaid Fare Tickets													
Collected from fareboxes *	912	1,077	1,295										7,389
	2,052	2,423	2,914										
Farebox Cash Proceeds	>	7,828	11,419										28,905
	>	1,596	1,504										3,100
BC Bus Pass Program Grant													
	\$ 12,451	\$ 14,440	\$ 15,358	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,249
Cumulative Totals													
YTD Revenue	12,451	26,891	42,249	42,249	42,249	42,249	42,249	42,249	42,249	42,249	42,249	42,249	42,249
Unearned Revenue *	(1,019)	(851)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)	(1,679)
Less 2% Commission	(40)	(109)	(171)	(171)	(171)	(171)	(171)	(171)	(171)	(171)	(171)	(171)	(171)
Other Adjustments													
Reconciliation to GL	11,392	25,932	40,399	40,399	40,399	40,399	40,399	40,399	40,399	40,399	40,399	40,399	40,399
											ZVEN	40,023.00	SSI Chamber C
											Difference	376.07	

* Unearned Revenue is the difference between Prepaid Fare Tickets sold and Prepaid Fare Tickets used by riders (collected from fareboxes)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Revenue Comparisons													
2016 Monthly Revenue	12,324	13,571	12,677	15,760	19,891	16,364	18,522	23,998	20,363	13,412	13,422	16,663	196,968
2015 Monthly Revenue	11,658	14,067	16,096	15,920	15,081	19,681	22,971	20,181	15,471	17,173	17,062	17,560	202,919
2014 Monthly Revenue	12,995	11,734	10,005	16,435	16,433	16,515	21,145	21,918	19,853	12,450	13,153	15,851	188,566
2013 Monthly Revenue	9,687	12,821	10,005	12,384	15,284	17,046	16,926	21,918	15,366	15,962	12,136	13,560	173,094
2012 Monthly Revenue	9,578	8,662	14,540	10,240	14,845	21,766	7,030	21,926	15,374	12,785	12,868	11,650	161,365
2011 Monthly Revenue	4,899	5,540	6,822	6,043	7,221	10,116	10,954	15,731	11,024	8,650	7,912	9,737	104,648
2010 Monthly Revenue	5,640	5,344	7,523	6,646	8,103	10,651	11,070	10,318	8,719	5,387	5,957	6,724	92,083
2009 Monthly Revenue	6,424	5,993	7,480	6,829	7,678	8,246	11,571	10,284	7,781	7,812	5,131	6,939	92,169
2008 Monthly Revenue	1,942	3,734	4,074	4,635	5,871	6,483	9,318	10,228	8,612	7,192	5,895	8,810	76,803

April 20, 2017

Hello,

The BC Arts Council has chosen not to support my “We are Salt Spring” project. Therefore I am applying to the Canada Council for the Arts for support. I will be applying to their “Explore and Create” program. Deadline for submissions is April 30th.

The project is precisely the same as for the BCAC application with only two minor changes:

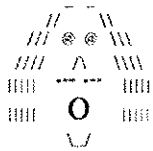
1. The project will now begin May1
2. The exhibition will now begin October 1 and run for that month.

This is simply to adjust to submission criteria for the CCA.

What I would like from you is simply the same letter of support previously written with a new date and addressed to the Canada Council.

An electronic version would be appreciated.

Thank you very much for your help,
Greg Klassen



Greg Klassen
Two Ravens Studio