



Making a difference...together

**SALT SPRING ISLAND COMMUNITY ECONOMIC SUSTAINABILITY COMMISSION**

Notice of Meeting on **Monday, May 16, 2022 at 1:00 PM**  
SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC

Gary Holman	Francine Carlin	Inga Michaelsen	Jason Griffin
Daniel Wood	Bryan Young	Dr. Daniel Muzyka	Gerard Zentner
Theresa Duynstee			(r) regrets

**Zoom Link:**

<https://us06web.zoom.us/j/83049684422?pwd=NkZZYXBNNNEw0OHlkZXRkZktZS3dPZz09>

**AGENDA**

1. **Territorial Acknowledgement/Call Meeting to Order**
2. **Approval of Agenda** 1
3. **Adoption of Minutes of April 25, 2022** 2-3
4. **Delegations/Presentations**
  - 4.1 **Sherese Johnson re: Rising Tide Business Services**
  - 4.2 **Stephen Mulhein (SSI Kitchen) re: SSI Food Hub Complex**
  - 4.3 **Trustee Laura Patrick re: Islands Trust**
5. **Director and Commissioner Reports**
6. **Outstanding Business**
  - 6.1 **Community Data Hub**
  - 6.2 **Opportunity Salt Spring Blog**
  - 6.3 **Community Economic Forum Terms of Reference Update** 4-5
7. **New Business - None**
8. **Next Meeting – Monday, September 12, 2022 at the Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC**
9. **Adjournment**

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*To ensure quorum, advise Shayla Burnham 250 537 4448 if you cannot attend.*



Making a difference...together

**Minutes of the Special Meeting of the  
Salt Spring Island Community Economic Sustainability Commission  
Held Monday, April 25, 2022, in the Public Library 129 McPhillips Ave, Salt Spring Island,  
BC**

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**DRAFT**

**Present:** **CRD Director:** Gary Holman  
**Commission Members:** Francine Carlin, Jason Griffin, Daniel Wood, Inga Michaelson, Bryan Young, Dr. Daniel Muzyka, and Theresa Duynstee (via Zoom)  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Island Administration and Shayla Burnham, Recording Secretary  
**Regrets:** Gerard Zentner and Jesse Brown, Economic Development Coordinator

**1. Territorial Acknowledgement/Call Meeting to Order**

Chair Carlin provided a Territorial Acknowledgement and called the meeting to order at 10:04 a.m.

**2. Approval of Agenda**

**MOVED** by Commissioner Muzyka, **SECONDED** by Commissioner Griffin, that the Salt Spring Island Economic Sustainability Commission agenda of April 25, 2022 be approved as presented.

**CARRIED**

**3. Adoption of Minutes of February 14, 2022**

**MOVED** by Commissioner Muzyka, **SECONDED** by Commissioner Griffin, that the Salt Spring Island Economic Sustainability Commission minutes of February 14, 2022 be adopted as amended by updating item 7, Director and Chair Reports, bullet number one, from “hole” to “whole” and, item 6.2, Trustee Laura Patrick, Islands Trust, bullet number two, to read: “Updates to the Salt Spring Island Land Use Bylaw No. 355 underway for legalizing small cottages as of right.”

**CARRIED**

Commissioner Wood entered the meeting at 10:18 a.m.

**4. Delegations/Presentations – None**

**5. Outstanding Business – None**

**6. New Business**

**6.1 Funding for Salt Spring Island Economic Capacity Building Project**

**MOVED** by Commissioner Muzyka, **SECONDED** by Commissioner Michaelson, that the Salt Spring Island Economic Sustainability Commission approve submitting an Island Coastal Economic Trust Ready Capacity Building Program grant application and directing \$10,000 in matching funds allocated in the 2022 budget towards the Salt Spring Island Economic Capacity Building Project.

**CARRIED**

**7. Next Meeting – May 16, 2022 at the Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC**

**8. Adjournment**

**MOVED** by Commissioner Wood, **SECONDED** by Commissioner Griffin, that the Salt Spring Island Economic Sustainability Commission adjourn the meeting at 10:57 a.m.

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**CHAIR**

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**SENIOR MANAGER**



## COMMUNITY ECONOMIC FORUM TERMS OF REFERENCE • MAY 2022

### **Background:**

The Salt Spring island Community Economic Sustainability Commission (CESC) has the mandate to develop, promote and facilitate a sustainable economic strategy for Salt Spring Island by providing guidance, support and resources for achieving integrated all-economic sector capacity building including diversification, retention and business attraction.

### **Intention:**

The CESC, will undertake island wide community economic stakeholder consultations and engagement through the formation of a 'Community Economic Forum' (CEF). The community engagement outcomes will inform the development of recommendations for a comprehensive, integrated and strategic economic capacity building action roadmap.

This CESC initiative will support the hiring of a consultant/firm to provide a means and method for community engagement, facilitation and relevant, evidenced-based research to inform the development of strategic recommendations and an implementation plan for a Salt Spring Island Community Economic Resiliency Roadmap. This work will be guided by the formation of the CEF members chosen from the economic sector stakeholder representatives, to insure all stakeholders and allies impacted by local economic challenges and opportunities are heard.

Representatives from these sector will engage in facilitated and collaborative dialogue to:

- Identify, define and address SSI community economic needs for each sector from a whole island perspective;
- Examine evidenced based data to inform recommendations for achieving a sustainable thriving year- round Salt Spring Island economy;
- Inform and educate, how through a sustainable rural island community economic lens, the ways in which Salt Spring Island can effectively move through current and future economic challenges.

### **Goals:**

1. The CEF will provide input on island wide strategic recommendations and outcomes from evidenced-based research, for establishing a sustainable organizational framework and funding mechanism that will support economic resilience by providing community economic capacity building resources and guidance for achieving a thriving year- round Salt Spring Island economy;



2. Ensure alignment and support for current policies and official community plans for achieving a thriving economy within a protected rural environment;
3. Provide budget recommendations and a financial structure for achieving these goals.

### **Composition and Organization of the Community Economic Forum**

The Community Economic Forum is an island wide-representative body composed of members representing the following community groups that are integral to SSI socio-economic well-being. The

The CEF will work with the consultant to provide community feedback and evidence-based research.

- 1) Agricultural Alliance
- 2) Salt Spring Arts
- 3) Salt Spring Solutions
- 4) Salt Spring Island Foundation
- 5) Salt Spring Island Chamber of Commerce
- 6) School District 64
- 7) Southern Gulf Islands Tourism Partnership
- 8) Transition Salt Spring
- 9) SS Conservancy
- 10) SSI Water Preservation Society
- 11) SSI-CESC
- 12) Trades Association (Newly formed)
- 13) Digital/Tech industry representative
- 14) Representative from the Saanich, Cowichan, and Chemainus First Nations

### **Commitment**

CEF member representatives will be expected to have full attendance at the CEF organizational meeting to be held in June 2022 and to have consistent representative participation at the monthly update meetings July – December 2022.

### **Invitation to Participate in the CEF**

The SSI-Community Economic Sustainability Commission will officially invite the Chair/executive director of each of the above organizations to have a representative named.