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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held Thursday October 18, 2018, in the Public Library 129 McPhillips Ave, Salt Spring
Island, BC**

Present: **CRD Director:** Wayne McIntyre
Commission Members: Francine Carlin, Laura Patrick, Holly MacDonald, Janice Harkley, Randy Cunningham, Darryl Martin, Jason Griffin
Staff: Karla Campbell, Senior Manager; Dan Ovington, Manager, Parks and Recreation; Recording Secretary Tracey Shaver.
Participants: Jeremy Milsom and Li Read, SSI Chamber

Chair Carlin called the meeting to order at 4:00pm

1. Approval of Agenda

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Patrick,
That the Salt Spring Island Community Economic Development Commission Agenda be adopted with the addendum items under 4.2, 4.7 and 5.1.

CARRIED

2. Adoption of Minutes of May 17, 2018

MOVED by Commissioner Patrick, **SECONDED** by Commissioner Cunningham,
That the Salt Spring Island Community Economic Development Commission Minutes of May 17, 2108 be approved and adopted with note that Commissioner Martin discontinued telephone attendance due to technical difficulties.

CARRIED

3. Delegation/Presentation - There were none registered

4. Director, Chair and Commissioner Reports (*refer to submitted reports in Agenda Package-Discussion to focus on top of mind issues presented in the reports*)

4.1 Director

- Second Indoor tennis court opened
- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CRD Grants in Aid- Marine Search and rescue "beacon"; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- Ganges Sewer refurbishment project; on time and budget; Tom Toynbee-great storey from beginning of sewer plant using new (MBR) technology which is still relevant and now a proven system
- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region
- Destination Management and Marketing Organization approved by CRD Board; Support by 51% of SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism
- Water Collection: Working with CRD Building inspection to develop a simple guide and design for rain water harvesting for tanks up to 3,000 gallons. Potential for bulk buying of tanks

- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1st Nations communications
- Ferry Advisory Committee-consideration being given to return on Friday 6:30 am sailing from Crofton due to overloads with delivery trucks.
- Centennial Park Washroom upgrades proceeding on time
- PARC is submitting a grant for funding to upgrade the playing fields at Fernwood Elementary.
- CRD Drake Road Housing Project; Road completed for testing a new well location.

4.2 Chair Carlin- Submitted a written report and highlighted:

- Rural Designation Update (UBCM, ICET, CF, WED)
- Governance Models Report
- Rural Islands Economic Summit
- BC Rural Centre
- Twispworks.org
- Webinars

4.3 Vice Chair Patrick reported on Housing and Rural Services Forum:

- IWAV received 3rd reading for Croftonbrook senior housing
- MLA Olsen concerned with housing; funding will be challenging
- Service review in August between CRD, Islands Trust and Southern Gulf Islands

4.4 Commissioner Cunningham reported on Southern Gulf Islands Tourism Partnership:

- Municipal Regional District Tax (MRDT) project closer to completion
- Application due early December 2018
- Supported by 51% of the accommodations with 4 or more rooms
- Local government supportive with funding secured as starting base
- Information sessions with key housing stakeholders and tourism operators to come
- Drafting bylaws/constitution to prepare for a non-profit model
- Will be looking for nomination for a committee to run the organization
- Focus will be attracting visitors during the off season

4.5 Commissioner Harkley reported on Shared Business Services Study – RDF Co-op Application

- Rural Dividend Funding used for a study on the feasibility of shared services
- Needs identified as; export hub, additional marketing assistance and a possible labour pool
- Structure to be based on existing models
- Next to be focus on how to implement, hiring right people, provide year round income and gain access to off island markets

4.6 Commissioner MacDonald Green Business Project - RBA Update

Unused funds going back into project under incubator for rural green business opportunities and solutions.

- 4.7 Commissioner MacDonald - Communication and Digital Media**
Written report submitted; tweets about SSI Unicorns, promoted RBA grads during small business week.
- 4.8 Commissioner MacDonald - Youth Entrepreneurship**
Written report submitted – GISS wins grant to support youth entrepreneurs; modeled after RBA and to be in partnership with Camosun for dual credits similar to the TASK project.

5. Outstanding Business

- 5.1 Confirmation of Motion to Award Funding for MRDT Application (July 4, 2018)**
Motion is included to ratify previous approval obtain outside of a public meeting due to time sensitive material.

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner MacDonald,
That the Salt Spring Island Community Economic Development Commission (CEDC) request that the Capital Regional District direct award \$5,000.00 for Lions Gate Consulting to support CEDC in the completion of the Municipal Regional District Tax application process.

CARRIED

Karla Campbell leaves the meeting at 4:55 pm

6. New Business

- 6.1 Vancouver Island Economic Alliance - Economic Summit**

Chair Carlin presented information on the benefits related to attending this economic summit.

MOVED by Commissioner Carlin, **SECONDED** by Commissioner Harkley,
That the Salt Spring Island Community Economic Development Commission approve the costs of registration, travel and one night's accommodation up to the amount of \$1,500 for Commissioners Holly MacDonald and Francine Carlin to participation in the 2018 *Vancouver Island Economic Alliance* Summit, October 24-25, 2018.

CARRIED

- 7. Next Meeting will be held on November 27, 2018 at the SSI Public Library**

8. Adjournment

MOVED by Commissioner Patrick, **SECONDED** by Director McIntyre,
That the meeting adjourn at 5:05 pm.

CARRIED

CHAIR

SENIOR MANAGER