

SALT SPRING EMERGENCY ADVISORY COMMISSION
March 12, 2013 – 12:30 P.M.
School Board office at 112 Rainbow Rd.

MINUTES

Commissioners Present: Chair T. Graham, J. Newton, S. Leichter, S. Bannister, B. Francis, W. McIntyre, J. Spencer, M. Beardsmore, C. Hamilton

Others: I. Elliott (CRD), T. Hutton (Deputy Coordinator), K. Merry (Recorder)

Call to order and notation of quorum

The Chair called the meeting to order at 12:35 PM and quorum was noted.

1. Adoption of agenda

Moved by S. Leichter, seconded by M. Beardsmore to adopt the agenda as circulated.

MOTION CARRIED

2. Adoption of minutes

Moved by S. Bannister, seconded by M. Beardsmore to adopt the minutes of the meeting of January 15, 2013 as circulated. **MOTION CARRIED**

3. Correspondence - None

4. Chair's Report

The Chair noted that documents relevant to the Strategic Plan will be distributed following the meeting. He noted that the Plan had been reviewed by Commissioners Francis, Bannister, Leichter and himself, with the assistance of E. Zook and I. Elliott.

5. Emergency Coordinator's Report

In the absence of the Coordinator, I. Elliott presented a verbal report.

Highlights included:

- the coordinator has the year-end financial information and will report
- a briefing on the sale and acquisition of generators
- participation in the review of the Salt Spring Island Strategic Plan and the suggestion that all items from the Chair's list be considered.

Action item: T. Graham to be included in re-draft

- radio equipment nearly ready to go
- for planning purposes, this is the first year of a three year budgeting cycle, Salt Spring Island is plus 2%, plus 2% and plus 2%.

- a query as to whether any additional working groups are required.

6. Report from the Strategic Planning Working Group

The Commissioners requested time to review the documents. It was suggested that the plan be adopted for 5 years. W. McIntyre inquired if this would have any budget implications and it was noted that the plan is working within the established budget. The demographics will be updated by the Chair.

Action item: I. Elliott to request demographer to send an email to establish contact with S. Leichter.

It was noted that a greater time frame might be useful to accomplish goals. The Chair noted that much had been accomplished over the last years.

Action item: All Commissioners to review documents and send comments to the Chair.

It was agreed that the working group will meet again as necessary. It was noted that the 3-year plan is tied to the budget cycle. It was suggested that consideration be given to creating a plan covering starting this year and covering 2013-2018.

Concerns were expressed about service to the core of Ganges.

Action item: T. Graham to follow up with E. Zook about strategy to reach Ganges.

W. McIntyre noted that affordable housing in Ganges is on the horizon; this will increase the number of residents.

7. Round Table

B. Francis expressed concern regarding downtown Ganges and lack of assessment of the capability to deal with the increased number of people during tourist season. The difference scale of potential emergencies was noted. Should a disaster be BC wide, outside resources to assist will be limited. The problematic ability of individuals to respond in the event of an emergency was noted, despite best intentions.

S. Bannister noted that fire tags are up and working well.

It was noted that additional time for the Coordinator and administrative help would be useful. J. Newton requested that the question of administrative support be revisited.

Action item: I. Elliott to discuss administrative assistance with W. McIntyre.

W. McIntyre reported that the terms of reference for the study on governance have been completed. There have been reports from round table looking at Tourism, the Village, and Health and Wellness. These reports are on the website.

Action item: W. McIntyre to send copies of these reports to S. Leichter.

He noted plans for a 2017 official opening of the Trans Canada trail on Salt Spring.

Bob Lapham is the new Chief Administrative Officer at the CRD; the Integrated Water Services will have a new manager. The working group for St. Mary Lake will be meeting this Saturday.

8. Business Arising - None

9. Date of Next Meeting

The date of the next meeting is May 14, 2013 at the School Board Office.

The date of any public meeting is yet to be determined.

10. Adjournment

Moved by S. Leichter, seconded by B. Francis to adjourn the meeting at 1:45 PM.

MOTION CARRIED