

**Salt Spring Island Transportation Commission
Tuesday March 8, 2011 4-6pm
PARC Annex, Vesuvius Bay Road**

Minutes

**Attending: Chair McLennan, Commissioners Taylor, Haigh, Wakefield, Lyonns, Swierenga, and Denyer, Director Hendren, Manager Fenske, Assistant Iverson
Regrets: Commissioner Harkley
Delegations: Leah Hartley, Islands Trust - Regional Planning Manager
Call to order: 4:01pm**

1. Approval of agenda

MOVED by Commissioner Denyer, **SECONDED** by Commissioner Lyons that the agenda be approved.

CARRIED

2. Adoption of the minutes of the meeting held January 18, 2011

MOVED by Commissioner Wakefield, **SECONDED** by Commissioner Swierenga that the minutes be adopted.

CARRIED

2. Adoption of the minutes of the meeting held February 8, 2011

MOVED by Commissioner Haigh, **SECONDED** by Commissioner Taylor that the minutes be adopted with the following amendment: Commissioner Wakefield left meeting prior to 9.1.

CARRIED

3. Delegations

3.1 Islands Trust - Leah Hartley, Regional Planning Manager

Leah Hartley described the mandate of the Trust and what they do. She stated that a good collaborative relationship is needed between the Trust and the Transportation Commission. One Commissioner urged the Trust to closely review the NGVTMP when the final design becomes available as to its adherence to the Official Community Plan. The Trust has had on its "to do" list for two years, the renegotiation of the 1992 MOU with MoTI on road classifications and may be prepared to work with the SSITC on this initiative.

4. Reports

4.1 Report from Chair McLennan

Chair McLennan reported on trials being run by BC Transit to test 3 new bike racks for our buses.

He and Vice Chair Taylor met with Mike Best of the Chamber of Commerce at the latter's request regarding traffic calming. Mr. Best indicated that it was a challenge to achieve consensus on any one issue with the 300 plus members.

The promotional budget is insufficient to meet the demand of the Visitor Centre for bus schedules. However, BC Transit will supply two large plastic schedules, one inside and one outside the visitor centre.

Letter distributed from CEO BC Transit, concerning plans for 2011.

ACTION: Chair McLennan to respond to letter from CEO BC Transit. Manager Fenske to contact BC Transit for further details.

4.2 Report from Manager – Fenske

Manager Fenske distributed letter from Myrna Moore, Regional BC Transit Manager.

Director Hendren asked about benches at bus stops, and expressed a desire to have the item on a future agenda.

4.3 Director's report

Director Hendren reported that the RCMP contract is up for renewal, and raised the possibility of wrapping particular services into the contract, such as enhanced parking control, more speed checks and more reporting of accident statistics.

Funding has been requested by a citizens group for bike stands. Stand locations to be a future agenda item.

The EMC is discussing emergency measures and evacuation plans are being looked at, and access and egress points need to be known.

ACTION: Manager Fenske to invite EMC rep Elizabeth Zook to be delegate at April meeting.

5. Financial Report

Dealt with under 7.6

6. Correspondence

- 6.1 C Torgrimson, Islands Trust**
- 6.2 A Brown, Greenwoods Eldercare Society**
- 6.3 Elizabeth White**
- 6.4 Jane and Lyle Petch**
- 6.5 SSI Fire Rescue**
- 6.6 Cecelia Pech**
- 6.7 Tracy Smith**
- 6.8 Student Government, GISS**

- 6.9 SSI Emergency Management Commission
- 6.10 ICBC
- 6.11 Island Pathways
- 6.12 Mike Best, Chamber of Commerce
- 6.13 Derek Barrio
- 6.14 Letter to BC Transit
- 6.15 Letter to MoTI

-all received by the Commission

7. Business Arising

7.1 Transition Rideshare - Car Stop Pilot Project

Discussion centered on the request for endorsement from the Transition Rideshare group, on the Mayne and Pender car stop programs, and on the liability issue. Suggested keeping it simple, having car stop signs at safe stops, away from bus stops.

ACTION: Manager Fenske will contact MoTI about liability issues, related signs on MoTI ROW and about the Pilot Project in general.

MOVED by Commissioner Haigh, **SECONDED** by Commissioner Lyonns that SSITC endorse, in principle, the concept of a Car Stop Pilot Project.

CARRIED

7.2 BWG - draft SSI Cycle Survey - deferred

7.3 RCMP Accident Stats - deferred

7.4 Sidewalk design criteria fact finding: siterep - deferred

7.5 Outreach survey initiative on traffic calming: siterep - deferred

7.6 SSITC Transit, Operations and Capital Budgets

Information circulated from Treasurer Harkley on budget and actual results, showing there is some room for small projects.

ACTION: The Director and the Chair will pursue the budgetary questions with the CRD General Manager.

7.7 Small projects priority list

Chair McLennan circulated document on small projects priority list, discussion resulted on consensus on projects to be recommended to CRD.

ACTION: Director Hendren and Chair McLennan to pursue the question with the CRD General Manager.

5:45 Commissioner Denyer left meeting.

7.8 PCP: 2011 projects siterep - deferred

7.9 PCP: getting pathways built on SSI: Critical Path - deferred

7.10 PCP: Liability on informal pathways without LOO - deferred

7.11 SSITC email and web addresses

MOVED by Director Hendren, **SECONDED** by Commissioner Swierenga, that the CRD be requested to change the SSITC e-mail and internet addresses as follows:

- address: ssitc@crd.bc.ca
- name: SSI Transportation Commission
- Website: www.crd.bc.ca/saltspring/transportation

CARRIED

ACTION: Chair McLennan to send letter to CRD, requesting changes.

8 New Business

8.1 Goal Setting for 2011 - deferred

9. Priority items the next business meeting

10. Adjourn meeting

MOVED by Commissioner Lyonns and **SECONDED** by Commissioner Haigh the meeting be adjourned at 6:05.

Next meeting to be held Tuesday April 12, 2011 from 4-6pm at the PARC Annex.

Approved: _____ Date: _____

Title: _____