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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held Thursday January 19, 2017 in the Portlock Park Meeting Room, 145 Vesuvius Bay
Road, Salt Spring Island, BC**

DRAFT

Present: **CRD Director:** Wayne McIntyre
Commission Members: Darryl Martin (left at 9:15 am), Randy Cunningham, Holly MacDonald (left at 9:05 am), Francine Carlin, Curt Firestone, Bruce Cameron.
Staff: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Recording Secretary Tracey Shaver.
Absent: Janice Harkley

Vice Chair Cunningham called the meeting to order at 8:05 am.

1. Approval of Agenda

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Martin, That the Salt Spring Island Economic Development Commission agenda of January 19, 2017 be amended and approved by adding item 3.5 Volunteer Code of Conduct.

CARRIED

2. Motion to Close the meeting

MOVED Commissioner Martin, **SECONDED** by Commissioner Cameron, That the Salt Spring Island Economic Development Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

The Commission closed the meeting at 8:07 am.

The Commission returned from the closed meeting with rise and report at 9:40 am.

3. Rise and Report

That the Salt Spring Island Community Economic Development Commission recommend that members of the Commission and Staff hold a meeting with key stakeholders to confirm support for the establishment of a formal all sector tourism industry led Destination Management Organization with the mandate to promote tourism and develop Salt Spring Island as a destination; and to provide a report by March 15, 2017, for the Salt Spring Island Community Economic Development Commission, the Salt Spring Island Chamber of Commerce and the Salt Spring Island Accommodation Group to consider.

3.5 Volunteer Code of Conduct

The Capital Regional District has a respectful workplace policy which refers to the expected level of behaviour among all CRD Employees, contractors, elected officials and appointed representatives in relation to their dealings with the CRD and the *Human Rights Code*. The Respectful Workplace policy applies all volunteer commissioners as they are appointed by the CRD Board.

Director McIntyre has requested that the policy be provided to all standing and future commission members as part of their orientation material.

4. Next Meeting: February 16, 2017 at the Portlock Park Portable-4:00 pm

5. Adjournment

MOVED By Commissioner Carlin, **SECONDED** by Director McIntyre,
That the meeting adjourn at 9:50 am.

CARRIED

CHAIR

SENIOR MANAGER