



Making a difference...together

SALT SPRING ISLAND COMMUNITY ECONOMIC DEVELOPMENT COMMISSION

Notice of Meeting on **Thursday, January 21, 2016 at 4:00PM**

Portlock Park Meeting Room, 145 Vesuvius Bay Rd, Salt Spring Island, BC

Wayne McIntyre
Janice Harkley

Darryl Martin
John Wellingham

Christine Grimes
Francine Carlin

Randy Cunningham
Holly MacDonald

AGENDA

1. **Election of Chair and Vice Chair**
2. **Approval of Agenda**
3. **Adoption of Minutes of December 10, 2015**
4. **Delegation/Presentation**
 - 4.1 **Salt Spring Island Farm Centre for Food Security**
 - 4.2 **Chamber of Commerce Tourism Plan**
5. **Director, Chair and Commissioner Reports**
6. **Outstanding Business**
 - 6.1 **Website with Southern Gulf Islands (Action Plan Priority 6.13-Community dialogue)**
 - 6.2 **Tourism Plan Update (Action Plan Priority 1.3 Tourism, partnerships with Chamber Activities)**
 - 6.3 **Community Economic Development Coordinator**
 - 6.4 **Experience the Gulf Islands**
 - 6.5 **Confirmation of Public Meeting Dates-Proposed Schedule Attached**
 - 6.6 **Canada 150 Infrastructure Program Application**
7. **New Business**
 - 7.1 **CRD Parameters Regarding Economic Development**
8. **Next Meeting –TBA**
9. **Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.



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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held December 10, 2015, in the Public Library Small Meeting Room, 129 McPhillips
Avenue, Salt Spring Island, BC**

REVISED DRAFT

Present: **Director:** Wayne McIntyre
Commission Members: Darryl Martin (Chair), Janice Harkley, John Wellingham,
Randy Cunningham, Christine Grimes, Francine Carlin.
Staff: Karla Campbell, Senior Manager, Tracey Shaver, Recording Secretary

Chair Martin called the meeting to order at 4:05 pm.

1. Approval of Agenda

MOVED by Commissioner Harkley, **SECONDED** by Commissioner Cunningham,
That the Salt Spring Island Community Economic Development Commission agenda of
December 10, 2015 be approved.

CARRIED

2. Adoption of Minutes of September 29, 2015

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Wellingham,
That the Salt Spring Island Community Economic Development Commission minutes of
September 29, 2015 be approved as amended by adding the last name of "Harris" to item
5.4 following the first name of George.

CARRIED

3. Delegation/Presentation

No registered delegations

4. Reports

4.1. Director

- Governance Study Preliminary report available on website, feedback excepted until December 31, 2015. www.ssiincorporationstudy.com
- New CRD Board Chair for 2016 will be Barbara Desjardins and the Vice Chair is David Howe from the Southern Gulf Islands Electoral Area.
- Grant in Aid program being set up with the Salt Spring Island Water Council to assist property owners with rain water collection systems.
- Capital Regional Hospital District Board (CRHD) and the CRD will be working on a strategy to combine funding sources that will connect regional housing projects with health initiatives. The focus will be on homes creating health.

4.2. Chair

- BC invests \$100-million in the creation of a BC Tech Fund for startup technology companies.
- Interested in attracting world wide support for Gulf Island Tourism by consolidating efforts with Islands Trust, SSI Conservancy and local entrepreneurs.

5. Outstanding Business

5.1. Website with Southern Gulf Islands (Action Plan Priority 6.13-Community Dialogue)

Seeking volunteer Commissioner to improve and foster the website presence for the Salt Spring Island Economic Development Commission.

Francie Carlin came forward to help improve and foster the website presence of the CEDC. Her offer was accepted by the Commission.

5.2. Tourism Plan Update (Action Plan Priority 1.3 Tourism, partnerships with Chamber Activities)

General consensus to defer consideration of updating tourism plan and potential partnership with Chamber for funding.

5.3. Salt Spring Island Community Economic Development Commission Operating Budget 2016

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Wellingham, That the Salt Spring Island Community Economic Development Commission recommend to the Capital Regional District Board approval of the 2016 Operating budget for the Salt Spring Island Community Economic Development Commission as presented.

