



Making a difference...together

**Minutes of the of the Salt Spring Island Liquid Waste Local Service Commission
Held October 4, 2021, at the Salt Spring Island Library, 129 McPhillips Ave, Salt Spring
Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Mary Richardson, Rob Pingle, Laura Travelbea, and Sandra Ungerson
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area, Dean Olafson, Manager Engineering, Lia Xu, Manager, Financial Services (via Zoom), Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (via Zoom), Shayla Burnham, Recording Secretary
Absent: Jodie Miller

1. Territorial Acknowledgement / Call Meeting to Order

Chair Richardson provided a Territorial Acknowledgement and called the meeting to order at 12:09 pm.

A round table of introductions occurred.

2. Limited Space Meeting Resolution

MOVED by Commissioner Travelbea, **SECONDED** by Commissioner Pingle, that this resolution applies to the Salt Spring Island Liquid Waste Disposal Service Commission for the meeting being held on October 4, 2021, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (20) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Travelbea, **SECONDED** by Commissioner Pingle, that the Salt Spring Island Liquid Waste Disposal Local Service Commission agenda of October 4, 2021 be approved as amended by adding item 8.2 Next Steps in Relation to the Burgoyne Bay Septic Treatment Facility and Environmental Review, and item 8.3 Methods of Dewatering and Managing Sludge.

CARRIED

A hard copy of the 2022 Operating and Capital Budget was distributed to the Commission.

4. Adoption of Minutes of October 27, 2020

MOVED by Commissioner Pingle, **SECONDED** by Commissioner Travelbea, that the Salt Spring Island Liquid Waste Disposal Local Service Commission minutes of October 27, 2020 be approved.

CARRIED

5. Delegations/Presentations – None

6. Director and Chair Reports

Director Holman briefly reported:

- Provisional Budget to be approved by October 27, 2021 and Final Budget to be approved in March 2022.
- Ideal location for composting project at the Community Farm in Burgoyne Bay, owned by Salt Spring Island Farmland Trust.
- Potential composting of liquid waste and solid waste functions being explored.

Chair Richardson briefly reported:

- Follow up from 2020 regarding the management of septic tank sludge and costs to the Commission for replacement parts.
- Submitted informational articles to the Salt Spring Exchange and Driftwood detailing disposal concerns.
- In communication with a number of contacts regarding different technologies for liquid waste management.

7. New Business

7.1 2022 Operating and Capital Budget

- Operating cost increase of 12.1% due to septic and sludge volume projections and an increase in the hauling and disposal rates.
- Potential on-island disposal solutions and cost savings discussed.
- Septage Disposal Facility to continue to operate as a transfer facility until treatment options are determined.

MOVED by Commissioner Pingle, **SECONDED** by Commissioner Richardson, that the Salt Spring Island Liquid Waste Disposal Local Service Commission approve the 2022 operating and capital budget as presented and recommend that the 2021 actual surplus or deficit be balanced on the 2021 transfer to the Capital Reserve Fund.

CARRIED

MOVED by Commissioner Richardson, **SECONDED** by Commissioner Travelbea, that the Salt Spring Island Liquid Waste Disposal Local Service Commission recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2022 Operating and Capital Budget and the five-year Financial Plan for the Salt Spring Island Liquid Waste Disposal Local Service as presented.

CARRIED

8. Outstanding Business

8.1 Burgoyne Septage Treatment Facility Environmental Review

MOVED by Commissioner Ungerson, **SECONDED** by Commissioner Pingle, that the Salt Spring Island Liquid Waste Disposal Local Service Commission receive this report for information.

CARRIED

8.2 Next Steps in Relation to the Burgoyne Bay Septic Treatment Facility and Environmental Review

- Staff to contact the Ministry of Environment and Climate Change Strategy as soon as possible to discuss Burgoyne Bay Septage Disposal Lagoon closure details.

8.3 Methods of Dewatering and Managing Sludge

- Geotube low technology dewatering methods discussed as a way of managing sludge.
- Geotube roughly \$30,000.
- It was noted that the CRD has prohibited composting ethylene biosolid.

9. Adjournment

MOVED by Commissioner Pingle, **SECONDED** by Commissioner Richardson, that the meeting be adjourned at 1:11 pm.

CARRIED

CHAIR

SENIOR MANAGER