



Making a difference...together

**Minutes of the Fiscal Year 2019 Annual General Meeting of the Salt Spring Island Liquid Waste Local Service Commission**  
**Held October 27, 2020, Lions Hall, 103 Bonnet Ave, Salt Spring Island, BC**

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**DRAFT**

**Present:** **CRD Director:** Gary Holman  
**Commission Members:** Mary Richardson, Rod Scotvold, Sandra Ungerson  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Electoral Area; Allen Xu, Manager Engineering; Lia Xu, Manager, Financial Services; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Tracey Shaver, Recording Secretary  
**Absent:** Rob Pingle  
**Present:** Call Mills, Gail Sjuberg

**1. Territorial Acknowledgement / Call Meeting to Order**

Chair Richardson provided a Territorial Acknowledgement and called the meeting to order at 1:06 pm.

**2. Limited Space Meeting Resolution**

**MOVED** by Director Holman, **SECONDED** by Commissioner Scotvold  
That this resolution applies to the Salt Spring Island Liquid Waste Disposal Local Service Commission for the meeting being held on October 27, 2020, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the SSI Administration, because:

- a. The available meeting facilities cannot accommodate more than (30) people in person, including members of the commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

**CARRIED**

**2. Approval of Agenda**

**MOVED** by Commissioner Pingle, **SECONDED** by Commissioner Scotvold  
That the Salt Spring Island Liquid Waste Local Service Commission Annual General Meeting agenda of October 27, 2020 be approved.

**CARRIED**

**3. Adoption of Minutes of the 2018 Annual General Meeting held on April 15, 2019**

**MOVED** by Commissioner Richardson, **SECONDED** by Commissioner Scotvold,  
That the Salt Spring Island Liquid Waste Local Service Commission Minutes of the FY 2018  
Annual General Meeting held on April 15, 2019 be approved.

**CARRIED**

4. **Chair's Report** – no report

5. **Report**

5.1 **Annual Report for 2019 Fiscal Year**

**MOVED** by Director Holman, **SECONDED** by Commissioner Richardson,  
That the Salt Spring Island Liquid Waste Local Service Commission received the 2019  
Annual General Report for information.

**CARRIED**

6. **Election of Officers**

Commissioner Scotvold informed of his intention to step down from the Commission at the  
end of 2020 and he was thanked for his many years of service.

Nomination for volunteers were advertised as legislated.

Commissioners Richardson and Ungerson requested to stand for another term beginning in  
2021 and hearing no other nominations will have their names forwarded to the CRD Board  
for appointment.

7. **New Business** - none

8. **Adjournment**

**MOVED** by Commissioner Scotvold, **SECONDED** by Commissioner Ungerson,  
That the meeting be adjourned at 1:21 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**