CARRIED

5.4. Experience the Gulf Islands Update

Regional Parks is in the planning stage for Salt Spring Island trail portion of the project and public consultation is expected to commence in the first quarter of next year.

Commissioners noted that Saltspring's involvement in Experience the Gulf Islands project was initiated by the CEDC and Director McIntyre. Discussion called for the CEDC to be recognized by CRD and included in a leadership role for developing strategy and program for "Experience the Gulf Islands' projects. CEDC's role is to lead in the arena, not just to solely participate.

6. New Business

6.1. Sunday Long Weekend Markets

Information was received regarding the discontinuation of the pilot project to extend the Saturday Market operating hours.

6.2. Community Economic Development Coordinator

A draft job description was discussed. It was generally agreed to consult with the Economic Development Officer for the San Juan Islands to determine specific deliverable tasks that can be incorporated into a contract position for a Salt Spring Island Economic Development Coordinator.

7. Next Meeting:

It was generally agreed to set the 2016 Public Meetings in advance with the 3rd Thursday in mind. Therefore the next meeting will take place on January 21, 2016 from 4 to 6 pm with a location to be announced.

8. Adjournment

The meeting adjourned at 5:38 pm.

CHAIR

SENIOR MANAGER



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**RULES GOVERNING THE HEARING OF DELEGATIONS BY THE
SALT SPRING ISLAND COMMUNITY ECONOMIC DEVELOPMENT COMMISSION**

- Under the CRD Procedural Bylaw, the Commission may, by *majority* vote, allow an individual or a delegation to address the meeting on the **subject of an agenda item**.
- Each speaker is required to complete this form and submit it to the Salt Spring Island Electoral Area office not less than two working days prior to the meeting.
- If you miss this deadline, you may still submit this form, however such requests will require *unanimous* approval.
- Each address shall be limited to five (5) minutes unless a longer period is agreed to by unanimous vote.

Submit form to Salt Spring Island Community Economic Development Commission

E-mail: ssicedc@crd.bc.ca

Fax: (250) 537-4456

Capital Regional District, 145 Vesuvius Bay Road, Salt Spring Island, BC V8K 1K3

I wish to address the: Salt Spring Island Community Economic Development Commission
AT THE MEETING OF January, 21, 2016 at 4-6 AM/PM
ON AGENDA ITEM _____

NAME Anne Macey, Pat Reichert, Brian Webster

ADDRESS Old Scott Road, SSI, V8K 2L6

W-1 REPRESENT SSI Farmland Trust & SSI Agricultural Alliance Joint Steering Committee for the development of the SSI Farm Centre for Food Security

AS Chair (A. Macey) *(Name of Organization if applicable)*

(Capacity/Office)

TELEPHONE _____

FAX _____

E-MAIL _____

My reason(s) for appearing is (are) and the substance of my presentation is as follows:

- To provide information about the SSI Farm Centre for Food Security infrastructure project, its objectives, current status, and relevance to local economic development

- To elicit support in the form of an EDC motion in support of the project

- To determine if there are opportunities for financial support from the EDC or CRD.

(If more space is required, please attach an additional page to this form.)

11 January 2016

Date


Signature

SALT SPRING ISLAND FARM CENTRE FOR FOOD SECURITY

Social, Economic & Green Infrastructure for Salt Spring – A Model for B.C.

WHAT IT IS

The Farm Centre for Food Security will be a new resource for Salt Spring Island and our region's local food system. It's a catalyst for change, designed to provide critical agricultural infrastructure to promote economic stability and community resilience in a changing rural environment.

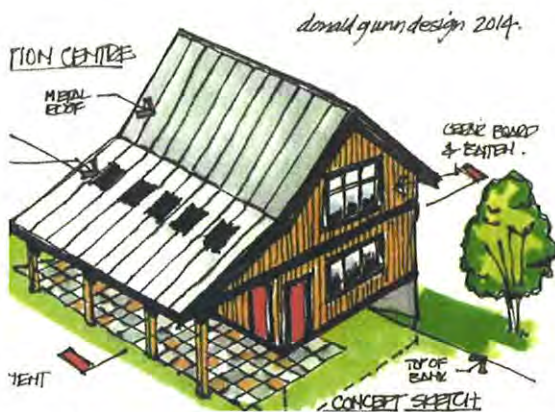
Owned by the Salt Spring Island Farmland Trust for the benefit of the community, the Farm Centre will be a centrally-located food processing, distribution and storage facility. It will be operated on a break-even basis to encourage value-added processing of Salt Spring-grown farm products and support our transition from dependence on unsustainable imported foods to greater reliance on food grown right here at home. It will enable an aggregation and distribution system for locally-grown foods and include much-needed storage for products grown locally on small farms.



