



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held November 28, 2016, Portlock Park Meeting Room, 145 Vesuvius Bay Road
Salt Spring Island, BC**

Present: **CRD Director:** Wayne McIntyre
Commission Members: Robin Williams (chair), Ross Simpson, Scott Simmons, Rod Martens, Nigel Denyer, Seth Wright, Gregg Dow (4:35)
Staff: Keith Wahlstrom, Manager Engineering, Salt Spring Electoral Area; Tracey Shaver, Recording Secretary.
Absent: Karla Campbell

Chair Williams called the meeting to order at 4:30 pm.

1. Approval of Agenda

Chair Williams requested that a delegation from Partners Creating Pathways be added to the agenda under item 3.1.

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Martens,
That the Salt Spring Island Transportation Commission agenda of November 28, 2016 be approved with the following amendment: the addition of Item 3.1 Partners Creating Pathways.

CARRIED

2. Adoption of Minutes

2.1 Minutes of October 24, 2016

MOVED by Director McIntyre, **SECONDED** by Commissioner Simpson,
That the Salt Spring Island Transportation Commission minutes of October 24, 2016 be approved.

CARRIED

3. Presentations/Delegations

3.1 Partners Creating Pathways (PCP)

Several representatives of PCP provided information on past, current and future projects. PCP will be developing a five year plan for new projects.

- The Ganges Pathway Network will be completed with the Atkins Road section.
- This pedestrian pathway network which provides safe off road access into the Ganges village has been completed with very little tax burden by using in kind labour, grants and fundraising.
- PCP has negotiated with MoTi to provide a cross walk at the intersection of Rainbow and Atkins to link the area pathways. They are also negotiating a 3 way stop at this intersection
- MoTi will coordinate with PCP during on island asphalt work for any extra material that can be used on the pathways and on areas around downtown Ganges which have been identified as challenging for wheelchairs and scooters

4. Reports-Chair and Director

4.1 Director Report

Director McIntyre briefly reported on the following:

- Incorporation Study- all information sessions have been completed and on November 21, 2016 the Committee voted to send a letter to Minister Fastbender to request a referendum for incorporation. The Incorporation Committee is no longer in place so all questions regarding incorporation will now be answered by the three elected officials. Should the Ministry agree to hold a referendum, Consideration is being made to hold public debates with a moderator and the consultant in place as support.
- Director McIntyre has provided a letter to the CRD Transportation Select Committee which outlines the position of Salt Spring Island in relation to regional planning of a transportation “translink style” system.
- CRD Staff provided a solid waste management presentation and gathered local input and ideas.
- The SSI Community Economic Development Commission will be holding a meet and greet session to launch the rural accelerator project on November 29, 2016.

4.2 Chair Report

Chair Williams briefly reported on a meeting held with MoTi regarding parking around the Fulford village.

5. Outstanding Business

5.1 BC Transit- Fare Structure Review

At the October 24, 2016 Transportation Commission meeting, BC Transit staff presented a draft fare structure for review and consideration. Commissioners have been asking for additional information on the impacts of several different scenarios than those originally presented in October. The Transportation Commissioners discussed general opinions and merits of potential changes to local bus fare structures.

- Family Monthly pass
- Day pass with no transfers needed
- Further discount to Senior Monthly Pass
- Saturday only round trip fare from Fulford to visitors centre

Chair Williams has requested that the Salt Spring residents be given an opportunity to consider and contribute ideas to the fare structure. This item will be brought forward to the January 23, 2017 Transportation meeting to reach consensus on a fare structure to be implemented with the summer schedules in May 2017.

5.2 Ganges Accessibility Improvements for Pedestrians and Mobility Vehicles

Commissioner Denyer reviewed some of the improvements already made on the identified issues and the plans in place to deal with those that are not easily fixed.

5.3 Progress Report on Transportation Management Plan

Engineering Manager, Keith Wahlstrom provided additional progress information on the section of pathway from the front of the SD64 office on Rainbow Road to the corner of Kanaka Rd. Survey work has been completed, designs have been agreed upon with the School District, arrangements for a License of Occupation are being made and work is planned to begin in the spring.

6. New Business

6.1 Service Plan 2016-2019

The service review plan for all of the CRD services by the local Electoral Area administration office was provided for information and planning purposes.

6.2 Ganges Harbour Walk Project

The project charter and terms of reference were provided to the Commission for information purposes. Appointment of a steering committee will be considered by the CRD Board in December and the Parks and Recreation Commission will lead the project and funding responsibilities.

6.3 Commissioner Terms

Four commissioner terms are expiring at the end of 2016 (Williams, Dow, Simmons and Martens) Advertisements have been placed in the community to seek volunteers for all of the CRD Commissions. Transportation Commissioners who wish to be reappointed for another term are asked to submit their request in writing to the Administration office.

6.4 MoTi Subdivision referral- 114 Cranberry Road

Commissioner Wright leaves the meeting at 6:10 pm due to conflict of interest (Islands Trust planner for this project) and does not return.

General discussion was held to determine a consensus to provide recommendations on specific local conditions to Ministry of Transportation for consideration when reviewing this subdivision application.

MOVED by Commissioner Simmons, **SECONDED** by Commissioner Denyer,
That the Salt Spring Island Transportation Commission recommends the Ministry of Transportation approve the proposed Subdivision at 114 Cranberry Road subject to the following conditions:

- 1) That the Transportation Commission supports the request made by the Salt Spring Island Parks and Recreation Commission which requires the developer to build a passage for pedestrian connectivity from Devine Road to Cranberry Road
- 2) That no vehicular access be allowed from Fulford-Ganges Road to proposed lots 2, 3, and 4; Further the developer provide a revised subdivision plan showing vehicular access to all propose lots within the strata property which originates from Lee Ann Road.
- 3) That a drainage study be conducted to mitigate the potential impacts on the road networks below the proposed subdivision.

- 4) That the developer be required to improve the Fulford-Ganges Road shoulder adjacent to the property line to a 1.2 m/lane which is the standard identified in the agreement between Islands Trust and the Ministry of Transportation dated October 20, 1992.

CARRIED

7. Next Meeting:

A meeting schedule for 2017 was presented and accepted. The Transportation Commission will meet on the 4th Monday of each month excluding July, August and December at the Portlock Park Meeting Room beginning at 4:30 pm. Specific dates are Jan 23, Feb 27, Mar 27, Apr 24, May 29 (the 5th Monday due to Holiday), Sep 25, Oct 23, and Nov 27 of 2017.

8. Adjournment

MOVED by Commissioner Simmons, **SECONDED** by Commissioner Martens,
That the meeting be adjourned at 6:12 pm.

CHAIR

SENIOR MANAGER