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**Minutes of the Regular Meeting of the  
Salt Spring Island Community Economic Development Commission  
Held Thursday May 19, 2016, in the Portlock Park Meeting Room, 145 Vesuvius Bay Road,  
Salt Spring Island, BC**

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**Present:**       **Director:** Wayne McIntyre  
                  **Commission Members:** Darryl Martin (Chair), John Wellingham, Randy  
  Cunningham, Bruce Cameron, Janice Harkley  
                  **Staff:** Karla Campbell, Senior Manager, Dan Ovington, PARC Manager, Tracey  
  Shaver, Recording Secretary  
                  **Absent:** Francine Carlin, Holly MacDonald

Chair Martin called the meeting to order at 4:00 pm

**1. Approval of Agenda**

**MOVED** by Commissioner Wellingham, **SECONDED** by Commissioner Cameron,  
That the Salt Spring Island Economic Development Commission agenda of May 19, 2016  
be approved with the addition of item 5.0 Salt Spring In the City.

**CARRIED**

**2. Adoption of Minutes of April 21, 2016**

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Wellingham,  
That the Salt Spring Island Economic Development Commission minutes of April 21, 2016  
be approved with the following amendments: add "request support and" to item 3.2 second  
paragraph after the words "the goal is to"; add "to secure funding" to item 3.3 first paragraph  
after the words "The proposal is"; add "service" to item 6.1 first line of the motion after the  
words "The community bus".

**CARRIED**

**3. Delegation/Presentation**

No delegations registered.

**4. Director, Chair and Commissioner Reports**

**4.1 Director's Report**

Director McIntyre briefly reported on the following topics:

- Salt Spring Harbours
- Drake Road Housing project
- SSI Incorporation Study- Draft Road Study Report
- Core Area Wastewater Project – CRD Board

#### **4.2 Chair's Report**

Chair Martin briefly reported on the following topics:

- Ganges Sewer Treatment Plant
- BC Rural Dividend Grant-Applying for Exception

Karla Campbell introduced Dan Ovington, Parks and Recreation Manager who will be the Acting Manager for the Economic Development Commission during Karla's absence.

### **5. Outstanding Business**

#### **5.0 Salt Spring in the City**

The event organizers have received their funding minus the 25 % holdback as stipulated in the contract. A reminder has been given that an event status report must be provided prior to the end of June to receive the remainder of the funds.

#### **5.1 Salt Spring Accommodation Group tourism proposal for a Salt Spring Island Online Reservation System – Commissioner Cunningham**

Discussion on the following topics:

- EDC create service to collect and distribute funds, DMO model
- Is there a demand? What are the facts on currently available booking systems
- Proper business case with hotel tax example
- Commercial properties 4 units = 2%; very few on island
- Does a new system benefit the taxpayer
- Volunteer booking method good for all accommodations

**MOVED** by Commissioner Martin, **SECONDED** by Commissioner Wellingham, That the Salt Spring Island Community Economic Development Commission form a Sub-committee to review the website and online reservation proposal, compare with existing systems and report back with recommendations. Sub-committee to include Wayne McIntyre, Janice Harkley, Randy Cunningham, John Wellingham, Bruce Cameron.

**CARRIED**

#### **5.2 Playing Field Land Acquisition**

The Commission considered and discussed the presentation by Dan Ovington, Parks and Recreation Manager on April 21, 2016.

- The land search process undertaken by the Parks and Recreation Commission was comprehensive.
- Adequate sports facilities encourage families to live in the community and provides the economic benefit of bringing participants and their fans to the island for tournaments.

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Cameron, That the Salt Spring Island Community Economic Development Commission provide a letter to the Islands Trust in support of the land acquisition being pursued by the Salt Spring Island Parks and Recreation Commission.

**CARRIED**

### **5.3 Age Friendly Community**

The Commission considered the presentation on April 21, 2016 by Janet Smith and Barbara Aust to be in line with their strategic planning in providing opportunities to promote and retain a diverse community.

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Wellingham, That the Salt Spring Island Community Economic Development Commission provide a letter of support in principle to the Salt Spring Health Advancement Coalition and offer future support in securing grant funding for age friendly community initiatives.

**CARRIED**

### **5.4 Community Economic Development Coordinator Contracts and Work Plans**

Contracts have been prepared for both positions and are pending confirmation of the CRD requirements for Commercial General Liability insurance. The contractors have researched insurance policies and found them to be cost prohibitive for the type of services being offered.

**MOVED** by Commissioner Wellingham, **SECONDED** by Commissioner Cameron, That the Salt Spring Island Community Economic Development Commission provide reimbursement to the individual contractors for Commercial General Liability insurance up to the combined maximum amount of \$1500.

**CARRIED**

### **5.5 Islands Trust (land use study - recycling proposal)-Commissioner Wellingham**

Commissioner Harkley called a conflict of interest and left the room at 5:05 pm

The Commission supports the general idea of increasing recycling programs on Salt Spring Island, however will defer formal comment until the next meeting.

Commissioner Harkley returns to the room at 5:10 pm

### **5.6 Consolidation of Ganges Village Garbage Structure-Commissioner Cameron**

Defer to next meeting; Commissioner Cameron to investigate and report back on the scope of the waste disposal problem and possible collaborative solutions with CRD Environmental Service.

### **5.7 Explore Common Interest/Issues with Southern Gulf Islands-Commissioner Martin**

- Tour de Isles is set for June 24, 25, and 26, 2016. Society in place for funding and coordination
- Integrated Service Study; Gulf Islands would be more geographically attractive if better integrated
- Long term water transportation service for foot passengers, bikes and goods
- SGI researching feasibility of small educational institutions
- Upcoming meeting with SGI, SSI, Sidney and San Juan Islands

**5.8 Desalination**

The Desalination Study for Salt Spring Island, 2016 prepared by Devesh Bharadwaj was received for information and public distribution.

**MOVED** by Commissioner Cameron, **SECONDED** by Commissioner Wellingham,  
That the Salt Spring Island Community Economic Development Commission supports the Salt Spring Watershed Protection Authority's efforts to study and prepare a report on the overall ground water capacity of Salt Spring Island and recommends that all potential water sources be considered.

**CARRIED**

**6. New Business**

There was no new business identified

**7. Next meeting June 16, 2016 from 4-6pm at the Portlock Portable.**

**8. Adjournment**

**MOVED** by Commissioner Cameron, **SECONDED** by Commissioner Wellingham,  
That the meeting be adjourned at 5:45 pm.

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**CHAIR**

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**SENIOR MANAGER**