



Making a difference...together

**Minutes of the Salt Spring Island Liquid Waste Disposal Local Service Commission  
Held Monday 24 January 2011  
206 - 118 Fulford-Ganges Road, Salt Spring Island, BC**

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**Present:** Dave Howell (C), Lesley Wallace, John Sprague, Sharon Bywater, Peter Lake  
CRD Electoral Area Director: Garth Hendren  
CRD: Mark Harper, Manager, Saanich Peninsula and Gulf Island Operations, Joshua Frederick, Engineer, Gary Plevin, Engineering Technician

**1. Call to Order**

Chair Howell called the meeting to order at 10:10 a.m.

**2. Approval of Agenda**

The following changes were made to the agenda:

- Review of Action list
- Invitation from Director Hendren to attend a meeting with CAO of CRD
- Update on 2010 budget

**MOVED** by Peter Lake, **SECONDED** by Director Hendren that the agenda of the Salt Spring Island Liquid Waste Disposal Local Service Commission meeting of 24 January 2011 be approved as amended.

**CARRIED**

**3. Election of Chair**

Director Hendren assumed the chair to conduct the election of chair.

Nominations were called for chair of the Salt Spring Island Liquid Waste Disposal Local Service Commission for a one-year term. Dave Howell was nominated and agreed to stand. Nominations were called for two more times, and hearing none, Dave Howell was elected as chair.

Dave Howell assumed the chair.

**4. Adoption of Minutes of 09 November 2010**

**MOVED** by Director Hendren, **SECONDED** by Sharon Bywater that the minutes of the Salt Spring Island Liquid Waste Disposal Local Service Commission meeting of 09 November 2010 be adopted as distributed.

**CARRIED**

**5. Adoption of Minutes of Annual General Meeting - 27 November 2010**

**MOVED** by Peter Lake, **SECONDED** by Sharon Bywater that the minutes of the Annual General Meeting of the Salt Spring Island Liquid Waste Disposal Local Service Commission be adopted as distributed.

**CARRIED**

**6. Electrical Issue at the Salt Spring Island Burgoyne Facility**

Staff presented a report regarding an electrical safety issue with the dewatering equipment electrical controls at the Burgoyne septage facility which has resulted in the facility operations being temporarily suspended.

Discussion took place on the following topics:

- Off-island hauling - options and costs
- Costs to establish a permanent composting facility
- Cost of repairs and length of time before a new facility is built

It was agreed that Item 7 would be presented prior to further discussion on Item 6.

**7. Burgoyne Facility Capital Upgrade Project**

Staff presented a written report and a PowerPoint presentation on the Burgoyne facility upgrade project.

Discussion took place on the following topics:

- Lagoon closure plan
- Borrowing for a possible future referendum
- Frustrations with escalating costs

**MOVED** by Sharon Bywater, **SECONDED** by Lesley Wallace that the Salt Spring Island Liquid Waste Disposal Local Service Commission approve the expenditure of up to \$55,000 from the dewatering portion of the capital upgrade budget to complete the works necessary to meet British Columbia Safety Authority approval.

**CARRIED**

**MOVED** by Sharon Bywater, **SECONDED** by Peter Lake to authorize CRD to secure the option to purchase three used stainless steel tanks from Steel Pacific for a minimum of six months through a \$5,000 refundable deposit.

**CARRIED**

**MOVED** by Director Hendren, **SECONDED** by Dave Howell that the Salt Spring Island Liquid Waste Disposal Local Service Commission approve the expenditure of up to \$30,000 from the project budget for consulting services and staff time to produce a business case analysis of alternative means of long-term disposal of septage and sewage sludge generated on Salt Spring Island.

**CARRIED**

**8. New Business**

- Director Hendren requested a volunteer from the commission to attend a meeting with Kelly Daniels, the CAO of the CRD and other representatives of utility commissions on Salt Spring Island. Peter Lake volunteered to attend.

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- The action list was reviewed and updated.
- Staff provided an update on the operating budget to date.

The commission requested staff to review the proposal to haul sludge off-island and report back to the commission with costs and options. Staff advised that it will be addressed through the business case analysis.

DRAFT