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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held January 25, 2016, Portlock Park Portable Meeting Room, 145 Vesuvius Bay Road,  
Salt Spring Island, BC**

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**Present:**       **Director:** Wayne McIntyre  
                  **Commission Members:** Robin Williams, Rod Martens, Nigel Denyer, Ross Simpson, Scott Simmons, Gregg Dow. Seth Wright (4:10 pm)  
                  **Staff:** Karla Campbell, Senior Manager, Tracey Shaver, Recording Secretary

Senior Manager, Karla Campbell called the meeting to order at 4:02 pm with item number one, the Election of the Chair and Vice Chair.

**1. Election of Chair and Vice Chair**

Commissioner Dow nominated Robin Williams and Commissioner Martens seconded the nomination. Additional nominations for position of Chair were for called three times, hearing none, Commissioner Williams accepted the position of Chair for the Salt Spring Island Transportation Commission with unanimous vote.

Commissioner Martens nominated Ross Simpson and Director McIntyre seconded the nomination. Additional nominations for position of Vice Chair were for called three times, hearing none, Commissioner Simpson accepted the position of Vice Chair for the Salt Spring Island Transportation Commission with unanimous vote.

**2. Approval of Agenda**

**MOVED** by Commissioner Martens, **SECONDED** by Commissioner Denyer,  
That the order of the Salt Spring Island Transportation Commission agenda of January 25, 2016, be flexible in nature due to unknown arrival times of the delegate, Jenny McClean and the invited guests, Corporals Beardsmore and Lagan; and that an new agenda item be added as 7.4 Capital Budget Revision.

**CARRIED**

**3. Adoption of Minutes of November 24, 2015**

Clarification was requested on the definition of the word “peers” under item 6.4 paragraph 2 of the November 24, 2015 minutes. In this sentence the term “peers” was used by BC Transit as a description of “comparable or similar in nature”.

**MOVED** by Commissioner Dow, **SECONDED** by Commissioner Simpson,  
That the Salt Spring Island Transportation Commission minutes of November 24, 2015, be amended and approved by substituting the word “peers” under item 6.4 paragraph 2 with “comparable routes in other municipalities”.

**CARRIED**

**4. Reports-Chair and Director**

Commissioner Wright arrives at 4:10 pm

#### **4.1 Director Report**

- Recently met one on one with Elizabeth May, MP after a Chamber sponsored breakfast meeting. Encouraged that she is interested in assisting the CRD with its number one strategic plan which is to look at all initiatives through a climate change lens.
- Meeting with local government representatives and the Department of Fisheries and Oceans next week to discuss Salt Spring harbours and a need for transparent an open process of management.
- Water conservation initiative of rain water harvesting rebate program is up and running.
- Working with staff to renew the Liquid Waste Facility project and plan.
- Partnering with the RCMP, Fire District and Emergency Services for a town hall style meeting to educate the community on local emergency preparedness.
- Worked with the new CRD Chair to include water transportation as part of the initiatives of the Transportation Selection Committee.

#### **4.2 Chair Report**

- Elizabeth May, MP requested to meet directly with Chair Williams regarding the Canada 150 Community Infrastructure Grant Program. Our application was denied as that grant program has been discontinued, however with the new government in Ottawa there are more infrastructure grant opportunities coming up and Elizabeth May is very interested in our local issues.
- Partners Creating Pathways will be submitting a grant application to the CO-OP Community Spaces Program.
- The chair of the Governance Study Committee, Mark Aston, has agreed to attend the February 22, 2016 Transportation Meeting to answer any questions. Mr. Aston has requested some advance questions for his preparation. Now that the final report has been delayed to allow for additional information on roads, the Transportation Commission has agreed to postpone this presentation until further road costs are obtained by the Governance Study Committee.
- BC Transit representatives will be reporting to the Commission on February 22, 2016 Meeting.

### **5. Presentations/Delegations**

#### **5.1 Jennifer McClean-Bus fees for families**

Ms. McClean reminded the Transportation Commission that at the 2014 Transit Stakeholder meetings three initiatives were identified: (1) more bus service to Fulford; (2) orientation on the bus service for Seniors; (3) family travel program.

Currently a child who is four and under is free to ride the bus, however all others are charged \$2.25 per trip. For families with multiple children, riding the bus round trip can quickly become a burdensome cost. As soon as the cost becomes prohibitive, families stop using the service and ridership falls.

