



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held November 24, 2015, Public Library Meeting Room, 129 McPhillips Avenue,  
Salt Spring Island, BC**

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**Present:** **Alternate CRD Director:** Darryl Martin  
**Commission Members:** Robin Williams (Chair), Rod Martens, Nigel Denyer, Ross Simpson, Seth Wright, Scott Simmons participated electronically.  
**Staff:** Karla Campbell, Senior Manager, Tracey Shaver, Recording Secretary  
**Absent:** Director McIntyre, Gregg Dow

Chair Williams called the meeting to order at 4:04 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Denyer, **SECONDED** by Commissioner Wright,  
That the order of the Salt Spring Island Transportation Commission agenda of November 24, 2015, be amended as follows: Item 5.1 Bus Shelters to be adjusted to item 3.2 to allow discussion of the topic to take place following Donald McLennan's presentation on bus shelters.

**CARRIED**

**2. Adoption of Minutes of October 26, 2015**

**MOVED** by Commissioner Simpson, **SECONDED** by Commissioner Martens,  
That the Salt Spring Island Transportation Commission minutes of October 26, 2015 be approved.

**CARRIED**

**3. Presentations/Delegations**

**3.1 Donald McLennan- Bus Shelters**

Mr. McLennan provided historical background on the decisions made by previous Transportation Commission members who chose custom build bus shelters for Salt Spring Island to reflect the unique community character. The presentation provided examples of the economic benefits of inspiring local artistic input. Volunteer labour, donations in kind and other cost sharing efforts are anticipated to balance the cost difference between custom bus shelters and those available from the BC Transit shelter program.

**3.2 Bus Shelters**

Chair Williams opened up the discussion on bus shelters to the Commissioners and the audience. Several key points were considered:

- Fiscal responsibility of the Commission.
- Providing bus shelter services in a timely manner.
- Project length of time and complexity.
- Capital Regional District procurement policies.
- Site specific considerations.
- Artistic design versus the execution and installation of the actual shelter.
- Part of the "Tourist Experience" and economic development.
- Connecting the cost of shelter design and build to the on island providers.

**MOVED** by Commissioner Williams, **SECONDED** by Commissioner Wright,  
That the Salt Spring Island Transportation Commission issue a bus shelter design competition for the Heritage Place location through a request for proposal process to be reviewed by the Bus Shelter Design Committee for a recommendation to the Salt Spring Island Transportation Commission.

**CARRIED**

Commissioner Simmons Opposed

**4. Reports**

**4.1 Commissioner Denyer**

Reported on a Partners Creating Pathways project which was performed in September 2015 and called "Scootering About". Several volunteers went through the downtown core with scooters or wheelchairs to document various access issues faced by those who are mobility challenged. A condensed listing of the issues discovered will be brought forward at the next transportation meeting.

**4.2 Alternate Director**

The Commission was introduced to Darryl Martin the CRD Alternate Director and the Chair of the Economic Development Commission.

**4.3 Chair**

Chair Williams reported that the local governance study group will be focusing on transportation and road issues as part of their review. Chair Williams would like to extend an invitation to the Chair of the Incorporation Study Committee and the project consultants to attend a meeting with the Transportation Commission.

**5. Outstanding Business**

**5.1. Parking**

The Commission held a general discussion on the proposed public parking lot location in Mouat Park.

- not supportive of the idea of putting a public parking lot in park land space;
- a summer Saturday problem is not enough to justify paving parkland;
- require more information on up front construction costs and potential revenue sources, parking enforcement and overnight/short term parking in town;
- would require parking authority and enforcement.

Senior Manager Campbell referred to the 2017 Budget which provides for a comprehensive parking study and the Commission generally agreed to defer the topic until the study is complete.

**6. New Business**

**6.1 Monthly Revenue Report-Salt Spring Island Community Transit**

Received for information. No discussion.

**6.2 Commission Members-Terms of office**

Staff will contact commissioners with terms expiring at the end of 2015 to confirm reappointment.

Scott Simmons lost telephone connection to the meeting at 5:20 pm

**6.3 Islands Trust Bylaw Referral-SS-RZ-2015.1, 150 Douglas Road**

**MOVED** by Commissioner Denyer and **SECONDED** by Alternate Director Martin,  
That the Salt Spring Island Transportation Commission considers their interests in the  
Islands Trust Bylaw Referral of SS-RZ-2015.1 to be unaffected.

**CARRIED**

**6.4 BC Transit Draft Three Year Service Plan and Budget**

The provincial government under Order of Council 594 now allows BC Transit to retain all operating savings which will be carried forward to offset inflationary increases in the costs for the transit system. This regulatory change allows BC Transit to maintain transit service levels over the next three years.

A discussion was held concerning a proposal to implement a free fare on Route 1- Ganges Local as it is the lowest performing route within Salt Spring Island, however it does perform higher than its comparable routes in other municipalities. The estimated free fare would cost approximately \$8,000.

The Commission request information based on the fee elimination costs for a Saturday only versus for a seven day week.

**7 Proposed Meeting Schedule for 2016**

The Commission agreed to the following proposed schedule for 2016 to be held from 4:00 to 6:00 PM in the Portable Meeting Room at Portlock Park: January 25, February 22, March 29, April 25, May 24, June 27, July 25, No meeting in August, September 26, October 24, November 28, no meeting in December unless called by the Chair.

**8 Adjournment**

The meeting adjourned at 5:30 pm.

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**CHAIR**

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**SENIOR MANAGER**