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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held Thursday January 18, 2018 in the Creekside Meeting Room, Suite 108- 121
McPhillips Ave, Salt Spring Island, BC**

DRAFT

Present: **CRD Director:** Wayne McIntyre
Commission Members: Darryl Martin, Randy Cunningham, Holly MacDonald, Francine Carlin, Laura Patrick, Curt Firestone (electronically)
Staff: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Dan Ovington, Parks and Recreation Manager; Recording Secretary Tracey Shaver.
Absent: Janice Harkley

The inaugural meeting was called the meeting to order at 4:00 pm by Karla Campbell, Senior Manager

1. Election of Chair and Vice-Chair

Nominations for Chair of the Economic Development Commission were called for by the Senior Manager.

Commissioner Martin nominated Francine Carlin for the position of chair. Additional nominations were called for three times with no further comment and Francine Carlin accepted the position of Chair.

Chair Carlin called for nominations for the position of Vice-Chair. Commissioner Cunningham nominated Laura Patrick. Additional nominations were called for three times with no further comment and Laura Patrick accepted the position of Vice-Chair.

2. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Patrick,
That the Salt Spring Island Economic Development Commission agenda of January 18, 2018 be amended and approved with the following changes: Add written report under Item 5.3 DMMO meeting outcome brief dated December 14, 2017; Remove Item 6.2; Item 6.4 be moved in order to Item 7.6; Remove Item 7.5 and replace it with "Made on Salt Spring".

CARRIED

3. Adoption of Minutes of November 16, 2017

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Patrick,
That the Salt Spring Island Economic Development Commission Minutes of November 16, 2017 be amended and approved as follows: Item 4.5, bullet number five, strike the wording "1.1% tax increase to support".

CARRIED

4. Delegation/Presentation

4.1 Jeremy Milson, Chamber of Commerce re: 2018 Introductory Remarks

Mr. Milson will be the new representative for the Chamber of Commerce and is looking forward to a more collaborative relationship with the Commission.

4.2 Fernando Dos Santos re: New Housing Project

Mr. Santos provided an update on the status of his affordable housing project on Drake Road.

- Levels of regulation and review; harder to accomplish in rural areas
- Project will be supplying its own water from the site. Supply to four or more units means that all the rules under the water utility act must be applied. Expensive process designed for large water systems
- Frustrated by slow agency referral process; considers it repetitive

5. Director, Chair and Commissioner Reports

5.0 Director McIntyre briefly reported on the following:

- The provincial and federal government announced joint funding of \$45.4 million to provide 154 coastal and First Nations areas with new or upgraded high-speed internet.
- Appointed chair of the Electoral Area Services Committee; keep Salt Spring's interest, support and accomplishments visible to the CRD Board
- Appointed vice chair of the Transportation Committee-will provide a strong regional voice linking districts by ferry, rail and public transit
- Attended a healthcare symposium on Salt Spring with MLA Adam Olsen
- Held meeting between MLA, Islands Trust and CRD; continuing efforts to obtain rural status
- Met with North Salt Spring Water District regarding mutual interests

5.1 Media/Digital Communications-Commissioner Carlin

Commissioner Carlin provided a written report and highlighted some activities such as supporting local business and events.

5.2 Rural Business Accelerator Project-Commissioner MacDonald

Commissioner MacDonald provided a written report and highlighted the current rural accelerator Craft and Lifestyle cohort. Hired a new RBA coordinator.

5.3 DMMO meeting outcome brief dated December 14, 2017

Commissioner Cunningham provided a written report at the table.

51% of all the commercial rental rooms on the island need to voluntarily participate in program. An application must be submitted to create a DMMO board and secure sustainable funding.

6. Outstanding Business

6.1 Letter dated November 9, 2017 and Email dated November 17, 2017 from the Chamber of Commerce re: Request for Funding Marketing Program

The Chamber submitted further details to support their request for funding.

The CEDC through the CRD can only provide a “Fee for Service” contract which identifies deliverable and measurable services.

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Cunningham, That the Salt Spring Island Community Economic Development Commission requests staff to prepare a draft fee for service contract with the Chamber of Commerce to be considered by the Commission.

CARRIED

6.2 ~~Proposal to Change Name of Commission~~ Removed from agenda

6.3 Worker Housing: Update and Discussion

Commissioner Patrick suggested that either the “Housing Council” be revamped or a new alliance for worker housing be created.

6.4 Inter-Island Transportation: Update Moved to Item 7.6

7. New Business

7.1 Land Referrals-Dragonfly Commons

A) Ministry of Transportation-File 2017-06898 Subdivision Application

MOVED by Commissioner Martin, **SECONDED** by Commissioner MacDonald, That from the perspective of the Island economy, increased supply of appropriate housing for workers is a crucial need. The Salt Spring Island Community Economic Development Commission therefore supports the Dragonfly Commons affordable housing project.

CARRIED

B) Islands Trust Bylaw Referral 504 and 505, re: 221 Drake Road, Dragon Fly Commons Rezoning

MOVED by Commissioner Martin, **SECONDED** by Commissioner MacDonald, That from the perspective of the Island economy, increased supply of appropriate housing for workers is a crucial need. The Salt Spring Island Community Economic Development Commission therefore supports the Dragonfly Commons affordable housing project.

CARRIED

7.2 Islands Trust Bylaw Referral 508, re: 121 Upper Ganges Road, Harbour House Rezoning

Brief Discussion:

- Questioned water consumption and approval process
- Supports effort to supply worker housing

MOVED by Director McIntyre, **SECONDED** by Commissioner Cunningham, That the Salt Spring Island Economic Development Commission supports the Harbour House rezoning application under bylaw 508 with the following conditions: That the development includes at least three housing units for working hotel staff.

CARRIED

Commissioner Firestone disconnected electronic connection to leave the meeting at 5:35 pm

7.3 Grant Application for Rural Dividend - 4th Intake

Application was submitted for a funding request to study the feasibility of a shared business service model for Salt Spring Island.

7.4 Contract for Social Media Communication Services

A competitive bid process resulted in contract award to CMe Communications whom will continue social media services for the commission.

7.5 ~~Request to be included in Federal Rural Assistance Programs, Including Community Futures~~ – Item was removed from the agenda and replaced by:

“Made on Salt Spring”

Commissioner Cunningham brought a late funding request from the organizers of “Made on Salt Spring” which is similar to the “Salt Spring in the City”. Brief discussion that recognizes that the CEDC is not a grant program and that business plans to obtain a fee for service contract must match strategic planning.

Commissioner Martin left the meeting at 5:45 pm and prior to item 7.6 stating a conflict of interest. Commissioner Martin is on the Board of Directors for the Salish Sea which is a potential responder to the request for proposal on the inter-island transportation study.

7.6 Inter-Island Transportation

A request for proposal has been released for a feasibility study on an inter-island passenger ferry routing to all the gulf islands from a Sidney hub.

8. Next Meeting- March 15, 2018 at 4 pm-location TBA

9. **Adjournment**

MOVED By Commissioner MacDonald, **SECONDED** by Commissioner Patrick,
That the meeting adjourn at 5:49 pm

CHAIR

SENIOR MANAGER