



Making a difference...together

SALT SPRING ISLAND ECONOMIC DEVELOPMENT COMMISSION
Notice of Meeting on **Thursday, October 18, 2012 at 5:00 pm**
School Board Office Meeting Room – 112 Rainbow Road, Salt Spring Island, BC

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of September 20, 2012
3. Presentations/Delegations
none
4. Reports-Verbal
 - 4.1 CRD Director's Report
 - 4.2 Senior EA Manager's Report
5. Financial Reports
 - 5.1 Monthly Operating Report
 - 5.2
6. Rise & Report
7. Old Business
8. New Business
9. Motion to Move in Camera in Accordance with the Community Charter Part 4, Division 3, Section 90 (1):
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

To ensure quorum, advise Tracey Shaver 537 4448 if you cannot attend.



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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held September 20, 2012 in the Building Inspection Meeting Room, Salt Spring Island, BC**

DRAFT

PRESENT: **Director:** Wayne McIntyre
 Commission Members: Rob Wiltzen – Chair, Dan Logan; Janet Smith; John Tylee,
 Staff: Carin Perrins, Administrative Secretary; Sarah Shugar, Recording Secretary
 Excused: Les Brost; Sheena Bull, Richard Kerr; Doug Muldoon

The Chair called the meeting to order at 4:07 pm.

1. Approval of Agenda

It was generally agreed to accept the agenda with the following amendments:

Move Item 5 to the Closed Meeting	R. Wiltzen
Move Item 6.1 to the Closed Meeting	R. Wiltzen
Add Item 7.3 Trustees	J. Tylee

R. Wiltzen welcomed Mr. Logan to the Commission and called for introductions around the table.

2. Adoption of Minutes

W. McIntyre noted that Item 6.1.2 should read – The affordable housing Abbeyfield/ IWAV project on Fulford-Ganges Road will be announced next week.

MOVED by J. Tylee, **SECONDED** by W. McIntyre,
That the minutes of June 21, 2012 be approved as amended.

CARRIED

3. Chair's Report

R. Wiltzen reported that Richard Kerr has indicated that he will be resigning from Commission.

It was generally agreed that staff would prepare a letter of thanks.

4. Presentations / Delegations

There were no presentations at this time.

5. Budget Discussion

This item was moved to the closed portion of the meeting.

6. Old Business

There were no old business items for discussion at this time.

7. New Business

7.1 Referral from Islands Trust – Secondary Suites

R. Wiltzen advised that this is a standard referral from Islands Trust.

MOVED by J. Smith, **SECONDED** by W. McIntyre,

That the SSI Community Economic Development Commission send a letter to Islands Trust to thank them for the referral and that the Commission does not have input on the subject at this time.

CARRIED

7.2 Industrial Land Task Force Working Group

R. Wiltzen advised that Islands Trust is seeking participation in the Industrial Land Task Force Group.

MOVED by J. Tylee, **SECONDED** by W. McIntyre,

That the SSI Community Economic Development Commission appoint a Commissioner to participate in the Islands Trust Industrial Task Force Working Group.

CARRIED

7.3 Future Meetings

It was generally agreed that W. McIntyre would invite Mr. Grove and Mr. Grams to the next meeting of Commission by email and send a copy of the invitation to the Chair.

8. Motion to Close the Meeting

MOVED by J. Smith, **SECONDED** by J. Tylee,

That the SSI Community Economic Development Commission close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (g) litigation or potential litigation affecting the municipality.

CARRIED

The SSI Community Economic Development Commission closed the meeting at 5:05 pm and resumed an open session at 6:40 pm.

9. Next Meeting

The date of the next meeting is October 18, 2012 in the School Board Office Meeting Room.

It was generally agreed to have an informal meeting prior to the regular meeting.

10. **Adjournment**

MOVED by J. Smith, **SECONDED** by J. Tylee,
That the meeting be adjourned at 6:40 pm.

CARRIED

SALT SPRING ISLAND ECONOMIC DEVELOPMENT COMMISSION
Operating Period ending September 30, 2012

	2012 Budget	2012 Y-T-D
Sources of Income		
Requisition	25,000	25,000
Surplus from Prior Years	64,990	64,993
Interest Income	0	672
Other	20	27
	<u>90,010</u>	<u>90,692</u>
 Expenses		
Administrative Support - CRD SSI Staff	0	2,334
Administrative Support - Contract	5,000	863
Advertising	1,000	205
CRD Allocations	5,560	1,170
Planning Costs	0	103
Meeting Expenses	0	176
Supplies	250	93
	<u>11,810</u>	<u>4,944</u>
Economic Development Study	<u>50,000</u>	<u>0</u>
Unallocated Funds	<u>28,200</u>	<u>0</u>
Total Expenses	<u>90,010</u>	<u>4,944</u>
Surplus/(Deficit)	<u>0</u>	<u>85,748</u>