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**Minutes of the Regular Meeting of the  
Salt Spring Island Community Economic Development Commission  
Held Thursday June 16, 2016, in the Portlock Park Meeting Room, 145 Vesuvius Bay  
Road, Salt Spring Island, BC**

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**Present:** **Director:** Wayne McIntyre  
**Commission Members:** Darryl Martin (Chair), John Wellingham, Randy Cunningham, Bruce Cameron, Francine Carlin, Curt Firestone  
**Staff:** Karla Campbell, Senior Manager, Dan Ovington, PARC Manager, Tracey Shaver, Recording Secretary  
**Absent:** Holly MacDonald, Janice Harkley

Chair Martin called the meeting to order at 4:00 pm with an introduction and brief background of a new commission member, Curt Firestone.

**1. Approval of Agenda**

**MOVED** by Commissioner Wellingham, **SECONDED** by Commissioner Cameron, That the Salt Spring Island Economic Development Commission agenda of June 16, 2016 be approved with the addition of item 6.4 Housing-Hospitality Workers.

**CARRIED**

**2. Adoption of Minutes of May 19, 2016**

**MOVED** by Commissioner Wellingham, **SECONDED** by Commissioner Carlin, That the Salt Spring Island Economic Development Commission minutes of May 19, 2016 be approved as submitted.

**CARRIED**

**3. Delegation/Presentation**

**No delegations registered.**

**4. Director, Chair and Commissioner Reports**

**4.1 Director's Report**

Director McIntyre briefly reported on the following topics:

- SSI Incorporation Study- Draft Road Study Report – public input closed June 15, 2016
- Proposal for Burgoyne Bay Septage Facility to use reclaimed water from Ganges Sewer during equipment washing operations.
- AGM meetings for all of the CRD water/sewer services commission taking place in June.
- Fulford Parking Issues-CRD is not the parking authority, a new service would need to be established and enforced. BC Ferries Fulford Area project is on hold for 1 year.

K. Campbell leaves the room 4:12 pm

#### **4.2 Chair's Report**

Chair Martin reported that he was impressed by the planning done in Europe regarding tourism and events related to 500 year old buildings which continue to collect admission fees.

K. Campbell returns to the room 4:16 pm

### **5. Outstanding Business**

#### **5.1 Rural Dividend Application and Rural Accelerator**

Request to be included as an exception in this grant program was prepared by Commissioners MacDonald and Martin. Approval was granted to submit an application in the next session and deadlines are to be determined.

Director McIntyre reported that a request will be made at the next UBCM to restructure Salt Spring Island from the current "urban" designation as part of the CRD to a "rural" designation.

#### **5.2 2016 Final Budget and 2017 Preparation Timeline**

Commissioners to meet and prepare a budget submission for 2017. A budget meeting to be held in September will approve a draft budget for preliminary review by the CRD Board. Additional review and changes occur until November and then a final budget is approved in March of 2017 for all of the services under the CRD Board.

#### **5.3 Salt Spring Accommodation Group – Website Online Booking System-Progress Report**

Director McIntyre leaves the room at 4:45 pm

Senior Manager Campbell has requested information from the Province as to whether or not a local government can establish and run a service such as accommodation booking under the Economic Development Commission. It is anticipated, that under a new bylaw the revenue collected would offset administration costs with any additional remaining funds going directly into a Destination Marketing Operation (DMO) for the entire community.

Chair Martin to lead a subcommittee by June 30, 2016 to investigate a business plan which further examines the cost vs revenue potential and the actual interest level of the local accommodations group to participate in a CRD facilitated service.

Director McIntyre returns to the room at 4:50 pm.

#### **5.4 Tour Des Isles**

Commissioner Firestone is a participant in the newly created Salish Sea Intra Island Society which hosts the Tour Des Isles. Membership (\$20 adult, free for children under 12) in the society is required to participate in the event which runs June 24, 25, 26.

### **6. New Business**

#### **6.1 Solid Waste in Ganges Village-Progress Report and Next Steps**

The Economic Development Commission would like to determine if there are business opportunities which could be supported through the Rural Incubator program regarding solid waste management for the downtown Ganges Village. An information session will be set up in September with stakeholders to determine key challenges and any potential Salt Spring

Island solutions. This effort will be led by Commissioner Cameron and EDC coordinator Darlene Gage.

## **6.2 Island Trust Referrals**

### **a. Bylaw 488 New Definition-General Employment**

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Cameron. That the Salt Spring Island Community Economic Development Commission recommends approval of the amendments proposed in Bylaw number 488 on the condition that proposed GE3 designations are reevaluated to strategically group industrial areas.

**CARRIED**

### **b. Bylaw 489 Industrial Zoning-General Employment**

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Cameron, That the Salt Spring Island Community Economic Development Commission recommends approval of the amendments proposed in Bylaw number 489 on the condition that proposed GE3 designations be reevaluated to strategically group industrial areas.

**CARRIED**

D. Ovington leaves the meeting at 5:40 pm

### **c. Bylaw 490 Waste Management Facilities**

**MOVED** by Commissioner Martin, **SECONDED** by Commissioner Wellingham, That the Salt Spring Island Community Economic Development Commission recommends approval of the amendments proposed in Bylaw number 490 as submitted.

**CARRIED**

### **d. Bylaw 491 Rezone Area for Ganges Harbour Boardwalk**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Wellingham, That the Salt Spring Island Community Economic Development Commission recommends approval of Bylaw 491 to rezone several water front properties in anticipation of completing a water front boardwalk as a community amenity.

**CARRIED**

### **e. Bylaw 492 Technical Land Use Bylaw Update**

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Martin, That the Salt Spring Island Community Economic Development Commission recommends approval of the amendments proposed in Bylaw 492 which alters the technical terminology to reflect the intended purpose and current legislation.

**CARRIED**

## **6.3 SSIWPA – EDC participation**

The Economic Development Commission discussed the importance of overall ground water supply on Salt Spring Island and the effect current water restrictions are having on the community at large. Interest was expressed for the EDC to be a stakeholder participant in the new purpose/direction that SSIWPA is taking to study water conservation and efficiency.

**MOVED** by Commissioner Wellingham, **SECONDED** by Commissioner Carlin,  
That the Salt Spring Island Community Economic Development Commission (CEDC) will  
request SSIWPA through our CRD director to consider including a CEDC commissioner  
with an alternate to participate in the Integrated Water Management Planning process.

**CARRIED**

**6.4 Housing-Hospitality Workers**

The Commission discussed a growing concern for a lack of housing options on island for  
seasonal workers and families. A solution to the economic barrier of affordable housing  
will be formally addressed by subcommittee. Research will be assigned to the EDC  
Coordinator for a subcommittee to consider in relation to the Rural Incubator.

**MOVED** by Commissioner Carlin, **SECONDED** by Commissioner Cameron,  
That the Economic Development Coordinator will research how similar small destination  
communities approach affordable housing for seasonal workers.

**CARRIED**

**7. Next meeting September 15, 2016 Portlock Park Meeting Room at 4 pm.**

Meetings during the month of July and August are at the discretion of the Chair.

**8. Adjournment**

**MOVED** By Commissioner Wellingham, **SECONDED** by Commissioner Firestone,  
That the meeting adjourn at 6:00 pm

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**CHAIR**

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**SENIOR MANAGER**