

SALTSPRING ISLAND TRANSPORTATION COMMISSION

Minutes of the Transportation Commission Meeting

Held May 22, 2012 at 4:00 pm in the
Portlock Park Meeting Room

Attendance: Commissioner Donald McLennan - Chair
Commissioner John Wakefield – Vice Chair
Commissioner Andrew Haigh
Commissioner Nomi Lyonns
Commissioner Harold Swierenga
Commissioner Jean Taylor
Wayne McIntyre, CRD Director (5:09pm)

Staff: Kees Ruurs, CRD Senior Manager
Ralf Watters, CRD Engineer
Sarah Shugar, Recording Secretary

Excused: Commissioner Janice Harkley – Treasurer
Commissioner Kees Visser

Delegations: Jana Thomas, Hereford Merchants
Christopher Roy, SS Exchange
Gerald Tottman, SSI Resident
Karen Tottman, SSI Resident
Ineke de Jong, SSI Transit Operator (4:33pm)

1. The chair called the meeting to order at 4:04pm.
2. Agenda Approval

MOVED by D. McLennan, SECONDED by J. Wakefield,
That the agenda be approved as presented.

CARRIED

3. Approval of Minutes

MOVED by D. McLennan, SECONDED by J. Wakefield,
That the minutes of May 8, 2012 Regular Minutes be approved as
presented.

CARRIED

4. Delegations / Presentations

4.1 Hereford Merchants – Jana Thomas

Ms. Thomas verbally presented a request for a new sign at
the end of Hereford Street to represent the Hereford
Merchants.

It was generally agreed to look into the process of installing a
permanent sign and to discuss this at the next meeting.
The Chair thanked Ms. Thomas for the presentation.

J. Thomas
left meeting
at 4:15pm.

- 4.2 Christopher Roy, SS Exchange
The Chair introduced Mr. Roy. Mr. Roy read a petition as follows:
BC Ferries has been working on a new master plan to upgrade the ferry terminal in Fulford Harbour. The Corporation warned at last week's SSI Ferry Advisory Committee meeting that pedestrians and cyclists may not be accommodated in the plan. By signing this petition, I support the need to accommodate people, bikes and cars with a design that meets the safety needs of pedestrians, cyclists and vehicles at the terminal.
He reported that the petition has 603 signatures.
The Chair thanked Mr. Roy for the presentation.

Mr. Roy left
meeting at
4:31pm.

- 4.3 Gerald and Karen Tottman – 127 Rainbow Road - Stitches
The Chair introduced Mr. and Mrs. Tottman.
Mr. and Mrs. Tottman spoke to the Islands Trust referral for the re-zoning application at 127 Rainbow Road.
The Chair thanked Mr. and Mrs. Tottman for the presentation and noted that the item would be discussed later on the agenda.

Ms. de
Jong
arrived at
4:33pm.

- 4.4 Ineke de Jong – SS Transit
The Chair welcomed Ms. de Jong to the meeting.
Ms. de Jong provided a verbal update on SS Transit.
The Chair thanked Ms. de Jong for the presentation.

Mr. & Mrs.
Tottman left
meeting at
4:55pm.

5. Rise and Report
There were no items for rise and report.

Ms. de
Jong left
meeting at
5:51pm.

6. Reports

6.1 Verbal Updates

6.1.1 Chair Report

The Chair provided a verbal report.
It was generally agreed that the Chair would represent Commission at Velo Village.
He advised that Ms. Harkley has resigned from Commission. It was generally agreed to begin the process of filling the vacancy.

6.1.2 Director's Report

Director McIntyre provided a verbal report. The report was received for information.

6.1.3 Manager's Report

Mr. Ruurs provided a verbal report. The report was received for information.

6.2 Financial Reports

6.2.1 Transit – Monthly Revenue Report

The SSI Community Transit Monthly Revenue Report for January to April 2012 was received for information.

6.3 Continuing Projects Status

6.3.1 North Ganges Transportation Plan

The Chair provided a written report on the NGTP. The report was received for information.

6.3.2 Partners Creating Pathways – Booth Canal 2012

It was generally agreed to table this item.

