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**Minutes of the Annual General Meeting of the
Salt Spring Island Liquid Waste Disposal Local Service Commission
Held Monday April 15, 2019 in the Creekside Meeting Room, Suite 108- 121 McPhillips
Ave, Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commissioners: Rod Scotvold, Mary Richardson, Sandra Ungerson, Rob Pingle
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Amber Donaldson, Manager, Finance Services; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Dan Ovington, Manager, Parks and Recreation; Tracey Shaver, Recording Secretary

1. Call to Order

Chair Richardson called the meeting to order at 10:01 am.

2. Approval of Agenda

MOVED by Commissioner Scotvold, **SECONDED** by Commissioner Pingle,
That the Salt Spring Island Liquid Waste Disposal Commission approved the 2018 Annual General Meeting agenda for April 15, 2019 with the addition of item 7.1 Dewatering Option.

CARRIED

3. Adoption of Minutes of the 2017 Annual General Meeting held on June 5, 2018

MOVED by Commissioner Pingle, **SECONDED** by Commissioner Richardson,
That the Salt Spring Island Liquid Waste Disposal Commission approved the meeting minutes of the 2017 Annual General meeting held on June 5, 2018.

CARRIED

4. Chair's Report – no report

5. Report

5.1 Annual Report for 2018 Fiscal Year

Staff reviewed the various sections of the annual report which included, operations, sewage and septage volumes, sludge monitoring, capital projects and financial information.

- Working towards changes in operations by updating bylaw
- Restrict hours of access to facility
- Thicker sludge product takes longer to off load
- Water conservation could be creating thicker sludge from household septic tanks
- Consider additional education for property owners “septic savy”

6. Election of Officers

Rob Pingle and Rod Scotvold agreed to accept another term starting in 2020. Hearing no other nominations both will be appointed by acclamation.

7. New Business

7.1 Dewatering Option

- Environmental Resource Management staff tasked with developing a strategy for beneficial use of biosolids; and may require a liquid waste management plan.
- Liquid Waste Commission recommends options analysis study be brought forward to 2022 in the 5 year financial plan.

8. Adjournment

MOVED by Commissioner Pingle, **SECONDED** by Commissioner Scotvold,
That the meeting be adjourned at 10:49 am.

CARRIED

CHAIR

SENIOR MANAGER