

Salt Spring Island Transportation Commission
Tuesday November 8, 2011 4-6 pm
PARC Annex, Vesuvius Bay Road

Minutes

Attending: Chair McLennan, Commissioners Haigh, Swierenga, Denyer, Taylor, Harkley, Lyonns, Director Hendren, Manager Fenske, Assistant Iverson

Regrets: Commissioner Wakefield

1. Invited Guests

- 1.1 Kelly Gesner, Landworks Consultants Inc.
Mark Rithaler, Salt Spring Island Manager, Slegg Construction Materials

The SSITC has received from the Islands Trust an advance consultation referral regarding the Slegg property development proposal. The IT Staff Report mentions the SSITC as a key referral agency for this matter. The invited guests briefed the Commission on the project to move the Slegg business operation from its present location on Fulford Ganges to a new location on Beddis Road. And they answered questions from Commissioners on the traffic, pedestrian safety and road designation issues identified in this Beddis application.

Action: The Commission will further consider the matter at its meeting in January subject to consultation with the Islands Trust on its timing requirements.

Call to order: 4:30 PM

2. Approval of the Agenda

MOVED and **SECONDED** that the agenda be approved with the following amendment, namely Partners Creating Pathways to be added as Item 7.8.
CARRIED

3. Adoption of the minutes of the meeting held October 11, 2011

MOVED and **SECONDED** that the minutes be approved.
CARRIED

3.1 Sue Hallatt, Research Planner, CRD

- The Chair expressed the appreciation of the Commission for CRD having facilitated the recent bike counts on Salt Spring as part of the wider CRD area counts.
- Ms Hallatt briefed the Commission on the recently published CRD Pedestrian and Cycling Masterplan (PCMP). She responded to a wide range of questions including the matter of why Salt Spring was not included in the Plan. Subject to the approval of the CRD General Manager, PPS, Ms Hallatt indicated that it may still be possible to incorporate Salt Spring into the Plan by way of a "Part B".
- Confidence was expressed that all the constituent pieces are already in existence for making a strong case to CRD for pulling SSI into the PCMP perhaps with the assistance of a local consultant.

MOVED and **SECONDED** that every effort be made to incorporate Salt Spring in the CRD PCMP.
CARRIED

Action: The Chair and the CRD Director will organize a follow-up meeting with Ms Hallatt to determine next steps, to shape the kind of document which the SSITC needs to present to CRD and to agree on a desired outcome.

4. Reports

4.1 Report from Chair McLennan

- the Chair tabled his communications reporting in detail on a range of issues including meetings held with CRD and MoTI
- he up-dated the Commission on:
 - the LTC approval of the Martin Olgivie development application (125 Rainbow) with the understanding that future work on the sidewalk and pathway would be done in cooperation with MoTI based on the SSITC's recommendations
 - efforts to access the \$50k approved by the CRD Board in 2008 for the CRD "Regional Trail" project on SSI
 - dispatch of a questionnaire on transportation issues to election candidates for CRD Director
- a candidate has been identified to fill the single Commissioner vacancy in 2012; the vacancy is expected to be filled in a timely fashion

4.2 Report from Director Hendren

- Director Hendren reported that CRD GM Lloyd Rushton had confirmed to him that it will now be possible to access the \$50,000 which the CRD Board approved in 2008 for the Regional Trail project on Salt Spring; the news was warmly received by the Commission
- he also passed on the news of a new provincial grant programme to support electrical vehicles in BC and plug-in facilities for them

Action: Manager Fenske to explore details of the new grant programme with CRD to determine its applicability to the work of the SSITC.

4.3 Report from Manager Fenske

- no Monthly Activity Report was presented
- the Manager's oral report on bus shelters was deferred until agenda item 7.1

5. Financial Report

- Treasurer Harkley expressed satisfaction with the budget numbers for October

6. Correspondence

- Chair McLennan sent correspondence to: Lloyd Rushton - CRD, Jeff Tomlinson & Jim Buchanan, Mark Traverso, Andrew Newall, and Nam Nguten, John Rowlandson, Sharon

Glover, Jeff Tomlinson, Shannon Rempel, Ineke deJong, Leah Hartley, Wayne Gibson, Christine Condron, Kelly Gesner, Sue Hallatt.

- Correspondence received from Greg Slakov, Wayne Gibson, Roseline Ferre- Grants Co-ordinator CRD, Scott Andrews, Myrna Moore, BC Transit, Gary Lehman, Seido-en Forest House, Carol Biele, J. Rowlandson, SSI Bicycle Working Group, Jean Gelwicks.

MOVED and **SECONDED** that the correspondence be received.
CARRIED

7. Business Arising

7.1 Small capital project: Bus Shelters

- Manager Fenske relayed a request from the CRD GM R Lapham that the Commission make a decision on which design to select for the Kitchen Road project
- the nature of the design and the drawings supplied by the community volunteer L Cudmore would require that the CRD engage an engineer to sign off on the design and to produce construction drawings suitable for bidding purposes; quotes for this work were distributed
- rather than incur these incremental costs, the Commission opted instead to recommend the Cobble Hill design for Kitchen Road as in the case of Fernwood in hopes too that there may be economy of scale by selecting a single design

MOVED and **SECONDED** that the Cobble Hill design be utilized for the Kitchen Road bus shelter project in lieu of the design of the community volunteer Lloyd Cudmore.

CARRIED

Action: The Manager will so advise CRD and will request that the two tenders (pads and shelters) be finalized in preparation for distribution to local contractors.

The Chair will so advise Mr. Cudmore.

7.2 NGTP

- information item

7.3 BC Ferries master plan for Fulford and Vesuvius terminals

- deferred

7.4 Speed limits on SSI

- deferred

7.5 Complimentary SS Transit tickets

- deferred

7.6 Drop Box for agenda-related documents

- deferred

7.7 Handy Dart

MOVED and **SECONDED** that the Commission encourage BC Transit to conduct a feasibility study relating to Handy Dart service on Salt Spring at the first opportunity bearing in mind the support for the concept amongst seniors on the island and strong lobbying by the SSI Health Committee.

CARRIED

Action: The Chair will consult with the CRD General Manager on the nature and timing of the approach to BC Transit.

7.8 Partners Creating Pathways

- deferred

8. New Business

8.1 Community Recreation Grant Programme

- info item

8.2 SS Transit: proposed extra bus run to Fernwood

- deferred

8.3 Mainroad Winter Agencies Meeting

- info item

8.4 SSITC Commissioners Handbook: updating

- info item

8.5 Date of January meeting

- The Commission agreed to schedule the first meeting of the New Year one week later than usual, on January 17 rather than January 10

9. Priority items the next business meeting

9.1 Small capital project: Bus Shelters

9.2 PCP projects: bridge acquisition

9.3 NGTP

9.4 Speed Limits on SSI

9.5 Complimentary SS Transit tickets

- 9.6 Drop Box for agenda-related items
- 9.7 SS Transit proposals for extra runs
- 9.8 Cusheon Lake Community Group
 - a. Road Speed
 - b. Restricted Weight (to reduce truck traffic)
 - c. Alternative route/one-way
- 10. Adjourn meeting

MOVED and **SECONDED** that the meeting be adjourned at 6:20 PM.
CARRIED

Next Meeting to be held Tuesday, December 13, 2011, 4-6 pm, at the PARC Annex.