

Salt Spring Island Community Economic Development Commission
Thursday November 17, 2011 4-6pm
School Board Office

Minutes

Attending: Chair Wiltzen, Commissioners Kerr, Mainprize and Muldoon, Director Hendren, Assistant Clark

Regrets: Vice Chair McIntyre, Treasurer Grove, Commissioner Scott

Call to order: The meeting started unofficially at 4:05pm without quorum

1. Delegations

1.1 Transitions Salt Spring

Elizabeth White briefed the Commission on the history of the Transitions movement, the organization on Salt Spring Island, and current projects.

- Movement originated in the UK to help communities become more resilient and self sufficient in the face of climate change, peak oil, and the post carbon economy
- Started on SSI in 2005, total of 382 official communities world wide, 17 in BC
- To be designated a Transitions community, must complete official application process and make a number of commitments
- Transitions SSI is not a non-profit organization, loose knit by design
- Website is the glue that holds the movement together here, 25 plus interest groups linked in on the website <http://transitionsaltspring.ning.com/>
- Recently formed a cooperative to provide financial support for transitions enterprises
- Provides opportunity for islanders to invest in local transitions initiatives
- Membership fee is \$100, in most cases after 1 year waiting period members can invest funds either as a loan or as investment
- Will use developed transitions screening tools in conjunction with standard business model screens to evaluate potential projects/initiatives
- Objective is to provide funds at a potentially lower rate than standard loans, and to transitions initiatives that may not qualify for conventional loans
- Key point for the Commission is that Transitions is fostering initiatives that mesh with the Commission mandate
- Commission could take into account looking at post carbon economy for direction, position SSI to take advantage of these types of opportunities
- First practical step to link Transitions to the SSCEDC website when available

Commissioner Muldoon joined the meeting at 4:10pm bringing attendance up to quorum, and the meeting officially started.

Commissioners discussed potential membership in the Transitions Cooperative.

ACTION:

- Director Hendren to email Elizabeth White with MoT Finance department contact information regarding potential funding sources.
- Assistant Clark to investigate whether the Commission can legally be a member in the Cooperative.

2. Approval of Agenda

MOVED by Commissioner Muldoon, **SECONDED** by Director Hendren the agenda be approved with the following addition:

-add 6.2 Correspondence re Community Development Program

CARRIED

3. Adoption of the minutes of the meeting held October 19, 2011

MOVED by Director Hendren, **SECONDED** by Commissioner Mainprize the minutes be adopted as presented.

CARRIED

4. Old business

4.1. Request for proposal workshop

John Tye has agreed to facilitate the workshop. In discussions with Chair Wiltzen and Director Hendren it was suggested the purpose of the workshop be refined.

MOVED by Commissioner Muldoon, **SECONDED** by Commissioner Mainprize that the Commission hold a workshop on November 27, 2011 from 10-3 to determine the scope and process for the Salt Spring Community Economic Development Commission strategy.

CARRIED

ACTION: Assistant Clark to arrange a meeting room and lunch for the workshop.

Commissioner Mainprize left the meeting at 5:00, reducing attendance below quorum and ending the official meeting.

Commissioners discussed Commission protocol around terms and membership.

- All current Commissioner terms are 2 years, not staggered
- Anyone can apply for membership and will be evaluated on their specific experience and skillset, at this time no seats will be reserved for specific groups
- Any group can apply to appear as a delegation to any of the public meetings

5. Action item list update

6. New business

6.1 Ganges Harbour Plan Meeting

Chair Wiltzen and Director Hendren briefed the Commission on the GHMP meeting they attended on November 9, 2011. First step is a complete risk assessment as per the ISO process they must follow. SSCEDC to stay involved as the process unfolds.

6.2 Community Development Program

Commissioners discussed the Community Development Program (CDP) as a potential source of funding. CRD grant writer Roseline Ferre contacted the Commission about potentially applying for funding under the program.

- CDP “provides contribution funding as part of Canada's Rural Partnership (CRP), a federal initiative that encourages and supports the development of rural Canada. The goal of the Program is to increase the capacity of rural and northern communities to build on local assets and competitive advantages.”
- Can fund process i.e. strategy formation or capital programs

ACTION:

- Commissioners to review CDP website <http://www.rural.gc.ca/RURAL/display-afficher.do?id=1299516906622&lang=eng>

Commissioners discussed creating a fundraiser/grant seeker/grant writer position

- Could work for the CRD Commissions and other community groups
- Person could potentially work under the SSCEDC and be contracted to other Commissions/Organizations

ACTION:

- Commissioner Muldoon: review fundraising database in detail
- Chair Wiltzen and Assistant Clark: prepare draft job description for position

7. Next meeting date

Next regular meeting will be held Thursday December 15, 2011 from 4-6pm in the School Board meeting room.

8. Adjourn meeting

Meeting was adjourned at 5:50pm.