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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held June 27, 2016, Portlock Park Meeting Room, 145 Vesuvius Bay Road  
Salt Spring Island, BC**

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**Present:** **CRD Director:** Wayne McIntyre  
**Commission Members:** Robin Williams (Chair), Scott Simmons, Gregg Dow, Seth Wright, Rod Martens, Ross Simpson  
**Staff:** Karla Campbell, Senior Manager; Keith Wahlstrom, Manager, Salt Spring Island Engineering; Tracey Shaver, Recording Secretary  
**Absent:** Nigel Denyer

Chair Williams called the meeting to order at 4:30 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Martens, **SECONDED** by Commissioner Simpson, That the Salt Spring Island Transportation Commission agenda of June 27, 2016 be approved by amending and moving item 6.2 up to Item 3.3 Alternative Energy Awards- Peter Lamb.

**CARRIED**

**2. Adoption of Minutes of May 24, 2016**

The Salt Spring Island Transportation Commission agreed to defer approval of the May 24, 2016 minutes due to concerns expressed by Commissioner Denyer over the motion for item 5.2.

**3. Presentations/Delegations**

**3.1 Dan Ovington, Manager, SSI Parks and Recreation- 181 Brinkworthy, Playing Fields Project**

S. Wright leaves the room reporting conflict of interest at 4:33 pm

Dan Ovington briefly reviewed the report written by Fletcher & Company and the traffic study prepared by G. Ho Engineering Consultants as submitted to Islands Trust for the June 29, 2016 meeting. The Islands Trust Local Committee will be considering 2 separate applications submitted by PARC. One is for the non-agriculture use of the land and the other is to amend the OCP and zoning bylaws to allow the land to be used for park purposes.

S. Wright returns to the meeting at 4:39 pm

**3.2 Greg Klassen, Public Art Project**

Mr. Klassen presented his concept of a public art display that would be part of the Canada 150 celebrations. The concept is for a banner (4' by 200') installed across from Pecks Cove which is Ministry of Transportation property. The art work displayed on the banner would have day and night properties and feature local residents. He is requesting that the Transportation Commission support his concept.

### **3.3 Alternative Energy Awards-Peter Lamb**

Requested the Transportation Commission support the Capital Regional District applying for a 2016 Climate & Energy Action Awards for the overwhelming success and community support for electric cars and charging station infrastructure on Salt Spring Island.

## **4. Reports-Chair and Director**

### **4.1 Chair Report**

- Submission of the 150 Canada Grant application was withdrawn by the CRD Board-the projects submitted must be in a ready to proceed status.
- Tentative date set in July for BC Transit staff to provide bus ridership orientation with local senior groups.

### **4.2 Director's Report**

Director McIntyre requested that the Transportation Commission support his request to the Capital Regional District Board to release Community Works Funding in the amount of \$150,000 to prepare the necessary professional studies needed to establish the scope of renovations and new work needed for the rehabilitation of Peck's Cove Park and existing boardwalk infrastructure. These professional studies will be necessary to begin long term planning and allow the project to be eligible for future grants.

**MOVED** by Commissioner Simmons, **SECONDED** by Commissioner Martens,  
That the Salt Spring Island Transportation Commission recommends that the Electoral Area Services Committee support a recommendation that the Capital Regional District Board approve the allocation of Community Works Funds in the amount of \$150,000 as requested by the Salt Spring Island Electoral Area Director for the purpose of obtaining professional studies to assess the feasibility of renovating the existing boardwalk structures and to rehabilitate the area known as Peck's Cove.

**CARRIED**

## **5. Outstanding Business**

Chair Williams requested the agenda item 5.2 Scooter Mobility be moved to item 5.1 and to allow Jean Gelwicks to speak to the topic on Commissioner Denyer's behalf.

### **5.1 Scooter Mobility**

The Salt Spring Senior Services Society will be applying for a grant through the New Horizons for Seniors Program. The grant will be used to produce a brochure giving tips on scooter safety, safe route mapping and capital adjustments to locations around downtown Ganges which were identified as challenging in the Scootering About report received by the Transportation Commission on January 25, 2016. The grant is targeted towards seniors working collaboratively towards community projects which promote inclusion and awareness of barriers effecting seniors. The grant application is not expected to impact CRD administration resources and a letter of support is requested.

**MOVED** by Commissioner Simmons, **SECONDED** by Commissioner Wright,  
That the Salt Spring Island Transportation Commission provide a letter of support to the SSI Senior Services Society in their effort to obtain grant funding to improve universal accessibility infrastructure in the core area of Ganges.

**CARRIED**

### **5.2 Speed Limits – Commissioner Simmons**

Commissioner Simmons reported on his process for gaining public opinion on the speed limits in downtown Ganges. After debate a motion was called and passed by 1 vote.

**MOVED** by Commissioner Simmons, **SECONDED** by Commissioner Wright,  
That the Salt Spring Island Transportation Commission recommends that the Ministry of Highways change the speed limits in Ganges to a 40kph limit and place signs at the 3 main entrances into the core area; locations further identified as heading south on Lower-Ganges Road near Park Drive, heading north on Fulford Ganges Road near Drake Road and at Rainbow Road near Jackson Ave.

**CARRIED**

Commissioners Simpson, Martens, Dow Opposed

### **5.3 North Ganges Transportation Plan-Project Update-to be Distributed**

Senior Manager Campbell provided a handout which updated the status of several portions of the North Ganges Transportation project management plan.

## **6. New Business**

### **6.1 Memo dated May 10, 2016 re: 2016 Transportation Pathway Maintenance Report**

The commission considered the information provided by the Parks and Recreation Maintenance Department which outlines repair and maintenance work for some of the island pathways.

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Dow,  
That the Salt Spring Island Transportation Commission approved the pathway maintenance work recommended by the Parks and Recreation Department as outlined in the memo dated May 10, 2016 and further authorize the transfer of funds from reserve accounts to carry out the work.

**CARRIED**

### **6.2 Email dated June 14, 2016 re: BC Transit schedule request-G. Richer**

Request will be forwarded to the July Meeting in anticipation of BC Transit staff attending.

Commissioner Wright leaves the meeting due to conflict at 6:20 pm

### **6.3 Islands Trust Bylaw 492 –Technical Land Use Bylaw Update**

The Commission briefly discussed the process of commenting on complex referrals without the benefit of direct planning knowledge. The Commission requested presentation of transit, road impact and active transportation considerations with all referrals to be provided by Islands Trust.

**MOVED** by Commissioner Martens, **SECONDED** by Commissioner Dow,  
The Salt Spring Island Transportation Commission cannot make recommendations without clear understanding of the potential impact bylaws will have on the roads and or transit system. The Salt Spring Island Transportation Commission therefore requests that Island Trust planners provide additional information which further defines the proposed changes under Bylaw 492 in relation to transportation matters.

**CARRIED**

**7. Next Meeting:**

Monday July 25, 2016 at the Portlock Park Meeting Room located at 145 Vesuvius Bay Road and starting at 4:30 PM; regrets from Robin Williams.

**8. Adjournment**

**MOVED** by Commissioner Dow, **SECONDED** by Commissioner Simpson,  
That the meeting be adjourned at 6:25 pm.

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**CHAIR**

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**SENIOR MANAGER**