

AS AMENDED AT AUGUST 21, 2012

SALT SPRING ISLAND TRANSPORTATION COMMISSION

Minutes of the Regular Meeting
Held July 17, 2012 at 4:00 pm in the
Portlock Park Meeting Room

Attendance: Commissioner Donald McLennan - Chair
Commissioner Andrew Haigh
Commissioner Nomi Lyonns
Commissioner Jean Taylor
Commissioner John Wakefield
Wayne McIntyre, CRD Director
Staff: Kees Ruurs, CRD Senior Manager
Tracey Shaver, Recording Secretary
Excused: Commissioner Harold Swierenga
Commissioner Kees Visser

1. The Chair called the meeting to order at 4:02pm.
 - 1.1 Agenda Approval

MOVED by D. McLennan, SECONDED by J. Wakefield,
That the agenda be approved with the following additions:
Item 5.1.1a PCMP SSI Edition Chair
Item 7.2 Fulford Ferry Terminal Letter to MoT Minister Chair
Item 8.4 Public Health Nurse J. Taylor
CARRIED

MOVED by D. McLennan, SECONDED by A. Haigh,
That Commission Move In Camera in Accordance with the
Community Charter Part 4, Division 3, Section 90 (1)
CARRIED

The meeting moved In Camera at 4:08pm.
The regular meeting reconvened at 4:15pm.

2. Approval of Minutes

MOVED by D. McLennan, SECONDED by A. Haigh,
That the minutes of June 19, 2012 Regular Minutes be approved as
presented.

CARRIED

3. Delegations / Presentations

There were no delegations to be heard at this time.

4. Rise and Report

There were no items for rise and report.

5. Reports

5.1 Verbal Updates

5.1.1 Chair Report

The Chair provided a project status report. It was generally agreed to accept the SSITC newsletter for information.

He reported the following items:

- Mr. Lapham and Ms. Dayton are scheduled to attend the September 18, 2012 meeting to answer questions and present information on potential future funding options for transit and transportation projects.
- The bus fare increase has received only one complaint to date. M. Moore will respond.
- The draft of the Regional Master Cycling Plan was presented at Velo Village. It was presented at 60% of completion. The next steps will be to identify major routes for SSI. Commissioner Wakefield advised that the target date for completion of the master plan is this fall.
- Congratulations were shared regarding the Velo Village event organizers. Several hundred participated with no negative incidents. Director McIntyre sent a public letter to the Driftwood and the Chair agreed to send a letter of congratulations to Island Pathways.
- Historical information was provided to assist Director McIntyre and the Commission with setting transportation priorities for the 2013 budget.

5.1.2 CRD Director's Report

Director McIntyre provided a prospective on the CRD Strategic Plan and Regional Planning.

The CRD Priorities:

- Regional Cooperation

- Regional Housing / Health (including affordable housing)
- Regional Transportation and Planning
- Regional Infrastructure – Water / Sewer
- Regional Environmental Stewardship

Director McIntyre reiterated his commitment to receive input from the community on budget items and looks forward to input from the SSITC.

5.1.3 Manager's Report

Manager Ruurs provided a verbal overview of the project status report. After a general discussion it was generally agreed to accept the report for information.

5.2 Financial Reports

5.2.1 Transit – Monthly Revenue Report

The Operating Period ending June 30, 2012 was received for information.

5.2.2 Transport

The report was received for information.

5.2.3 Capital Funds

The Capital Funds on June 30, 2012 report was received for information.

5.3 Continuing Projects Status

5.3.1 North Ganges Transportation Plan

The Chair reported that the first round of proposals exceeded the estimated budget. A second tender request was made with the proposal bids due on July 24, 2012. Should an acceptable proposal be found then it would be forwarded to the CRD Board for approval on August 8, 2012. The timing for the paving component may be difficult due to weather and asphalt sources.

It was generally agreed to move ahead in the agenda to the more time sensitive items due to time constraints.

8.1 SSITC Priority Project List

The Chair introduced the list of Capital Projects that have been identified as priority projects in the past

MOVED by D. McLennan, SECONDED by J. Taylor,
That the SSITC recommend to the CRD Director that he consider the following Capital Projects in order of priority when considering the overall plans for SSIEA CRD budgeting 2013:

- Phase II of the NGTP(a multi-use pathway in the school district on Rainbow Rd)
- CRD Regional Trail-follow up for the \$50,000 directed towards the “Ganges Hill” portion of the Regional Cycling Trail System
- Partners Creating Pathways- continue to support the new Island Pathways Projects with \$15,000 of annual contributions.
- Painting Yellow curbs throughout Ganges to signal no parking areas.

CARRIED

It was generally agreed to return to the regular order of the agenda.

5.3.2 Bus Stop Shelter Designs

The Chair provided a report on this item. There was general discussion regarding potential designs. It was generally agreed that D. McLennan and N. Lyonns would be on a working group to begin sourcing out design ideas and how best to engage the community for input.

The Chair reports that Country Grocer may be prepared to contribute towards two bus shelters in their area, and they will be asked to provide input on the design.

6. Islands Trust Referrals

There were no referrals for consideration at this time.

7. Old Business

7.1 Parking in Fulford Village

Mr. Ruurs reported that an individual request came in asking the Transportation Commission to come up with ways to improve parking in the Fulford village. This issue is not new and has not progressed due in part to the lack of parking enforcement. It was generally agreed that this item would be deferred to a work group.

7.2 BC Ferries – Letter

The Chair reported that a draft letter was being circulated for Director McIntyre’s signature. The letter is directed to the Minister of Transportation regarding the planned upgrades to the Fulford Ferry terminal. The letter is in support of BC Ferries request to MOT to allow a variance on line widths in order to better accommodate pedestrians and cyclists.

MOVED by J. Wakefield, SECONDED by A. Haigh,
That the SSI Transportation Commission recommends to the CRD Director that a letter be sent to the Minister of Transportation that encourages a lane variance, consistent with the local communities desire to support alternative transportation, as part of the Fulford Ferry Terminal upgrade plan.

CARRIED

8. New Business

8.2 Wendy Hartnett - Bus Service extension petition

The Chair reported that a copy of the petition received from Ms. Hartnett has been forwarded to BC Transit for consideration.

8.3 Ganges Sidewalk Working Group

This Item was tabled to the next meeting.

ITEM TABLED

8.4 Public Health Nurse

It was generally agreed to table this item to the next meeting.

ITEM TABLED

9. Tabled Items

9.1 Speed Limits

It was generally agreed to keep this item tabled.

10. Correspondence and Information Items

10.1 Letter – CRD Transportation Commission
The letter was received for information.

11. Next Meeting
The next meeting is scheduled on August 21, 2012.

12. Adjourn

MOVED by D. McLennan, SECONDED by N. Lyonns,
That the meeting be adjourned at 6:05pm.

CARRIED