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## **Meeting Notes of the Annual General Meeting of the Salt Spring Island Liquid Waste Disposal Local Services Commission**

**Held June 16, 2016, Portlock Park Portable Meeting Room, 145 Vesuvius Bay Road, Salt Spring Island, BC**

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### **DRAFT**

**PRESENT:** **CRD Director:** Wayne McIntyre, Rod Scotvold  
**Staff:** Karla Campbell, Senior Manager, SSI Electoral Area; Keith Wahlstrom, Managing Engineer Salt Spring Island; Dan Robson, Manager Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Kyu-Chang Jo, Financial Analyst 2; Tracey Shaver, Recording Secretary

- 1. Call to Order:** Keith Wahlstrom called the meeting to order at 2:10 pm. Bylaws require that an Annual General Meeting be publicly held for information even though there is no sitting quorum for this commission. Staff advised that the operational services of the Liquid Waste Facility have been functioning under the advisement of the Electoral Area Service Commission (EASC).
- 2. Approval of Agenda**  
The agenda was approved with the addition of item 7.1 Recycled Water.
- 3. Adoption of Minutes**  
The minutes of the Annual General Meeting held on November 30, 2015 were reviewed for information.
- 4. Chair's Report**  
There was no report.
- 5. Operations Report**  
**5.1 Annual Operations Report for the 2015 Fiscal Year**  
Staff reviewed the Salt Spring Island Liquid Waste Disposal 2015 Fiscal Year Annual Report dated June 16, 2016.
- 6. Election of Officers**  
There were no nominations put forward for the position of Chair nor did any additional volunteer commissioners present.
- 7. New Business**  
**7.1 Recycled Water**  
Director McIntyre was pleased to report that the Electoral Area Services Commission recommended to the CRD Board for consideration.  
  
That staff to submit applications to the Ministry of Environment and Island Health for use of reclaimed water for the Burgoyne Bay Septage Receiving Facility.  
  
The Ganges Sewer Treatment plant produces waste water which is close the being potable and currently pipes it out into the harbour. With the Ministries approval some of this water can be reclaimed and captured in small tanks to be used at the Liquid Waste Facility for task such as washing down equipment.

**8. Adjournment**

The meeting adjourned at 2:55 pm.

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**CHAIR**

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**SENIOR MANAGER**