ITEM TABLED

6.4 Islands Trust Referrals

6.4.1 Island Trust Referral – 127 Rainbow Road - Stitches

The Chair provided a written update on the Islands Trust referral for information.

MOVED by D. McLennan, SECONDED by A. Haigh,

That the Salt Spring Island Transportation Commission (SSITC) has received a referral from the Islands Trust, pertaining to the commercial rezoning of 127 Rainbow Road (Salt Spring Island proposed Bylaw 460);

And the Official Community Plan provides several references that appear to be relevant to 127 Rainbow:

- B.5.1.2.5 The LTC should only consider rezoning applications to create more commercially zoned land if the following guidelines are met:
 - g. Sidewalks should be provided with any commercial development
- B.5.2.2.10 The LTC will support continued development of the Ganges Public Pathway System and proposed pathways in the Urban Trails Task Force Report for Ganges Village
- C.2.2.2.9 The LTC should consider the North Ganges Village Transportation Management Plan (NGVTMP) and other transportation plans developed by the SSITC as guiding documents for land use and transportation planning and implementation;

And the NGVTMP Report “prioritizes the construction of a sidewalk on the south side of Rainbow Road when adjacent properties are re-zoned for commercial uses”

The SSITC recommends:

- approval of the Land Use Bylaw amendment subject to the conditions outlined below:
 - provision of on-site parking for bicycles
 - construction of a pathway on Ministry of Transportation right-of-way adjacent to and fronting the property in question along Rainbow Road
 - the pathway should incorporate the following design elements:
 - surface treatment: 3/8" gravel with fines or "pathway blend"
 - width: to match planned pathway fronting 125 Rainbow Road
 - drainage: grading to promote run-off in the direction of the culvert at Rainbow and Jackson
 - based upon published CRD Guidelines on Sidewalks (http://www.crd.bc.ca/regionalplanning/transportation/cycling-walking/documents/PCMP_Design_Guidelines_lowRes.pdf), the SSITC recommends that a curb be installed as a buffer between the roadway and the pathway in order to:
 - clearly delineate the pathway from the road
 - enhance the safety and security of pathway users
 - reduce the likelihood of parking on the pathway
 - drain water from the roadway toward the culvert at Rainbow and Jackson
 - protect the pathway investment and reduce future maintenance requirements

The SSITC further recommends that:

- no parking be permitted along this short stretch of Rainbow in keeping with the MoT response to the Trust referral in the case of 125 Rainbow
- No Parking signage be installed at this location
- the curb be installed on the edge of the paved road, with appropriate turning allowance for entrance and egress on the driveway
- the curb be consistent with other curbs in the Ganges Village Core, namely a buffer of continuous asphalt curb
- if the cost estimate of laying a relatively short section of asphalt with curb forming machine is prohibitive to the applicant, the applicant may request that a temporary buffer be put in place until such time as the pathway and curb is connected to Lower Ganges Road and Jackson Avenue and until such time as Rainbow Road is re-developed as part of the NGVTMP. Temporary options include items like prefab cement curbs.

The SSITC intends in the future to promote the continuation of a pedestrian pathway and curb along Rainbow Road to the corner of Lower Ganges Road.

CARRIED

7. Old Business
 - 7.1 SS Transit
The Chair provided a written report on SS Transit. Ms. de Jong spoke to the report during Item 4.4. The report was received for information.
 - 7.2 BC Ferries – Fulford Upgrade
The Chair provided a written report to provide an update on the Fulford Terminal Upgrade. The report was received for information.
8. New Business
There were no new business items for discussion at this time.
9. Tabled Items
 - 9.1 Speed Limits
This item remained tabled.
 - 9.2 SSITC Priority Projects
This item remained tabled.
 - 9.3 Commission Handbook
This item remained tabled.
 - 9.4 Fernwood Bus Shelter – Official Opening
This item remained tabled.
10. Correspondence and Information Items
There were no items for consideration at this time.
11. Next Meeting
The next meeting is scheduled on June 19, 2012.
Please note that this is the third Tuesday of the month.
12. Adjourn

MOVED by D. McLennan, SECONDED by N. Lyonns,
That the meeting be adjourned at 6:09pm.

CARRIED