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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held February 23, 2015, Public Library Meeting Room, 129 McPhillips Avenue, Salt Spring
Island, BC**

Present: **Director:** Wayne McIntyre
Commission Members: Robin Williams (Chair); Kevin Bell, Ross Simpson
(Vice-Chair), Rod Martens, Nigel Denyer
Staff: Karla Campbell, Senior Manager, Erin Jory, Recording Secretary

Absent: Gregg Dow

Chair Williams called the meeting to order at 4:03pm.

1. Approval of Agenda

MOVED by Commissioner Simpson, **SECONDED** by Commissioner Denyer,
That the agenda be amended by moving item 6.1 to item 3.1.

CARRIED

2. Adoption of Minutes of January 26, 2015

MOVED by Commissioner Martens, **SECONDED** by Commissioner Simpson,
That the Minutes of January 26, 2015 be amended and adopted by replacing “NGTP
service provisions” with “transit issues” in Item 5.2, second bullet.

CARRIED

3. Presentations/Delegations

**3.1. Myrna Moore, Senior Regional Transit Manager and Elicia Elliott, Senior
Transit Planner, BC Transit, re: Salt Spring Island Transit Service Review**

- Ms. Elliott and Ms. Moore presented the draft Salt Spring Island Transit Review and answered questions posed by Commission members.
- Commissioners generally agreed that heading 5.3 - Medium to Long Term Service Options should be amended to read 5.3 - Medium to Long Term Service Considerations, and that language should be added to clarify present-day dollar figures.

MOVED by Commissioner Bell, **SECONDED** by Commissioner Denyer,
That the Salt Spring Island Transportation Commission endorse the Salt Spring Island
Transit Service Review dated February 2015; and that the final report be forwarded to the
Capital Regional District Electoral Area Services Committee with recommendation for
adoption.

CARRIED

4. Reports

4.1. Director

- Potential maintenance agreement for new bus - School District No. 64 would not be prepared to have vehicles parked and serviced at their site, but SS Auto might. Further discussion needs to take place with SS Auto.
- Attended CRD Strategic Planning Session.
- Grant in aid approved for five charging stations at a total cost of \$1500.
- Emergency planning session held.
- Solid Waste Planning session – pushing for a bridging program for recycling depot
- On Board for Coalition for Homeless.
- Met with housing council for Drake Road affordable housing project who want to work with CRD and others to manage properties.
- CRD held a Commission Orientation session on February 19, 2015.

4.2. Chair

- Attended meetings with other Commissions and community groups and will provide details at a future meeting.

5. Outstanding Business

5.1. Active Transportation Bicycle Wayfinding Pilot Project: Update

- Kiosks nearly finished – Donald McClennan invited to future meeting to provide report.

5.2. NGTP – Rainbow Road and Westside of Lower Ganges Road to Upper Ganges Road

- Staff working on proposals for design/build, waiting for MoTI drainage issues to be determined, met with Windsor Plywood representative and will bring that information by end of March.
- Discussion on pathway project parameters
- Based on contingency that Rainbow Road must be started; options for project management is that Partners Creating Pathways has capacity.
- Partners Creating Pathways point of view – issue is engineering and water lines, not paving. Any drainage etc., would be from highschool to School District No. 64 plant services building. Drainage issues from Windsor Plywood to intersection of Rainbow Road and Lower Ganges Road

6. New Business

6.1. BC Transit Monthly Review and Ridership

Commission members generally agreed to defer the report to the next meeting.

6.2. Island Trust Referral-Proposed 10 lot Bare Land Strata Subdivision, 220 Maracaibo Lane, North Salt Spring Island

MOVED by Commissioner Bell, **SECONDED** by Director McIntyre,
That the Salt Spring Island Transportation Commission has no comment on Island Trust Referral – Proposed 10 lot Bare Land Strata Subdivision, 220 Maracaibo Lane, North Salt Spring Island.

CARRIED

6.3. Ministry of Transportation and Infrastructure Subdivision Application Referral – 241 Fulford-Ganges Road

Commission members generally agreed to defer this item to the next meeting.

6.4. 2015 Salt Spring Island Transit and Transportation Operating and Capital Budgets

MOVED by Commissioner Bell, **SECONDED** by Commissioner Martens,
That the Salt Spring Island Transportation Commission recommend that the Capital Regional District Board approve the 2015 Operating and Capital budgets for the Salt Spring Island Transit and Transportation as presented.

CARRIED

7. Correspondence

7.1. Letter dated January 27, 2015 from J. McClean re: Bus Service Expansion

MOVED by Commissioner Bell, **SECONDED** by Director McIntyre,
That the Salt Spring Island Transportation Commission acknowledge receipt of the letter dated January 27, 2015, and thank Ms. McClean for writing to the Commission.

CARRIED

8. Next Meeting March 23, 2015

9. Adjournment

The meeting was adjourned at 6:14pm.

CHAIR

SENIOR MANAGER