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**Minutes of the Salt Spring Island Liquid Waste Disposal Local Service meeting  
Held Thursday October 11, 2018 in the Creekside Meeting Room, Suite 108- 121  
McPhillips Ave, Salt Spring Island, BC**

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**Present:** **Director:** Wayne McIntyre  
**Commissioners:** Rod Scotvold, Gary Holman, Mary Richardson  
**Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst 2; Chris Davidson, Manager, Salt Spring Engineering; Dan Ovington, Manager Parks and Recreation; Tracey Shaver, Recording Secretary  
**Absent:** Rob Pingle

Meeting was called to order by Chair Richardson at 10:00 am.

**1. Approval of Agenda**

**MOVED** by Commissioner Scotvold, **SECONDED** by Commissioner Holman,  
That the Salt Spring Island Liquid Waste Disposal Commission approved the agenda for  
October 11, 2018 with the addition of item number 5.1 Reed Beds Concept.

**CARRIED**

**2. Adoption of Minutes of January 25, 2018**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Scotvold,  
That the Salt Spring Island Liquid Waste Disposal Commission approved the meeting  
minutes of January 25, 2018.

**CARRIED**

**3. Director and Chair Reports**

**3.1 Director McIntyre** briefly reported on:

- Bike park opened; great to see continuing use
- Second Indoor tennis court opened
- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CRD Grants in Aid- Marine Search and rescue "beacon"; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- Ganges Sewer refurbishment project; on time and budget; no smell.
- Attended meeting with Eggheads re: biochar
- CREST- Difficulties with connections in some places on SSI; working with Telus to resolve
- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region
- Destination Management and Marketing Organization approved by CRD Board; Support by 51% of SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1<sup>st</sup> Nations communications.
- CRD electric bike update now to include the EASC areas

#### 4. New Business

##### 4.1 2019 operating and capital budget

Staff briefly reviewed report:

- Operating expenses higher in 2018; partially due to hauling costs; contract under negotiations.
- Conservative projections used for budget planning.
- BC Work Safe Procedures and facility equipment needed and identified in Capital Plan
- Isolation of facility increases the capital costs to install safety equipment; no water on site.
- Parcel tax increase of 1.7% equates to about .70

**MOVED** by Commissioner Richardson, **SECONDED** by Commissioner Holman,  
That the Salt Spring Island Liquid Waste Disposal Commission:

1. Approve the 2019 operating and capital budget as presented and recommend that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the Capital Reserve Fund; and
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 Operating and Capital Budget and the five year Financial Plan for the Salt Spring Island Liquid Waste Disposal Local Service as presented.

**CARRIED**

#### 5. Outstanding Business

##### 5.1 Reed Beds Concept

- General discussion of reed bed concept for waste water/sludge treatment instead of current practise of hauling liquid waste off island
- Options analysis expected to guide decisions on treatment options and provide direction for possible referendum in 2020
- Need CRD Bylaw change to allow for disbursement on land of Class A solids
- Request meeting with Peter Lake for information on previous reed bed analysis

#### 6. Adjournment

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Richardson,  
That the meeting be adjourned at 11:25 pm.

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**CHAIR**

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**SENIOR MANAGER**