

nomination. Hearing no other nominations, Commissioner Cunningham accepted the position of Vice Chair with unanimous vote.

2. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner MacDonald,
That the remainder of the agenda be approved as presented noting that items 4.1 and 4.2 have already taken place and the addition of item 7.2 to allow for discussion of the Farm Centre for Food Security presentation.

CARRIED

3. Adoption of Minutes of December 10, 2015

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Wellingham,
That the minutes of December 10, 2015 be approved as submitted.

CARRIED

4. Delegation/Presentation

As noted above.

5. Director, Chair and Commissioner Reports

5.1 Chair Martin provided a written report and highlighted several items. The report will remain on file with the minutes.

5.2 Director McIntyre reported on several current topics.

- Recently met one on one with Elizabeth May after a Chamber sponsored breakfast meeting. Encouraged that she is interested in assisting the CRD with its number one strategic plan which is to look at all initiatives through a climate change lense.
- Meeting with local government representatives and the Department of Fisheries next week to discuss Salt Spring harbours and a need for transparent an open process of management.
- Water conservation initiative of rain water harvesting rebate program is up and running.
- Working with staff to renew the Liquid Waste Facility project and plan.
- Partnering with the RCMP, Fire District and Emergency Services for a town hall style meeting to educate the community on local emergency preparedness.
- Worked with the new CRD Chair to include water transportation as part of the initiatives of the Transportation Selection Committee.

6. Outstanding Business

6.1 Website with Southern Gulf Islands (Action Plan Priority 6.13-Community dialogue)

Commissioner Carlin presented a motion that would allow the Salt Spring Island Economic Development Commission to have a space (page) on the Southern Gulf Islands Website. This provides an opportunity to have a presence established for Salt Spring as part of the Southern Gulf Islands overall economic development and allow links to promote local Salt Spring business and events.

MOVED by Commissioner Carlin, **SECONDED** by Commissioner MacDonald,
That a budget of up to \$600.00 for web design editing and web photo rental be approved to foster a Salt Spring Community Economic Development Commission presence on the Southern Gulf Islands Community Economic Development Commission website as a way of promotion and strengthening an on-going collaborative relationship between SGI-CEDC and SSI-CEDC.

CARRIED

6.2 Tourism Plan Update (Action Plan Priority 1.3 Tourism, partnerships with Chamber Activities)

This agenda item will be deferred to the next meeting should the Chamber come forward with a written request with specific costs.

Director McIntyre to present information at the next meeting regarding the principles of a Destination Marketing Organization (DMO).

6.3 Community Economic Development Coordinator

A fee for service contract request document was presented at the table for discussion.

The CEDC Commission is interested in contracting with someone who can assist, coordinate and put into motion the action items already identified in the 2014 Report & 2015 Action Plan-Collaboration for Sustainability. This contract will have limited hours and funding available.

Staff will work with Commissioners to establish a defined set of deliverables, measurable actions and times lines. Additionally, staff will investigate what services and resources are already in place in the CRD to assist the Commission with their goals.

MOVED by Commissioner Carlin, and **SECONDED** by Commissioner MacDonald,
That the Salt Spring Island Community Economic Development Commission approve in principal with the concept of a fee for service contract Economic Development Coordinator position subject to the refinement of deliverable and measurable actions for a maximum term of one year and not to exceed the available budget of \$24,000.

CARRIED

6.4 Experience the Gulf Islands

Director McIntyre reported that the Electoral Area Services Commission will be spearheading the Experience the Gulf Islands initiative for inclusion in some of the funding from the Trans Canada Trail grant recently received by the CRD.

6.5 Confirmation of Public Meeting Dates-Proposed Schedule Attached

Discussion moved to item 8 to allow other agenda items to be completed prior to Director McIntyre and Manager Campbell needed to depart.

6.6 Canada 150 Infrastructure Program Application

Received for information.

7. New Business

7.1 CRD Parameters Regarding Economic Development

Deferred to next meeting.

7.2 Discussion of presentation on Salt Spring Island Farm Centre for Food Security

Director McIntyre commented that this project falls in line with many of the CRD current Strategic Plans. Commissioner Harkley agreed to lend her experience to the group as she organized the Lower Mainland Vegetable Distributors in a similar venture.

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner MacDonald, That Salt Spring Island Community Economic Development Commission would provide a letter of support for the Salt Spring Island Farm Centre for Food Security.

CARRIED

K Campbell and W. McIntyre leave the meeting at 6:00 pm

8. Next Meeting

A list of potential meeting dates for the remainder of 2016 was provided to the Commission. Under the CEDC establishment Bylaw 3727 item 10 (a) "The Commission must hold at least four meetings per year to conduct their business, which must be open to the public".

MOVED by Commissioner Martin, **SECONDED** by Commissioner Grimes, That the Salt Spring Island Community Economic Development Commission considers the four mandated public meeting dates to be January 21, 2016; March 17, 2016; June 16, 2016 and September 15, 2016.

CARRIED

9. Adjournment

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Grimes, The meeting adjourned at 6:15 pm.

CARRIED

CHAIR

SENIOR MANAGER