

SALT SPRING EMERGENCY ADVISORY COMMISSION
May 13, 2012 – 6:00 P.M.
Multipurpose Room at Gulf Islands Senior Secondary School
232 Rainbow Road

Present Commissioners: Chair T. Graham, B. Francis, J. Newton, S. Bannister, S. Leichter

Others: E. Zook (Emergency Coordinator), I. Elliot (CRD), Kate Merry (Recorder)

Call to order and notation of quorum

The Chair called the meeting to order at 6:00 PM. There was no quorum.

1. Adoption of the agenda

The following items were added to the agenda:

- 4 d) Activity Report
- 5 a) Alternate Commissioner appointments
- 5 b) Coast Guard Auxiliary commissioner
- 5 c) Strategic Review

By general consent, the agenda was received.

2. Adoption of the minutes of the meeting of March 13, 2012.

By general consent the minutes of the meeting of March 13, 2012 were received and their adoption tabled pending a quorum.

3. Correspondence

None

4. Reports

a) Emergency Social Services Supplies - Project Funding Proposal

Action item: E. Zook to provide a list of sites needing supplies in the request.

It was noted that the supplies are based on 10% of the population that is considered the baseline for rural areas.

Action item: I. Elliott to send baseline information to the Chair for distribution to the Commissioners.

The Chair also noted that he had an excellent document from California on earthquake containers for schools.

The Commissioners noted that this was a good first step.

By general consent the report was received.

b) Volunteer Identification - Project Funding Proposal

E. Zook provided a sample of the identification.

Action item: E. Zook to provide a breakdown of costs and indication of quantity discount.

By general consent, the report was received.

c) 2012 Financial Summary

This summary provided the information for the last three months.

By general consent, the report was received.

d) Activity Report

It was noted that an evacuation template was designed and approved by the first responders.

By general consent, the report was received.

5. Business Arising

a) Alternate Commissioner Appointments

Appointments of alternate commissioners are possible within the terms of the bylaws. It was noted that a distinction should be made between individual appointees and those who are appointed ex officio. The Chair will talk to the CRD regarding clarifying the bylaws that have been changed three times in the last 10 years.

Action items: T. Graham will provide information to the Commissioners and ask for their recommendations regarding alternates; E. Zook will assist in putting forward names of alternatives from members of the community; I. Elliott will seek clarification from the CRD regarding the unique language in the bylaw.

b) Coast Guard Appointment

Per Svenson has been recommended for appointment to the Commission.

Action item: T. Graham to ask for the name of an alternate.

c) Strategic review of program

Action item: T. Graham will send a reminder to the Commissioners regarding the Strategic Review and request their feedback.

6. Adjournment

The Chair adjourned the meeting at 7:00 PM