Ms. McClean requests that the Commission work to address this issue and find a way to keep the cost down to \$4.50 each trip for families.

Chair Williams referred to next month's meeting where BC Transit will be presenting some costing options that are currently being pursued that may ultimately assist families.

## **6. Outstanding Business**

### **6.1 RCMP, Speed and enforcement- Corporal Daren Lagan**

Corporal Beardsmore provided information on the potential outcome of limiting speed limits island to 70/50/30 zones.

- Considerable education campaign to capture driver attention to any changes
- Expectation that speed limits will be enforced
- Weather and road conditions already have impact on posted speeds
- Driver comfort and capability has a large factor on speed
- Distracted driving is considered the cause of the majority of island accidents
- Potential to increase road rage and risky passing habits
- 3 to 4 way stops have lower capital costs but increase the accident potential
- Traffic lights have high capital cost but lower the education and awareness issues
- Island is due for a comprehensive traffic flow study

The Commission generally agreed to discuss this topic further at the March 2016 meeting.

### **6.2 Low Cost Improvements for Scooter and Wheelchair Accessibility in Ganges**

- Commissioner Denyer provided information from a report prepared after a scoot around with several mobility challenged islanders. The goal was to identify areas around the downtown core which appeared to have simple low cost solutions to improve access. Five areas were specifically identified and upon review it was discovered that crossing jurisdictions and funding sources would need to be further researched.
- The Commission generally agreed to accept the report as presented and requested that staff review the concepts.

*Due to time constraints, further adjustments were made to the order of the agenda.*

### **6.3 (formally 6.6) Islands Trust Bylaw Referral - SS-RZ-2013.6 – 2850 Fulford Ganges Road**

**MOVED** by Commissioner Wright, **SECONDED** by Commissioner Simmons, That the Salt Spring Island Transportation Commission supports the Island's Trust application by Dave McKerrel for Island Marine Construction Services (SS-RZ-2013.6) to amend the land use bylaw to shoreline 2 (S2) and support the Island's Trust Official Community Plan objective (B.5.3.2.16) by providing a 2 metre Statutory Right of Way in favour of the Capital Regional District adjacent to the subject property.

**CARRIED**

### **6.4 (formally 6.5) New BC Transit Busses-Status Update**

New busses are arriving on the island sooner than expected. The busses will be traveling the roads with "not in service" signs showing for training purposes. BC Transit will be providing a press release.

### **6.5 (formally 7.3) Request to Change Meeting Times to 4:30 PM**

A request was sent to Chair Williams to change the meeting starting time from 4:00 to 4:30 pm and was accepted by all.

### **6.6 (formally 6.5) Canada 150 Community Infrastructure Grant**

Commissioner Simmons requested future consultation and involvement of the whole Commission when decisions are made regarding grant applications.

K. Campbell left the meeting at 6:00 pm

**6.7 (formally 6.4) Bus Shelters**

Commissioner Dow was unable to attend the meeting of November 24, 2015 and requested that the Commission continue discussions on the style, costs and timeliness of bus shelters for Salt Spring Island.

The decision to allow the “heritage” place bus shelter to go out for artistic design build was made after considerable debate of many factors. The Commissioners were surprised by the updated information on the cost sharing program of the BC Transit bus shelters. After reviewing key points the motion was made with the intention of allowing the artistic community a chance to work collaboratively with builders to provide the actual costs, best materials, local labour and timelines for construction of a unique bus shelter through the request for proposal process. Should the costs of the entire end product bus shelter be comparable to the standard BC Transit bus shelters, the Commission would then consider the artistic value to the community in their final decision.

After further consideration and discussion the Commission generally agreed to investigate the use of a temporary style shelter through BC Transit that can be put in place while the design build process takes place. If this is possible, the temporary shelter could then be moved to the next bus shelter site as the commission determines suitability.

W. McIntyre left the meeting at 6:18 pm

**7. New Business**

**7.1 North Ganges Transportation Plan and Project Management Plan**

Deferred to next meeting

**7.2 Monthly Revenue Report-Salt Spring Island Community Transit**

Received for information

**7.4 Capital Budget Revision**

Deferred to next meeting

**8. Next Meeting:**

February 22, 2016, Portlock Park Portable Room with at 4:30 PM start time.

**9. Adjournment**

**MOVED** by Commissioner Wright, **SECONDED** by Commissioner Simpson,

That the meeting be adjourned at 6:25 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**