This project is a key element in Salt Spring's comprehensive food security initiative, building on the success of the Salt Spring Abattoir, which opened in 2012 to provide custom slaughter services on a not-for-profit basis.

WHY IT'S IMPORTANT

The potential for increased production by Salt Spring Island farmers and small-scale value-added processors is tremendous. A facility designed to transform their great ideas into innovative, high-quality food products will spur increased agricultural production, enhance the resilience of vulnerable local residents and create new economic activity. It will help us achieve climate action targets by reducing dependence on imported foods currently shipped huge distances, while supporting regional efforts to ensure sustainable local economic growth.



SOCIAL INFRASTRUCTURE

A hub for food initiatives and the development of new value-added products, the Farm Centre will also serve as a centre for education on food security, food safety and value-added processing and will provide access to food-related vocational rehabilitation programs that do not currently exist.

ECONOMIC INFRASTRUCTURE

Over time, our support of local food production will strengthen Salt Spring Island's economy, with new farmers and food processors going into business and new collaborations diversifying and enhancing our local economy. Many producers will be small in scale, but their combined economic impact will be large, as the production and sale of local food has a large multiplier effect within our regional economy.

FOOD SECURITY

Although Salt Spring Island is a rural community with a long history of agriculture, only six per cent of the food local residents eat is grown on the Island. As concern over the future availability of cheap imported foods grows, the need to support increased local food production has become obvious.

GREEN INFRASTRUCTURE

In addition to dramatically reducing greenhouse gas emissions by reducing dependence on imported foods, the Farm Centre will encourage best mixed farming practices, support the protection of species and seed diversity and encourage increased production on Salt Spring's agricultural land.

Construction of facility will also bring significant local environmental benefits by reclaiming an old industrial 'brownfield' site and restoring it to a biodiverse landscape. It will serve as an example of green building methods, featuring an energy-efficient building and greenhouses, rainwater harvesting, stormwater management and renewable energy.

WHAT'S ALREADY BEEN ACCOMPLISHED

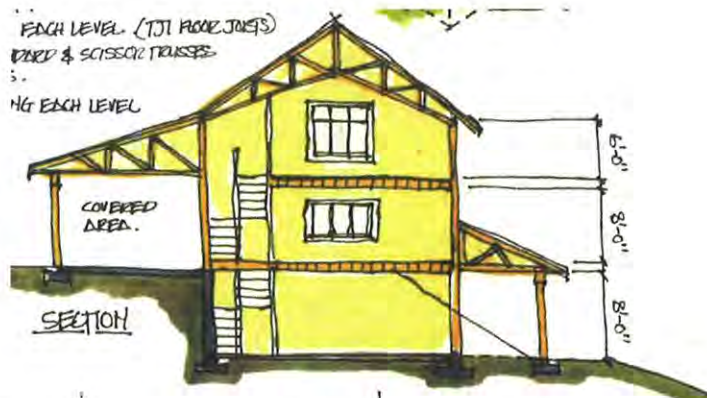
In 2012, the Salt Spring Island Farmland Trust Society acquired a 0.6 hectare site for the Farm Centre. Since then, the Trust has been working with the Salt Spring Island Agricultural Alliance to plan and develop the Farm Centre.

The project partners formed a broad-based planning committee, which undertook community consultations and built partnerships with community agencies such as Salt Spring Island Community Services Society. We worked with a designer and other professionals to create plans for a modest yet innovative 3,000 square foot facility. We obtained a

development permit for the project in 2012 and got approval for our master plan in 2015.

Located at 189 Beddis Road, the site came to us from a developer – along with a commitment to an additional cash or in-kind contribution – as a result of land use decisions by the Agricultural Land Commission and Islands Trust.

In addition to a main building, which will house a processing facility, storage space and a caretaker's suite, plans call for greenhouses, a honey extraction house and site improvements such as permaculture plantings, storm drainage and irrigation ponds. The rehabilitation of an existing barn on the property will provide additional storage.



