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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held September 20, 2012 in the Building Inspection Meeting Room, Salt Spring Island, BC**

PRESENT: **Director:** Wayne McIntyre
 Commission Members: Rob Wiltzen – Chair, Dan Logan; Janet Smith; John Tylee,
 Staff: Carin Perrins, Administrative Secretary; Sarah Shugar, Recording Secretary
 Excused: Les Brost; Sheena Bull, Richard Kerr; Doug Muldoon

The Chair called the meeting to order at 4:07 pm.

1. Approval of Agenda

It was generally agreed to accept the agenda with the following amendments:

Move Item 5 to the Closed Meeting	R. Wiltzen
Move Item 6.1 to the Closed Meeting	R. Wiltzen
Add Item 7.3 Trustees	J. Tylee

R. Wiltzen welcomed Mr. Logan to the Commission and called for introductions around the table.

2. Adoption of Minutes

W. McIntyre noted that Item 6.1.2 should read – The affordable housing Abbeyfield/ IWAV project on Fulford-Ganges Road will be announced next week.

MOVED by J. Tylee, **SECONDED** by W. McIntyre,
That the minutes of June 21, 2012 be approved as amended.

CARRIED

3. Chair's Report

R. Wiltzen reported that Richard Kerr has indicated that he will be resigning from Commission.

It was generally agreed that staff would prepare a letter of thanks.

4. Presentations / Delegations

There were no presentations at this time.

5. Budget Discussion

This item was moved to the closed portion of the meeting.

6. Old Business

There were no old business items for discussion at this time.

7. New Business

7.1 Referral from Islands Trust – Secondary Suites

R. Wiltzen advised that this is a standard referral from Islands Trust.

MOVED by J. Smith, **SECONDED** by W. McIntyre,
That the SSI Community Economic Development Commission send a letter to Islands Trust to thank them for the referral and that the Commission does not have input on the subject at this time.

CARRIED

7.2 Industrial Land Task Force Working Group

R. Wiltzen advised that Islands Trust is seeking participation in the Industrial Land Task Force Group.

MOVED by J. Tylee, **SECONDED** by W. McIntyre,
That the SSI Community Economic Development Commission appoint a Commissioner to participate in the Islands Trust Industrial Task Force Working Group.

CARRIED

7.3 Future Meetings

It was generally agreed that W. McIntyre would invite Mr. Grove and Mr. Grams to the next meeting of Commission by email and send a copy of the invitation to the Chair.

8. Motion to Close the Meeting

MOVED by J. Smith, **SECONDED** by J. Tylee,
That the SSI Community Economic Development Commission close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (g) litigation or potential litigation affecting the municipality.

CARRIED

The SSI Community Economic Development Commission closed the meeting at 5:05 pm and resumed an open session at 6:40 pm.

9. Next Meeting

The date of the next meeting is October 18, 2012 in the School Board Office Meeting Room.

It was generally agreed to have an informal meeting prior to the regular meeting.

10. Adjournment

MOVED by J. Smith, **SECONDED** by J. Tylee,
That the meeting be adjourned at 6:40 pm.

CARRIED