

SALTSPRING ISLAND TRANSPORTATION COMMISSION

Minutes of the Transportation Commission Meeting
Held May 8, 2012 at 4:00 pm in the
Portlock Park Meeting Room

Attendance: Commissioner Donald McLennan - Chair
Commissioner John Wakefield – Vice Chair
Commissioner Andrew Haigh
Commissioner Nomi Lyonns
Commissioner Harold Swierenga
Commissioner Kees Visser (4:23pm)
Wayne McIntyre, CRD Director

Staff: Kees Ruurs, CRD Senior Manager
Robert Lapham, CRD General Manager, Planning and Protective
Services (via Web Conferencing)
Peggy Dayton, CRD, Senior Financial Analyst, Financial Services
(via Web Conferencing)
Ralf Watters, CRD Engineer
Sarah Shugar, Recording Secretary

Excused: Commissioner Janice Harkley - Treasurer
Commissioner Jean Taylor

Delegations: Sgt. George Jenkins, SSI RCMP (5:17pm)

1. The chair called the meeting to order at 4:08pm.

2. Agenda Approval

MOVED by D. McLennan, SECONDED by W. McIntyre,
That the agenda be approved as presented.

CARRIED

3. Approval of Minutes

MOVED by D. McLennan, SECONDED by W. McIntyre,
That the minutes of April 10, 2012 Regular Minutes be approved as
presented.

CARRIED

4. Delegations / Presentations

4.1 Robert Lapham, CRD General Manager, Planning and Protective Services

The Salt Spring Island Transit Fare Analysis report prepared by Ms. Dayton and Mr. Lapham was provided for review.

The Chair welcomed Mr. Lapham and Peggy Dayton for attending the meeting via web conferencing. Mr. Lapham verbally reviewed the SSI Transit Fare Analysis report.

MOVED D. McLennan, SECONDED by H. Swierenga, That the Salt Spring Island Transportation Commission endorses the adoption of the new fare structure as recommended by BC Transit, effective July 1, 2012.

CARRIED

Mr. Visser arrived at meeting 4:23pm.

The Salt Spring Island Annual Operating Agreement report prepared by Mr. Lapham and Mr. Daniels was provided for review.

The SSI Annual Operating Agreement among the CRD, BC Transit and Ganges Faerie Minishuttle dated April 1, 2012 to March 31, 2013 was provided for review.

Mr. Lapham verbally reviewed the reports.

MOVED by J. Wakefield, SECONDED by N. Lyonns, That the Salt Spring Island Transportation Commission recommends to the Electoral Area Services Committee and Capital Regional District Board:

1. That the 2012 to 2013 Annual Operating Agreement for SSI Transit service be approved.
2. That the 2012 to 2013 Annual Operating Agreement for the SSI Transit service be revised to incorporate an increase in fares as outlined in the SSI Transit Fare Analysis report.

CARRIED

Mr. Lapham and Ms. Dayton left meeting 4:40pm.

It was generally agreed to move to Item 5 as Sgt. Jenkins was not at the meeting yet.

5. Rise and Report

There were no items for rise and report.

6. Reports

6.1 Verbal Updates

6.1.1 Chair Report

6.1.1.1 Newsletter April 23, 2012

The Chair provided an update to the email circulated on April 23, 2012.

6.1.1.2 Email – May 1, 2012 Fulford Ferry

The Chair provided an update on the SSIFAC Meeting on May 1, 2012.

6.1.2 Director's Report

Director McIntyre provided a verbal report.

6.1.3 Manager's Report

The Manager provided a verbal report.

6.2 Financial Reports

6.2.1 Potential to change meeting dates

The Manager circulated an example of the financial reporting that would be prepared by C. Perrins, Administrative Secretary. He noted that current and accurate monthly financial reports would be available if the Commission was to meet on the third Tuesday of the month.

MOVED by J. Wakefield, SECONDED by D. McLennan,
That SSITC move the regular meetings to the third Tuesday
of each month starting June 2012, to be current with financial
updates.

CARRIED

6.3 Continuing Projects Status

6.3.1 SS Transit

This item was discussed in Item 4.1.

6.3.2 NGTP

The Chair provided a written update on the North Ganges Transportation Plan for information. He noted that there is a planning meeting scheduled on May 11, 2012 at 11:00am.

6.3.3 Fernwood Bus Shelter

The Chair provided a written update on the Fernwood Bus Shelter Opening Ceremony. It was generally agreed to table this item to the next meeting.

ITEM TABLED

It was generally agreed to discuss Item 4.2 at this time.

Sgt.
Jenkins
arrived at
meeting
5:17pm.

4.2 Sgt. George Jenkins, SS RCMP

The Chair welcomed Sgt. Jenkins to the meeting. He advised that Commission wishes to exchange views on transportation issues that affect SSI.

Sgt. Jenkins provided a verbal update on a range of transportation issues.

The Chair thanked Sgt. Jenkins for attending the meeting and welcomed a collaborative working relationship between the Commission and SSI RCMP.

6.4 Islands Trust Referrals

6.4.1 Island Trust Referral – 127 Rainbow Road - Stitches

The Chair provided a written update on the Islands Trust referral for information.

It was generally agreed to invite the property owners to the May 22, 2012 meeting.

7. Old Business

7.1 PCMP SSI Edition

The Chair provided a written update on the CRD Regional Pedestrian and Cycling Master Plan for information.

8. New Business

8.1 BC Ferries Coastal Act Report

The Chair brought forward the request from SSI Chamber to support the Coastal Ferry Act Review report.

MOVED by D. McLennan, SECONDED by A. Haigh,
That Salt Spring Island Transportation Commission send a
letter in support of the Coastal Ferry Act Review report, as
recommended by SSI Chamber.

CARRIED

9. Tabled Items

9.1 Speed Limits

It was generally agreed to table this item.

ITEM TABLED

9.2 Priority Projects

It was generally agreed to table this item.

ITEM TABLED

9.3 Commission Handbook

It was generally agreed to table this item.

ITEM TABLED

9.4 Bus Fares

This item was discussed in Item 4.1.

10. Correspondence and Information Items

10.1 Incoming / Outgoing List

10.2 Velo Village Information

All items of correspondence were received for information.

11. Next Meeting

The next meeting is scheduled on May 22, 2012, and June 19,
2012 4:00 to 6:00pm to be held in the PARC Meeting Room.

12. Adjourn

MOVED by D. McLennan, SECONDED by J. Wakefield,
That the meeting be adjourned at 6:05pm.

CARRIED