WHAT STILL NEEDS TO BE DONE

The need is clear. The support in our community is strong. A plan is in place. We have now obtained land and cash or in-kind contributions valued at about 40 per cent of the total project cost. This project is now shovel-ready.

To get construction underway, we now need to obtain funding for the remaining 60 per cent of project costs, which will total about \$800,000. We are looking to our senior levels of government to step forward, join this broad-based community initiative and help bring this vision to fruition. Please work with us to achieve that goal.

SALT SPRING ISLAND FARM CENTRE FOR FOOD SECURITY: CAPITAL BUDGET 2016 -- 18

REVENUE

| | Confirmed--in hand | Unconfirmed, still to be raised | TOTAL |
|--|--------------------|------------------------------------|-------|
|--|--------------------|------------------------------------|-------|

Confirmed

| | | | |
|----------------------|--------------|--|--|
| SSI Farmland Trust | \$ 35,000.00 | | |
| Vancity Credit Union | \$ 40,000.00 | | |
| Victoria Foundation | \$ 25,000.00 | | |
| Private Contribution | \$ 65,000.00 | | |
| In-Kind | \$ 20,000.00 | | |

| | | | |
|---------------------------|----------------------|----------------------|----------------------|
| Amount still to be raised | \$ 700,000.00 | | |
| TOTAL PROJECT | \$ 185,000.00 | \$ 700,000.00 | \$ 885,000.00 |

ASSET

| | | | |
|---|------------------------|--|--|
| Property at 189 Beddis Rd | \$ 339,000.00 | | |
| Total minimum asset value when completed | <u>\$ 1,224,000.00</u> | | |

SALT SPRING ISLAND FARM CENTRE FOR FOOD SECURITY: CAPITAL BUDGET 2016 -- 18

EXPENSES

2016

| | |
|-------------------------|---------------|
| Phase 1 site clearance | |
| Barn Renovation | |
| Utilities installation | |
| Stormwater management | |
| Site roadways | |
| Greenhouse installation | |
| Sub-total | \$ 150,000.00 |

2017 - June 2018

| | |
|----------------------------|----------------------|
| Main building construction | |
| Permaculture development | |
| Water catchment | |
| Solar installations | |
| Sub-total | \$ 735,000.00 |
| TOTAL | \$ 885,000.00 |

Salt Spring Island Community Economic Development Commission

2016 PUBLIC MEETING DATES

Meetings are generally held on the 3rd Thursday of each month
 from 4 – 6 pm at the Portlock Park Meeting Room
 located at 145 Vesuvius Bay Road

| Month | Date | Day | Public Meeting |
|-----------|-------------------------------------|----------|----------------|
| January | 21 | Thursday | 4-6 pm |
| February | 18 | Thursday | 4-6 pm |
| March | 17 | Thursday | 4-6 pm |
| April | 21 | Thursday | 4-6 pm |
| May | 19 | Thursday | 4-6 pm |
| June | 16 | Thursday | 4-6 pm |
| July | No Meeting – unless called by Chair | | |
| August | No Meeting – unless called by Chair | | |
| September | 15 | Thursday | 4-6 pm |
| October | 20 | Thursday | 4-6 pm |
| November | 17 | Thursday | 4-6 pm |
| December | No Meeting – unless called by Chair | | |

Dan Ovington

Subject: FW: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150

From: BC Canada150 / Canada150 CB (WD/DEO) [<mailto:wd.bccanada150-canada150cb.deo@canada.ca>]

Sent: Tuesday, December 15, 2015 2:01 PM

To: Dan Ovington <dovington@crd.bc.ca>

Subject: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150



(Le français suit)

Hello Mr. Ovington,

Re: Upgrade Salt Spring Island pathway
Reference Number: C006642

Thank you for submitting your application to Western Economic Diversification Canada (WD) under the Canada 150 Community Infrastructure Program. WD received many excellent applications; however, the demand for funding greatly exceeded available funds.

WD has assessed applications based on the program criteria outlined in the application guide. Funds have now been fully allocated and we regret to inform you that we are unable to accommodate your request at this time. However, we will keep your application and contact information on file for future opportunities.

Thank you for your interest in the Canada 150 Community Infrastructure Program.

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

Western Economic Diversification Canada
Diversification de l'économie de l'Ouest Canada
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